

Loans and Advances

Name of the Company:		SUMMIT SALES LLP					
For the month:		October-20			Date:		28.10.2020
Signature of the Accountant:		<i>Lavanya.</i>			Verified by:		
Sl.No.	Name of the Employee	Salary Advance	Personal Loan	On Account Deductions	Fines/Other deductions	Total Deductions	Out Standing Loan (Mandatory)
✓ 1	<i>D. Lavanya</i>	3,000	—	—	—	3,000	—
2							
3							
4							
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20							
Note: Please mention deductions separately.				HR & Admin. _____			