PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27-11-20	Prepared by:	T Bhasker
PO/WO no.	71596	PO / WO Date.	24/10/20
Supplier Name	Radiant Syst	PO/WO amount	510
Firm/Company	Sov LLP	Project	Sov IS
Sl. No.	Bill No.	Bill Date	Bill amount
1	104	18/11/20	510
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			510

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85467	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				510
Amount E – PO / WO value:				510
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	~~☐ Yes ☐ No – wait for balance material~~ ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	4/12/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	27-11-20	28/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075

Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda,
Hyderabad - 500 029. T.S. **E-mail : rsgrkst@gmail.com**

M/s. Silver Oak villas LLP.
Secunderabad. T.S. Customer GST No 36ADBFS3288A2Z7

Sl.No. 104
Date : 18/11/2020

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs.	Ps.
01.	Steel Matt Etching Name Plate of Size 12"×3"	1 No. 36-Sq. Inch	Rs.12/ Sq. Inch	Rs. 432/	00

INWARD WITH TIME:
Inward No. 15103 Dt: 28/11/20
MRN No: 85467 Dt: 21/11/2020
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES P... SEC'BAD
INWARD No. 7190 Date 23/11/20

P.O.No: 71596.

Bank Name : Bank of Maharashtra
A/c. Name : Radiant Systems
C-A/c : 20007000152
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

Rupees in words Five Hundred & Ten only

GSTIN : 36AIKPG0292L1Z2

CGST %	Rs. 39/-
SGST %	Rs. 39/-
IGST %	
Advance	
Balance	
GRAND TOTAL	Rs. 510/-

For M/s. Radiant Systems

G. Ravi Kumar
Signature

Customer's Signature

Purchase Order

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71596
20.10.20 3:54:09

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Radiant Systems H.No. 3-5-967, Narayanguda, Hyderabad.	**Doc No**	71596	156091
	Doc Date	24-10-2020	
	Quote No	Nil	
GSTIN 36AIKPG0292L1Z2	**Quote Date**	24-10-2020	
6457-5075.. 9246101075	**SupplyType**	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6074 - Miscellaneous - SS Name Plates - other - Sq.inches *3" x 12" SAI NILAYAM*	36.00	12.00	0.00	18.00	509.76
					Total Order Value . . .	**509.76**

Rupees : Five Hundred Nine and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.nO.37 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Radiant Systems*

Name : ____________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	20-10-2020
Site & Phase :	Silver Oak Villas	Time:	16.00
Supplier		Req. No.	156091
Material required before date:	Urgent	ID No.	60958

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Name Plate: SAI NILAYAM	3"x12"	01	Nos		
2	(For villa no: 37)					
3	71596					
4						
5						
6						
7						
8						
9						

APPROVED
24 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For villa no: 37 name plate purpose

Prepared By	Mona	Approved by	
Sign.& Date	20-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.