

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
|---------------------------------------------------------------|------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         |                  | 27-11-20            |                                                                                                                                                                           | Prepared by:                                                        |                             | T Bhasker  |                  |
| PO/WO no.                                                     |                  | 71784               |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 2/11/20    |                  |
| Supplier Name                                                 |                  | Veerth Singh & Sons |                                                                                                                                                                           | PO/WO amount                                                        |                             | 283        |                  |
| Firm/Company                                                  |                  | MR M LLP            |                                                                                                                                                                           | Project                                                             |                             | CNR        |                  |
| Sl. No.                                                       | Bill No.         | Bill Date           |                                                                                                                                                                           | Bill amount                                                         |                             |            |                  |
| 1                                                             | 546              | 3/11/20             |                                                                                                                                                                           | 283                                                                 |                             |            |                  |
| 2                                                             |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 3                                                             |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 4                                                             |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                     |                                                                                                                                                                           |                                                                     |                             | 283        |                  |
| Sl. No.                                                       | DC No            | DC. Date            | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            |                  |                     | 85369                                                                                                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                  |                     |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.                                                            |                  |                     |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B –Other Credits :Transportation charges               |                  |                     |                                                                                                                                                                           |                                                                     |                             | —          |                  |
| Amount C –Other Debits :                                      |                  |                     |                                                                                                                                                                           |                                                                     |                             | —          |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                     |                                                                                                                                                                           |                                                                     |                             | 283        |                  |
| Amount E – PO / WO value:                                     |                  |                     |                                                                                                                                                                           |                                                                     |                             | 283        |                  |
| Amount F – Difference (A – E): GST-18%                        |                  |                     |                                                                                                                                                                           |                                                                     |                             | —          |                  |
| Quantity received as per PO /WO                               |                  |                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  |                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                     |                             |            |                  |
| Excess / short material received                              |                  |                     | <input checked="" type="checkbox"/> Approved within acceptable limits <input type="checkbox"/> No (explained below)                                                       |                                                                     |                             |            |                  |
| Close PO / W?O                                                |                  |                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                     | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                                                                     |                             |            |                  |
| Payment – due date                                            |                  |                     | 2/12/20                                                                                                                                                                   |                                                                     |                             |            |                  |
| Remarks:                                                      |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
|                                                               |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager    | Procurement Manager                                                                                                                                                       | MD                                                                  | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         |                  |                     |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Date                                                          | 27-11-20         | 28/11               |                                                                                                                                                                           |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

Ph: 040 - 27842572

Cell: 9849360076

## VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery &amp; Xerox Paper Etc. Available

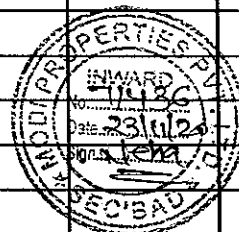
#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkataramana.bindingworks@gmail.com

To  
M/S. Modi Reality Mallapur LLPOrder No 71784 Date 2/11/2020

Delivery Challan No \_\_\_\_\_ Date \_\_\_\_\_

GSTIN 36AAEFM1459212PBill No. 546-20-21 Date 3/11/2020

| Sl No | PARTICULARS         | HSN Code | Qty | Rate | 12% GST | 18% GST | 0% -5% GST | Amount Rs. | Ps. |
|-------|---------------------|----------|-----|------|---------|---------|------------|------------|-----|
| 1     | Fruit Packing Cover |          | 3   | 80   |         | 240     |            |            |     |
| 2     |                     |          |     |      |         |         |            |            |     |
| 3     |                     |          |     |      |         |         |            |            |     |
| 4     |                     |          |     |      |         |         |            |            |     |
| 5     |                     |          |     |      |         |         |            |            |     |
| 6     |                     |          |     |      |         |         |            |            |     |
| 7     |                     |          |     |      |         |         |            |            |     |
| 8     |                     |          |     |      |         |         |            |            |     |
| 9     |                     |          |     |      |         |         |            |            |     |
| 10    |                     |          |     |      |         |         |            |            |     |
| 11    |                     |          |     |      |         |         |            |            |     |
| 12    |                     |          |     |      |         |         |            |            |     |
| 13    |                     |          |     |      |         |         |            |            |     |
| 14    |                     |          |     |      |         |         |            |            |     |
| 15    |                     |          |     |      |         |         |            |            |     |
| 16    |                     |          |     |      |         |         |            |            |     |
| 17    |                     |          |     |      |         |         |            |            |     |
| 18    |                     |          |     |      |         |         |            |            |     |
| 19    |                     |          |     |      |         |         |            |            |     |
| 20    |                     |          |     |      |         |         |            |            |     |



