PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28-11-20	Prepared by:	Prabhakar.P
PO/WO no.	72289	PO / WO Date.	19-11-20
Supplier Name	Sri Raja Rajeshwara Traders	PO/WO amount	3,299.28
Firm/Company	G V Reserch Centers Pvt Ltd	Project	Innopplis
Sl. No.	Bill No.	Bill Date	Bill amount
1	0447	20-11-20	3,300-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,300-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			85584	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,300-00
Amount E – PO / WO value:	3,299-28
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**07-11-20**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		PS					
Date		28/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Shop : 040-2771 8915, 6633 3915 **Resi :** 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela,Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. G.V. RESERCH Centers PVT LTD
RNS. Sechad

Invoice No. : 0447 Date : 20/11/2020
D.C. No. : Date :
P.O. No. : 72289 Date : 19/11/2020

Site : Innu Poly
LL/RR Truck No. :

Customer's GST No. : 36AAHCG4562D1ZP
Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	12	(Cotton) W/Rod PAKKT	8311	18%	233/-	2796/-
		CGST		9%		252/-
		SGST		9%		252/-
						3300/-
		E. & O.E.				

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71474 Date 25/11/20 Sign. Neha

71474

INWARD
Inward No: 2019 Dt: 23/11/2020
MRN No: 85584 Dt:
Received By: VS Sign:
G.V. RESEARCH CENTERS PVT. LTD.

3300/-

Rupees | **TOTAL** 3300/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK, PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For **SRI RAJA RAJESHWARA TRADERS**

Authorised Signatory

Purchase Order

 19-11-2020 4:22:21 PM

72289
16.11.20 11:21:51

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	72289	163260
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	19-11-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	25-09-2020	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9574 - Tools - Welding Rod - NA - nos *3.15mm*	12.00	233.00	0.00	18.00	3,299.28
	Total Order Value . . .					**3,299.28**

Rupees : Three Thousand Two Hundred Ninty Nine and Paise Twenty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation. Welding rods is must 'Mangalam' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for welding purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	19.11.20
Site & Phase :	INNOPOLIS	Time:	10:00
Supplier		Req. No.	163260
Material required before date: urgent		ID No.	61667

No	Description	Size	Quantity	Units	Inward No	Date
1	Welding electrods	3.15mm	10	Box's		
2						
3	72289					
4						
5						
6						
7						
8			APPROVED			
9			19 NOV 2020			
10			MINISH PARIKH			
11			MANAGER PROCUREMENT			

Remarks : For welding purpose.

Prepared By	D.RADHIKA	Approved by	VENKATESH.G
Sign.& Date	19.11.2020	Sign. & Date	19.11.2020

Note: On receipt of material at site write inward number and date in last 2 columns.