

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28-11-20	Prepared by:	Prabhakar.P
PO/WO no.	72250	PO / WO Date.	18-11-20
Supplier Name	Praful Sanitary	PO/WO amount	5,326.42
Firm/Company	Nilgiri Estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	PS/20-21/551	19-11-20	5,326-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,326-00
Sl. No.	DC No	DC. Date	MRN No.
1.			85385
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,326-00
Amount E – PO / WO value:			5,326-42
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		07-11-20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Rampally

This is a Computer Generated Invoice

Purchase Order



72250

16.11.20 11:21:50

Orig

Page(s) 1 Of 1

18-11-2020 3:05:36 PM

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Doc No	72250	175026
Doc Date	18-11-2020	
Quote No	Nil	
Quote Date	18-11-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10042 - Plumbing - PVC - PVC Rigid Tee - 1 1/2 - nos Sudhkar brand	6.00	45.99	45.00	18.00	179.09
2 7069 - Plumbing - GI - Nipple - other - nos 1 1/2" x 6" Tata make	12.00	94.90	25.00	18.00	1,007.84
3 10146 - Plumbing - GI - N R V - 1 1/2 In - nos Vertical Zoloto	3.00	1,799.00	35.00	18.00	4,139.50
Total Order Value . . .					5,326.42

Rupees : Five Thousand Three Hundred Twenty Six and Paise Fourty Two Only.

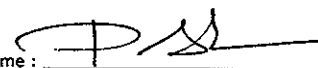
Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** Within 10 days of delivery.**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172, 8297349480

Penalty For Delay Nil**Transportation Cost** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for extra sump in each pump purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		27.10.2020	
Site & Phase :		NILGIRI ESTATE		Time:		11:40	
Supplier				Req. No.		175026	
Material required before date:					ID No.		61558
No	Description	Size	Quantity	Units	Inward No	Date	
1	PVC -T	1 1/2"	06	Nos			
2	GI nipple	1 1/2"x6"	12	Nos			
3	Non retain ball vertical (Brass)	1 1/2"	03	Nos			
4							
5							
6							
7							
8							
9							
10							
Remarks: - for inserting extra pupms in each sump purpose..							
Prepared By		Vijay		Approved by			
Sign.& Date		22.10.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
16 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent		ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.