

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/11/2020	Prepared by:	NEHA.CH
PO/WO no.	71950	PO / WO Date:	07/11/2020
Supplier Name	Veerabhadra Enterprise	PO/WO amount	30,797.88/-
Firm/Company	SSLP	Project	SHLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	470	11/11/20	29,138/-
2			
3			
4			

Amount A - Bills total (Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	/	/	85681	☐ Yes ☐ No
2.	/	/		☐ Yes ☐ No
3.	/	/		☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO ☐ Yes ☒ Excess received ☒ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable? ☒ Yes ☐ No (explained below)

Excess / short material received ☐ Approved - within acceptable limits ☐ No (explained below)

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☐ Yes - Rs. /- ☒ No

Payment - due date 30/11/2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	28/11/20	28/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166**Veerabhadra Enterprises**

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales. LLP.
 Address : 71950/168106.
 GSTIN No: 36ACAFS2044CZ7
 State : _____ State Code : 36

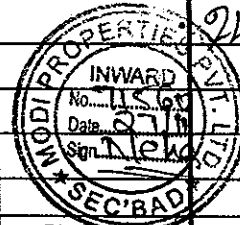
Invoice No. : 470
 Invoice Date : 11/11/2020.
 DC No. : _____
 State : Telangana State Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	12% - 0%
1	Coco Brooms ✓	✓	200 ✓	13/-			2600.00
2	Herbic. ✓	✓	48 ✓	72/-		3456.00	
3	Phenac ✓	✓	20 ✓	45/-		900.00	
4	Vimbury. ✓	✓	24 ✓	40/-		960.00	
5	Detached Hlw. ✓	✓	15 ✓	76/-		1140.00	
6	moofing Stale ✓	✓	20 ✓	120/-		2400.00	
7	Dust Pan. ✓	✓	24 ✓	20/-		480.00	
8	Ab. Packer ✓	✓	30 ✓	46/-		1380.00	
9	Plastic bucket ✓	✓	10 ✓	245/-		2450.00	
10	Yellow Cloth. ✓	✓	120 ✓	15/-	1800.00		
11	moof Cloth. ✓	✓	240 ✓	15/-	3600.00		
12	Bamboo brooms ✓	✓	50 ✓	50/-			2500.00
13	Water bottles ✓	✓	60 ✓	40/-		2400.00	



INWARD	
Inward No: <u>15312</u>	Dt: <u>25/11/20</u>
Amount in words: <u>85681</u>	Dt: <u>26/11/20</u>
Received By: _____	Sign: <u>81</u>
SUMMIT SALES LLP	

Bank Details :
 A/c No. 30301023425
 Branch : General Bazar, Secunderabad,
 IFSC Code : KKBK0007450
 Main Branch : Kotak Mahindra Bank

Round Off

+12

Total Amount after Tax

5670.00

18368.00

5100.00

Total Tax Amount

GRAND TOTAL

29138.00

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified by:

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Stores Manager

Purchase Order

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26-11-2020 16:46:48

Original



71950

30.10.20 4:46:11

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	71950	168106
Doc Date	07-11-2020	
Quote No	Nil	
Quote Date	07-11-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4009 - Consumables - Coconut Broom - other - nos	200.00	13.00	0.00	0.00	2,600.00
2 4035 - Consumables - Harpic - Cleaner - 500ml - nos	48.00	72.00	0.00	18.00	4,078.08
3 4046 - Consumables - Phynyle - 1Ltr - nos	20.00	45.00	0.00	18.00	1,062.00
4 4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
5 4022 - Consumables - Dettol - NA - nos liquid	15.00	76.00	0.00	18.00	1,345.20
6 4041 - Consumables - Mopping stick - NA - nos	20.00	120.00	0.00	18.00	2,832.00
7 4098 - Consumables - Dust pan - NA - nos	24.00	20.00	0.00	18.00	566.40
8 4001 - Consumables - Air Freshner - NA - nos Air packet	30.00	46.00	0.00	18.00	1,628.40
9 4006 - Consumables - Bucket - other - nos PVC bucket	10.00	245.00	0.00	18.00	2,891.00
10 4008 - Consumables - Cleaning Cloth - other - nos Yellow	120.00	15.00	0.00	5.00	1,890.00
11 4040 - Consumables - Mopping Cloth - NA - nos	240.00	15.00	0.00	5.00	3,780.00
12 4003 - Consumables - Bombay Broom - Big - nos	50.00	50.00	0.00	0.00	2,500.00
13 4003 - Consumables - Bombay Broom - Big - nos small	200.00	8.30	0.00	0.00	1,660.00
14 4066 - Consumables - Water bottle - NA - nos	60.00	40.00	0.00	18.00	2,832.00
Total Order Value . . .					30,797.88

Rupees : Thirty Thousand Seven Hundred Ninty Seven and Paise Eighty Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxesFor **Summit Sales LLP**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Date : __/__/__

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Contact :

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name :

Date : _/_/

Requisition Form

Company Name:		SSLLP		Date:		5.11.2020	
Site & Phase :		SHLLP		Time:		12.00	
Supplier				Req. No.		168106	
Material required before date:					ID No.		61298

No	Description	Size	Quantity	Units	Inward No	Date
1	LABLES		3	NOS		
2	STAMP PAD	BLUE	12	NOS		
3	GUM	150ML	20	NOS		
4	PENCIL BOX		10	BOXES		
5	STAPLER	BIG45	5	NOS		
6	STAPLER PINS	10	200	BOXES		
7	COCONUT BROOMS /		200	NOS		
8	DETTOL LIQUID /		15	NOS		
9	DUST PAN		24	NOS		
10	KEY CHAIN RINGS /		200	NOS		
11	BOMBAY BROOMS /	SMALL	200	NOS ✓		
12	BOMBAY BROOMS /	BIG	50	NOS		
13	YELLOW CLOTH /		120	NOS		
14	AIR PACKET /		30	NOS		
15	NOTEPAD	THUMB TYPE	60	NOS		
17	FEVISTICK		30	NOS		
18	STAPLER	SMALL	20	NOS		
19	BINDER CLIPS	19MM	48	NOS		
20	BINDER CLIPS	25MM	48	NOS		
21	BINDER CLIPS	32MM	24	NOS		
22	MARKER	BLACK	30	NOS		
23	MARKER	RED	30	NOS		
24	MARKER	GREEN	30	NOS		
25	MARKER	BLUE	30	NOS		
26	ORDINARY PEN	BLUE	100	NOS		
27	ORDINARY PEN	BLACK	40	NOS		
28	ORDINARY PEN	RED	60	NOS		
29	CELLO PEN	BLUE	50	NOS		
30	CELLO PEN	BLACK	50	NOS		
31	PVC BUCKET		10	NOS		
32	HARPIC		48	NOS		
33	MOPPING CLOTH		240	NOS		
34	MOPPING STICK		20	NOS		
35	PHINYL		20	NOS		
36	VIM BAR		24	NOS		
37	WATER BOTTLES		60	NOS		

38	BOX FILE	BIG	100	NOS		
39	LEGAL PAPER	GREEN	5	BDL		
40	PAPER	A4	50	BDL		

Remarks: FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign. & Date	5.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

✓ - 6 NOV 2020