PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/11/20	Prepared by:	NEHA.CH
PO/WO no.	71796	PO / WO Date.	03/11/20
Supplier Name	Sri Sai vishal Enterprises	PO/WO amount	19000/-
Firm/Company	Modi realty Mallapur LLP	Project	Gulmohar residency
Sl. No.	Bill No.	Bill Date	Bill amount
1	074	24/11/20	15,200/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,200/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	107	5/11/20	85125	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15200/-
Amount E – PO / WO value:	19000/-
Amount F – Difference (A – E): GST-18%	3800/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / WO	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.____/- □ No
Payment – due date	30/11/20

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	28/11/20	30/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

© : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality Mallapur LLP

Party GSTIN 36AAEFM1459R1ZP

Inv. No. 074 Date : 24.11.20

D.C. No. ______ Date : ______

P. O. 71796 Date : ______

Payment ______

State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks** 4x8x16 →	6810	800	19	NO	15,200

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No. 71460 Date 25/11/20 Sign. [illegible]

Rupees in words Fifteen thousand Two Hundred Only

TOTAL	15,200
SGST @ %	
CGST @ %	
GRAND TOTAL	15,200

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

Bill No: 74 Modi Reality Mallapur

DATE	V.NO	DC.NO	4x8x16	PO.NO	PO.DATE
05.11.20	9193	107	800 Nos	71796	

Total Nos → 800

74

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi Realty Mallapur LLP	Requisition nos.:	68565	Total PO quantity:	1000
Project:	Gulmohar Residency	PO No(s).	71796	Quantity delivered in earlier period:	–
Block /Flat / Villa no.:	**Cement solid Bricks 4"X8"X16",**	Total material delivered	800	Quantity delivered during week:	800
Supplier:	Sri Sai vishal enterprises	Close PO:	no	Balance quantity to be delivered:	200
Sign of security	[signature]	Sign of Admin	[signature]	Sign of Project manager	[signature]
Date	11/11/20	Date	11/11/20	Date	11/11/2020

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
	Total.						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	05-11-2020	11:15	4"x8"x16"	800	107	1314	85125
	Total			**800**			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

PM
14-14

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 407 Date : 5.11.20

M/s. GMR NFC

P.O. No. 71796 Date : 3.11.20

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	Solid Bricks	4x8x16	800 No
	V.No: TS08UE 9199		
	Time: 11:15 Am		
	Own: Ichala	Total	800 No

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 42954
Date 13/11
Sign Neha

MODI REALTY
Ward No. 1314 Dt. 5/11/20
MRN No. 85125 Dt. 6/11/2020
Received By Sign 5/11/20

Received the above material
in good condition

Receiver's Signature

For **SRI SAI VISHAL ENTERPRISES**

Purchase Order

 03-11-2020 14:17:06

71796
30.10.20 4:42:54

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sai Vishal Enterprises	**Doc No**	71796	68565
D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd	**Doc Date**	03-11-2020	
	Quote No	Nil	
GSTIN 0	**Quote Date**	03-11-2020	
9391029193	**SupplyType**	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	1,000.00	19.00	0.00	0.00	19,000.00
					Total Order Value . . .	**19,000.00**

Rupees : Nineteen Thousand Only.

Part Bill received
@ 074 – 24/11/20 – 15200/-
Bal amt – 3800/-
Neha
28/11/20

Terms and Conditions :-

Specification / Brand	Items shall be of approx.2-16 kgs, strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more .Above order site work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Name : ____________________

Contact

Accepted the above Terms And Conditions
For ***Sai Vishal Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form - Cement Blocks							
Company		Modi Realty Mallapur LLP		Site & Phase		Gulmohar Residency	
Req. no.		68565		Req. Date		02-11-2020	
Material required before		03-11-2020 (urgent)		ID no.		61216	
Prepared by:		Likhitha		Approved by (sign):			
Flat / Block no:		stores at GMR site					

S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type A - 3BHK - 1,210 sft	Nos	-	-	-	-	-
2	Type C - 2BHK - 1,110 sft	Nos	-	-	-	-	-
3	Type C - 1BHK - 540 sft	Nos	-	-	-	-	-
4	Type D - 2BHK - 840 sft	Nos	-	-	-	-	-
	Total					-	-

P.O: 71796

S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered		
1	6" Cement blocks (16"x8"x6")	Nos	-	-	-		
2	4" Cement blocks (16"x8"x4")	Nos	1,000.0	-	1,000.0		
	Total				1,000		
Note: 10% of blocks must be half size							
supplier name :	narsing rao						

APPROVED
-2 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE