PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28-11-20	Prepared by:	Prabhakar.P
PO/WO no.	72250	PO / WO Date.	18-11-20
Supplier Name	Praful Sanitary	PO/WO amount	5,326.42
Firm/Company	Nilgiri Estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	PS/20-21/551	19-11-20	5,326-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,326-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			85385	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,326-00
Amount E – PO / WO value:	5,326-42
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	07-11-20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		28/11/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Invoice No. **PS/20-21/ 551**	Dated **19-Nov-2020**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **72250**	Dated **18-Nov-2020**
Despatch Document No. **Invoice**	Delivery Note Date **19-Nov-2020**
Despatched through **Self**	Destination **Rampally**

Buyer
Nilgiri Estates
5-4-187/3&4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AAHFN0766F1ZA
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**50mm Pvc Tee**	3917	18 %	**6 No:**	45.99	No:	45 %	**151.77**
2	**40x150mm G I Nipple**	7307	18 %	**12 No:**	94.90	No:	25 %	**854.10**
3	**40mm Non Return Valve**	8481	18 %	**3 No:**	1,799.00	No:	35 %	**3,508.05**
								4,513.92
	Output CGST							**406.25**
	Output SGST							**406.25**
	Less : ***ROUNDING OFF***							**(-)0.42**
	Total			**21 No:**				**₹ 5,326.00**

INWARD
Inward No: 92193 Dt: 19/11/20
MRN No: 85385 Dt: 20/11/20
Received By: Ashik Sign.
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 11450
Date 23/11/20
Sign. Neha

Amount Chargeable (in words)

E. & O.E

Indian Rupees Five Thousand Three Hundred Twenty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	151.77	9%	13.66	9%	13.66	27.32
7307	854.10	9%	76.87	9%	76.87	153.74
8481	3,508.05	9%	315.72	9%	315.72	631.44
99		9%		9%		
Total	**4,513.92**		**406.25**		**406.25**	**812.50**

Tax Amount (in words) : **Indian Rupees Eight Hundred Twelve and Fifty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 18-11-2020 3:05:36 PM

Orig 72250
16.11.20 11:21:50

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. **GSTIN** 36ACWPG864A1ZG 40077300 65526886. 9849624797	**Doc No**	72250	175026
	Doc Date	18-11-2020	
	Quote No	Nil	
	Quote Date	18-11-2020	
	SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	10042 - Plumbing - PVC - PVC Rigid Tee - 1 1/2 - nos *Sudhkhar brand*	6.00	45.99	45.00	18.00	179.09
2	7069 - Plumbing - GI - Nipple - other - nos *1 1/2" x 6"Tata make*	12.00	94.90	25.00	18.00	1,007.84
3	10146 - Plumbing - GI - N R V - 1 1/2 In - nos *Vertical Zoloto*	3.00	1,799.00	35.00	18.00	4,139.50
					Total Order Value . . .	**5,326.42**

Rupees : Five Thousand Three Hundred Twenty Six and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 10 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for extra sump in each pump purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	27.10.2020
Site & Phase :	NILGIRI ESTATE	Time:	11:40
Supplier		Req. No.	175026
Material required before date:		ID No.	61558

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC -T	1 1/2"	06	Nos		
2	GI nipple	11/2"x6"	12	Nos		
3	Non retain ball vertical (Brass)	1 1/2"	03	Nos		
4						
5						
6						
7						
8						
9						
10						

Remarks: - for inserting extra pupms in each sump purpose..

Prepared By	Vijay	Approved by	
Sign.& Date	22.10.2020	Sign. & Date	

APPROVED
16 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.