

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/11/20		Prepared by: NEHA.CE	
PO/WO no. 72185		PO / WO Date: 16/11/20	
Supplier Name: Manjhi Industries		PO/WO amount: 40,120/-	
Firm/Company: Nilgiri Estates		Project: Nilgiri Estates	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1	19/11/20	40,120/-
2			
3			
4			
Amount A - Bills total (Excluding Transport & Hamali Charges): 40,120/-			
Sl. No.	DC No	DC. Date	MRN No.
1.			85371
2.			
3.			
Amount B - Other Credits : Transportation charges			DC matches MRN
Amount C - Other Debits :			☐ Yes ☐ No
			☐ Yes ☐ No
			☐ Yes ☐ No
Amount D (D=A+B-C) - Amount to be credited to the supplier:			1770
Amount E - PO / WO value:			41890/-
Amount F - Difference (A - E): GST-18%			40,120/-
Quantity received as per PO/WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		30/11/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	NEHA		
Date	28/11/20	28/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve POCs/WOCs upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-. 7. MD to approve all bills above 1,00,000/-.

13.80

TAX INVOICE				Cell :8309211518/9885363206			
Invoice issued under rule 46 of central goods & service tax (CGST) rules,2017							
MARUTHI INDUSTRIES							
ROAD NO.7,7F,H.NO.5-211/2,KRISHNA NAGAR COLONY,MOULA-ALI,TELANGANA-500040.							
GSTIN :36ADVPY0301Q2ZR							
Invoice No : 1				Transportation Mode : Road			
Invoice Date : 19/11/20				Vehicle number :AP29V6804			
P.O NO & Date : 72185/175033				Date of Starting Supply :19/11/20			
D.C NO & Date :				Place of Supply : RAMPALLY			
Details of Receiver (Billed to)				Details of Consignee (Shipped to)			
Name : NILGIRI ESTATES				Name :NILGIRI ESTATES			
Address : 5-4-187/3 & 4,2nd floor,M.G ROAD, SECUNDERABAD-500003.				Address : S.Y NO.143/133/134/135/136,Rampal lu Village,Cell: 9030931172.			
GSTIN: 36AAHFN0766F12A				GSTIN: 36AAHFN0766F12A			
State	TS	Code	36	State	TS	Code	36
S.NO	Description			HSN Code	Quality	Rate	Amount
1	7124-Plumbing-Other-Cement Hume Pipe-Other No's-8"			68109990	40	850	34000
2	TRANSPORTATION				1	1500	1500
							
Amount in words :FOURTY ONE THOUSAND EIGHT HUNDRED				Total Amount before Tax		35500	
AND NINETY ONLY/-				Total CGST 9%		3195	
				Total SGST 9%		3195	
Bank Details: Bank Name				HDFC BANK		Total IGST	
Bank Account Number				5920-0010-1819-24		Total Amount GST 18%	
Account Type & Branch				CA/MOULA-ALI		Total Amount After Tax	
Bank IFSC code				HDFC0004095.		41890	
Bank IFSC code				HDFC0004095.		GST Payable on Reverse Charge	
Terms & Conditions				Receiver's Signature		Certified that the particulars given above are true and correct For MARUTHI INDUSTRIES	
1.Goods once sold will not be taken back							
2.Cash payment should not be made without Official stamped and signed receipt							
				Authorised Signatory			

INWARD	
Inward No: 22192	Dt: 19/11/20
MRN No: 85371	Dt: 19/11/20
Received By: Ashish	Sign: [Signature]
Nilgiri Estates	

Purchase Order

Page(s) 1 Of 1

16-11-2020 5:11:47 PM

72185
06.11.20 4:56:38

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Maruthi Industries
Road .no.7,7F, H.no.5-211/2, Krishna Nagar Colony, Moulali, Telanaga

GSTIN 36ADVPY0301Q2ZR
9885363206

Doc No	72185	175033
Doc Date	16-11-2020	
Quote No	Nil	
Quote Date	09-09-2019	
SupplyType	Supply	

Kind Attn : Y Maruthi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7124 - Plumbing - other - Cement Hume pipe - other - nos 8"	40.00	850.00	0.00	18.00	40,120.00
Total Order Value . . .					40,120.00

Rupees : Fourty Thousand One Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	All pipes are full round with NP3 specifications 2mtrs long
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penalty For Delay	Nil
Transportation Cost	Extra. Estimated cost is Rs. 1500/-
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for sending drainage water to outside nala purpose,
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	As per MD, orderd two loads of pipes, per load 45 nos.

For **Nilgiri Estates**

Authorised Signatory

Name :

Contact :-

Accepted the above Terms And Conditions

For **Maruthi Industries**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		04.11.2020	
Site & Phase :		NILGIRI ESTATE		Time:		12:30	
Supplier				Req. No.		175033	
Material required before date:					ID No.		61563

No	Description	Size	Quantity	Units	Inward No	Date
1	CC-Pipes	8"	40	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - fro sending drainage water to outside nala purpose..

Prepared By	Vijay	Approved by	
Sign. & Date	04.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
16 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent		ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.