

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/11/20		Prepared by: NEHA.C	
PO/WO no. 71406		PO / WO Date. 17/10/20	
Supplier Name Rita Seeds		PO/WO amount 2530/-	
Firm/Company G.V. Discovery Centre Pvt Ltd		Project Synergy 119,191	
Sl. No.	Bill No.	Bill Date	Bill amount
1	164	17/10/20	2530/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 21530/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			85323
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 2530/-			
Amount F - Difference (A - E): GST-18% 21530/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		28/11/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:			
Date	27/11/20	28/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AKAPK8182D1Z8

TAX INVOICE

☎ : 23222835

: 66778470

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.

3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

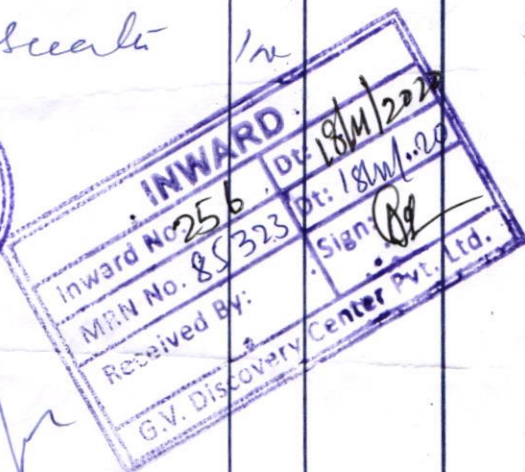
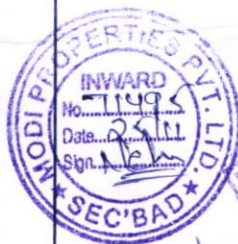
No. **164**

Date.....

M/s.....

G.V. Discovery Center Pvt. Ltd.
Sec. Bad P.O. No. 71466/13067 dt 17/10/2000

Sl. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	Ana	2m	4502	900	00
2.	Seckler	2m	2402	480	00
3.	plant cutter	1m		600	00
4.	Seckler	1m		550	00
TOTAL				2530	00

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.For **RITA SEEDS STORE**

Signature

Purchase Order

Page(s) 1 Of 1

17-10-2020 1:44:50 PM



71406

10.10.20 12:36:43

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	71406	13067
Doc Date	17-10-2020	
Quote No	Mil	
Quote Date	29-09-2020	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9502 - Tools - Axe - NA - nos Heavy qilty	2.00	450.00	0.00	0.00	900.00
2 9568 - Tools - Sickles - NA - nos	2.00	240.00	0.00	0.00	480.00
3 9552 - Tools - Plant cutter - NA - nos Prunning Cutter	1.00	600.00	0.00	0.00	600.00
4 9552 - Tools - Plant cutter - NA - nos Hedge Cutter	1.00	550.00	0.00	0.00	550.00
Total Order Value . . .					2,530.00

Rupees : Two Thousand Five Hundred Thirty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1
	Phone.
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for gardening phase I purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

4/17/10/2020

Name :

Accepted the above Terms And Conditions

For **Rita Seeds**

Name :

Date : _/_/

Requisition For

Company Name:		GVDC		Date:		16-10-2020	
Site & Phase :		SYNERGY 119,191		Time:		16:50	
Supplier				Req. No.		13067	
Material required before date:			Urgent		ID No.		60818
No	Description	Size	Quantity	Units	Inward No	Date	
1	Axe	Small	02	No's			
2	Scythe	STD	02	No's			
3	Pruning Cutter	STD	01	No's			
4	Hedge Cutter	STD	01	No's			
5							
6							
7							
8							
9							
10							
Remarks: FOR GARDENING PURPOSE.							
Prepared By		Nidhi		Approved by			
Sign.& Date		16.10.20		Sign. & Date		16.10.20	

APPROVED
17 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.