INWARD  
MODI REALTY MALLAPUR LLP  
Ward No. 1318 Dt. 02/11/20  
MRN No. 85369 Dt. 08/11/2020  
Received By [Signature] Sign. 02/11/20

Rupees \_\_\_\_\_

Total

SUB Total

CGST

SGST

Grand Total

240

21.6

21.6

283.20

283.20

Receiver's Signature &amp; Seal

GSTIN: 36AEJPP5811M1Z2

Terms &amp; Conditions

Goods once sold will not be taken back

Interest @2%p.m. if not paid within 30 days time

Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.

RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

# Purchase Order

Page(s) 1 Of 1

02-11-2020 15:30:30



71784

30.10.20 4:42:54

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

**Supplier Details**

Venkatramana Stationery & Binding works  
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2

27842572

9849360076

|            |            |       |
|------------|------------|-------|
| Doc No     | 71784      | 68564 |
| Doc Date   | 02-11-2020 |       |
| Quote No   | Nil        |       |
| Quote Date | 15-09-2020 |       |
| SupplyType | Supply     |       |

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

| Item Name                                                 | Qty  | Rate  | Dis% | GST   | Amount                         |
|-----------------------------------------------------------|------|-------|------|-------|--------------------------------|
| 1 4030 - Consumables - Fruit packing cover - other - pkts | 3.00 | 80.00 | 0.00 | 18.00 | 283.20                         |
| Rupees : Two Hundred Eighty Three and Paise Twenty Only.  |      |       |      |       | Total Order Value . . . 283.20 |

**Terms and Conditions :-**

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery &amp; Production of bill

Tax Inclusive of all taxes

Delivery Date Already delivered

Delivery Location Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge

Phone. Contact: Security \_\_\_\_\_, Admin 9502211011

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for electrical switch covering purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Venkatramana Stationery & Binding works**

