

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/11/20		Prepared by: NEHA.CM	
PO/WO no. 71597		PO / WO Date. 24/10/20	
Supplier Name Radiant Systems		PO/WO amount 510/-	
Firm/Company Silver oak villas LLP		Project Sov 11P	
Sl. No.	Bill No.	Bill Date	Bill amount
1	105	18/11/20	510/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			510/-
Sl. No.	DC No	DC. Date	MRN No.
1.			85468
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value:			510/-
Amount F – Difference (A – E): GST-18%			510/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W/O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		28/11/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>		
Date	27/11/20	28/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075



Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda,
Hyderabad - 500 029. T.S. E-mail : rsgrkst@gmail.com

M/s. Silver Oak villas LLP.SI.No. 105
Secunderabad.T.S. Customer GST No 36ADBFS3288A2Z7.
Date : 18/11/2020

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.									
01.	Steel Matt Etching Name Plate g size - 12"x3".	1 No. 36 - SQ. Inches	RS. 12/ SQ. Inch.	RS. 432/	00								
INWARD WITH TIME: <table><tr><td>Inward No. 15108</td><td>Dt: 28/11/20</td></tr><tr><td>MRN No: 85468</td><td>Dt: 28/11/2020</td></tr><tr><td>Received By:</td><td>Sign: </td></tr><tr><td colspan="2">SILVER OAK VILLAS LLP</td></tr></table> P.O. No: 71597.		Inward No. 15108	Dt: 28/11/20	MRN No: 85468	Dt: 28/11/2020	Received By:	Sign:	SILVER OAK VILLAS LLP					
Inward No. 15108	Dt: 28/11/20												
MRN No: 85468	Dt: 28/11/2020												
Received By:	Sign:												
SILVER OAK VILLAS LLP													
Bank Name : Bank of Maharashtra A/c. Name : Radiant Systems C-A/c : 20007000152 IFSC : MAHB0000383 Br. Kachiguda, Hyd-27. T.S.		CGST %		28.39/-									
		SGST %		28.39/-									
		IGST %											
		Advance											
		Balance											
Rupees in words <u>Five Hundred & Ten only.</u>		GRAND TOTAL		RS. 510/									
GSTIN : 36AIKPG0292L1Z2													

Customer's Signature

For M/s. Radiant Systems

Signature

Purchase Order

Page(s) 1 Of 1

27-10-2020 5:32:15 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7



71597
20.10.20 3:54:09

Supplier Details		Doc No	71597	156099
Radiant Systems		Doc Date	24-10-2020	
H.No. 3-5-967, Narayanguda, Hyderabad.		Quote No	Nil	
GSTIN 36AIKPG0292L1Z2		Quote Date	24-10-2020	
6457-5075.. 9246101075		SupplyType	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 3" x 12" SOWBHAGYA RAMASWAMY NILAYAM	36.00	12.00	0.00	18.00	509.76
Total Order Value . . .					509.76
Rupees : Five Hundred Nine and Paise Seventy Six Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of India mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.NO.50 purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Radiant Systems**

Name :

Date : / /

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	23-10-2020
Site & Phase :	Silver Oak Villas	Time:	17.00
Supplier		Req. No.	156099
Material required before date:	25-10-2020	ID No.	61011

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Name Plate: SOWBHAGYA RAMASWAMY NILAYAM	3"x12"	01	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						



Remarks: -For villa no: 50 name plate purpose

Prepared By	G. Mona	Approved by	
Sign & Date	23-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Note: On receipt of material at site write inward number and date in last 2 columns.