PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	71956.	PO / WO Date.	7/11/20
Supplier Name	SSllp.	PO/WO amount	3,971
Firm/Company	GVRC	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1	14268	18/11/20.	3,593.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,593.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12110	18/11/20	85394	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,593
Amount E – PO / WO value:				3,971
Amount F – Difference (A – E): GST-18%				378

Quantity received as per PO /WO	☑ Yes □ Excess received ☒ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ ~~Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ ~~No – wait for balance material~~ □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**21.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts ≡ receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	19/11/20.	28/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14268
GV Research Centre Pvt Ltd	Invoice Date.	18-11-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	71956
	PO Date.	07-11-2020
	Req ID	61354
	Req Date	07-11-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163237

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
2	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
3	9600 - Tools - mask - NA - Nos		100	10.50	1,050.00	5	52.50
4	4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
5	4041 - Consumables - Mopping stick - NA - nos	9603	5	125.00	625.00	18	112.50
6	4003 - Consumables - Bombay Broom - Big - nos	9603	5	58.00	290.00	0	0.00
7	4009 - Consumables - Coconut Broom - other - nos BIg	9603	10	16.00	160.00	0	0.00
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IGST	CGST	SGST				
			Total Taxable Amount	3,260.00		333.30
	166.65	166.65	Total Invoice Amount		3,593.30	

Rupees : Three Thousand Five Hundred Ninty Three and Paise Thirty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71490 Date 20/11 Sign Neha

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-11-2020 11:11:27

71956
30.10.20 4:46:11

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	71956	163237
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
2	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
3	9600 - Tools - mask - NA - Nos	100.00	10.50	0.00	5.00	1,102.50
4	4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
5	4041 - Consumables - Mopping stick - NA - nos	5.00	125.00	0.00	18.00	737.50
6	4055 - Consumables - Scrubber - NA - nos	5.00	15.00	0.00	18.00	88.50
7	4003 - Consumables - Bombay Broom - Big - nos	10.00	58.00	0.00	0.00	580.00
8	4009 - Consumables - Coconut Broom - other - nos *Blg*	10.00	16.00	0.00	0.00	160.00
				Total Order Value . . .		**3,971.80**

Rupees : Three Thousand Nine Hundred Seventy One and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

09/11/2020

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Contact --

Purchase Order

 09-11-2020 11:11:27

Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

09/11/2020

Name : __________

Contact ...

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : __________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	07.11.2020
Site & Phase :	INNOPOLIS	Time:	10:00
Supplier		Req. No.	163237
Material required before date: urgent		ID No.	61354

No	Description	Size	Quantity	Units	Inward No	Date
1	Mopping sticks	STD	05	No's		
2	Coconut Brooms	Big	10	No's		
3	Bombay Brooms	Big	10	No's		
4	Vim Bar	STD	05	No's		
5	Scrubbers	STD	05	No's		
6	Sanitizer	STD	03	No's		
7	Hand wash	STD	05	No's		
8	Pad locks	50mm	10	No's		
9	Mask	STD	100	No's		
10						

APPROVED
09 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For Site office purpose.

Prepared By	Radhika	Approved by	VENKATESH.G
Sign.& Date	07.11.2020	Sign. & Date	07.11.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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	PO Date.	07-11-2020
	Req ID	61354
GSTIN : 36AAHCG4562D1ZP	Req Date	07-11-2020
	Loc Req No	163237

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	5
2	4022 - Consumables - Dettol - NA - nos	3401	5
3	9600 - Tools - mask - NA - Nos		100
4	4112 - Consumables - Sanitizer - 500 ml - Nos		3
5	4041 - Consumables - Mopping stick - NA - nos	9603	5
6	4003 - Consumables - Bombay Broom - Big - nos	9603	5
7	4009 - Consumables - Coconut Broom - other - nos	9603	10
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INWARD
Inward No: 2095 Dt: 18/11/20
MRN No: 85394 Dt:
Received By Sign:
G.V. RESEARCH CENTERS PVT. LTD.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43180
Date 23/11
Sign.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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INWARD
Inward No: 2095 Dt: 18/11/20
MRN No: Dt:
Received By: Sign:
G.V. RESEARCH CENTERS PVT. LTD.

IGST	CGST	SGST	Total Taxable Amount	3,260.00	333.30
	166.65	166.65	Total Invoice Amount	3,593.30	

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Authorised signatory

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