

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/11/2020	Prepared by:	NEHA.CH
PO/WO no.	71888	PO / WO Date.	05/11/2020
Supplier Name	Shubham Enterprises	PO/WO amount	1298/-
Firm/Company	Gvdc	Project	Synergy
Sl. No.	Bill No.	Bill Date	Bill amount
1	1735	11/11/20	1298/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			
Sl. No.	DC No	DC. Date	MRN No.
1.			85312
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value:			
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. ___/- ☒ No	
Payment - due date		30/11/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	NEHA		
Date	28/11/20	28/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Purchase Order

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06-11-2020 4:42:32 PM

Original



From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Shubham Enterprises
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003

GSTIN 36AMRPG2711M1ZT

6656-8151..

040-66318150/23468151

9849153774

Doc No	71888	13086
Doc Date	05-11-2020	
Quote No	Nil	
Quote Date	05-11-2020	
SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4638 - Electrical - other - Power plug - 16A - nos	10.00	110.00	0.00	18.00	1,298.00
Total Order Value . . .					1,298.00

Rupees : One Thousand Two Hundred Ninty Eight Only.

Terms and Conditions :-**Specification / Brand** All items shall be of Anchor rand**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next day.**Delivery Location** 119, 191 Synergy Square 1

Phone.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for power supply along perimeter of site and power supply of machines construction purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Shubham Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Requisition For

Company Name:		GVDC		Date:		03-11-2020	
Site & Phase :		SYNERGY 119,191		Time:		15:20	
Supplier				Req. No.		13086	
Material required before date:		Urgent		ID No.		61254	
No	Description	Size	Quantity	Units	Inward No	Date	
1	4 Pole Isolator	40amps	10	No's			
2	Hacksaw Blades	STD	1	Box			
3	Insulation Tapes	STD	1	Box			
4	3 Core copper cable	2.5sqmm	100	mts			
5	Aluminium service wire	7/20	02	Bundles			
6	Extension Boards-2 model	STD	10	No's			
7							
8							
9							
10							

Remarks: FOR SITE USE PURPOSE.

APPROVED
05 NOV 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Nidhi	Approved by	
Sign. & Date	03.11.20	Sign. & Date	03.11.20

Note: On receipt of material at site write inward number and date in last 2 columns.