Date : \_/\_/

| Requisition Form - Switches etc.  |                                    |                     |                                            |                                            |                                    |                                         |                   |                       |                           |           |      |
|-----------------------------------|------------------------------------|---------------------|--------------------------------------------|--------------------------------------------|------------------------------------|-----------------------------------------|-------------------|-----------------------|---------------------------|-----------|------|
| Company                           | Modi Realty Mallapur LSIte & Phase |                     |                                            | Gulmohar Residency                         |                                    |                                         |                   |                       |                           |           |      |
| Req. no.                          | 68564                              | Req. Date           | 02/11/2020                                 |                                            |                                    |                                         |                   |                       |                           |           |      |
| Material required before          | 03-11-2020(urgent)                 | ID no.              | 61209                                      |                                            |                                    |                                         |                   |                       |                           |           |      |
| Prepared by:                      | M.Likitha                          | Approved by (sign): |                                            |                                            |                                    |                                         |                   |                       |                           |           |      |
| Flat / Block no:                  | A-Block flat no - 101, A-109       |                     |                                            |                                            |                                    |                                         |                   |                       |                           |           |      |
| Type A 1210 Sft 3BHK Order Value: |                                    |                     |                                            |                                            |                                    |                                         |                   |                       |                           |           |      |
| Type B 1010 Sft 2BHK Order Value: |                                    |                     |                                            |                                            |                                    |                                         |                   |                       |                           |           |      |
|                                   | 2                                  | Flats               |                                            |                                            |                                    |                                         |                   |                       |                           |           |      |
|                                   | 0                                  | Flats               |                                            |                                            |                                    |                                         |                   |                       |                           |           |      |
| S No.                             | Item Description                   | Units               | Qty required for Type B 1010 Sft 2BHK flat | Qty required for Type A 1210 Sft 3BHK flat | Type B 1010 2BHK flats requirement | Type A 1660 Sft 3 BHK flats requirement | Quantity required | Qty Available at site | Balance Qty to be ordered | Inward No | Date |
| 1                                 | 40 Amps Isolator-4P                | Nos                 | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 2                                 | 16 Amps MCB                        | Nos                 | -                                          | -                                          | -                                  | 20                                      | 20.0              | -                     | 20.00                     |           |      |
| 3                                 | 10 Amps MCB                        | Nos                 | -                                          | -                                          | -                                  | 20                                      | 20.0              | -                     | 20.00                     |           |      |
| 4                                 | 6 Amps MCB                         | Nos                 | -                                          | -                                          | -                                  | 4                                       | 4.0               | -                     | 4.00                      |           |      |
| 5                                 | 8 Module plates                    | Nos                 | -                                          | -                                          | -                                  | 12                                      | 12.0              | -                     | 12.00                     |           |      |
| 6                                 | 6 Module plates                    | Nos                 | -                                          | -                                          | -                                  | 56                                      | 56.0              | -                     | 56.00                     |           |      |
| 7                                 | 12 Module plates                   | Nos                 | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 8                                 | 16 Amps Socket                     | Nos                 | -                                          | -                                          | -                                  | 16                                      | 16.0              | -                     | 16.00                     |           |      |
| 9                                 | 6 Amps Socket                      | Nos                 | -                                          | -                                          | -                                  | 70                                      | 70.0              | -                     | 70.00                     |           |      |
| 10                                | T V Socket                         | Nos                 | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 11                                | Telephone Socket                   | Nos                 | -                                          | -                                          | -                                  | 8                                       | 8.0               | -                     | 8.00                      |           |      |
| 12                                | 16 Amps Switches                   | Nos                 | -                                          | -                                          | -                                  | 20                                      | 20.0              | -                     | 20.00                     |           |      |
| 13                                | 6 Amps Switches                    | Nos                 | -                                          | -                                          | -                                  | 200                                     | 200.0             | -                     | 200.00                    |           |      |
| 14                                | Bell push                          | Nos                 | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 15                                | Fan Regulator                      | Nos                 | -                                          | -                                          | -                                  | 12                                      | 12.0              | -                     | 12.00                     |           |      |
| 16                                | Blank Plate single                 | Nos                 | -                                          | -                                          | -                                  | 160                                     | 160.0             | -                     | 160.00                    |           |      |
| 17                                | 25A change over switch - 2P        | Nos                 | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 18                                | PVC Connectors - 6Amps             | Box's               | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 19                                | AC Round sheets 3"                 | Nos                 | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 20                                | PVC Round sheets 6"                | Nos                 | -                                          | -                                          | -                                  | 2                                       | 2.0               | -                     | 2.00                      |           |      |
| 22                                | Fruit packing cover                | Rolls               | -                                          | -                                          | -                                  | 3                                       | 3.0               | -                     | 3.00                      |           |      |

41983

41984

|    |                     |     |   |  |  |    |        |      |   |        |  |  |
|----|---------------------|-----|---|--|--|----|--------|------|---|--------|--|--|
| 21 | PVC Round sheets 3" | Nos | - |  |  | 80 | 80.0   |      | ✓ | 80.00  |  |  |
|    | Total               |     |   |  |  |    | 612.00 | 0.00 |   | 612.00 |  |  |