PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/11/20		Prepared by:		NEHA.CH
PO/WO no.	71168		PO / WO Date.		09/10/2020
Supplier Name	Sri Sai vishal Enterprises		PO/WO amount		15950/-
Firm/Company	voc LLP		Project		voc
Sl. No.	Bill No.		Bill Date		Bill amount
1	072		24/11/20		15950/-
2					
3					
4					
Amount A – Bills total(Excluding Transport & Hamali Charges):					15950/-
Sl. No.	DC No	DC. Date	MRN No.		DC matches MRN
1.	406	04/11/20	85226		☑ Yes ☐ No
2.					☐ Yes ☐ No
3.					☐ Yes ☐ No
Amount B – Other Credits : Transportation charges					—
Amount C – Other Debits :					—
Amount D (D=A+B-C) – Amount to be credited to the supplier:					15950/-
Amount E – PO / WO value:					15950/-
Amount F – Difference (A – E): GST-18%					—
Quantity received as per PO /WO		☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?		~~☐ Yes ☐ No (explained below)~~			
Excess / short material received		~~☐ Approved – within acceptable limits ☐ No (explained below)~~			
Close PO / WO		☑ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___ ☑ No			
Payment – due date		30/11/20			
Remarks:					

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]					
Date	28/11/20	30/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Villay orchids up

Party GSTIN 36AANFG4817C1ZH

Inv. No. 072 Date : 24.11.20

D.C. No. Date :

P. O. 71168 Date : 9.10.20

Payment

State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	**20 mm Metal**					
2.	**Baby Chips**					
3.	**Stone Dust**					
4.	**Sand**					
5.	**Red Mutti**					
6.	**Granite**					
7.	**40mm Hand Metal**					
8.	**Crusher Sand**					
9.	**12mm Metal**					
10.	**Cement Solid Bricks** 6×8×16 →	6810	550	29	Nos	15,950

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71462 Date 25/11/20 Sign.

Rupees in words Fifteen thousand Nine Hundred fifty only

TOTAL	15,950
SGST @ %	
CGST @ %	
GRAND TOTAL	15,950

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

Bill No:- 72 Villay oochidy CLP

DATE	V.NO	DC.NO	6x8x16	PO.NO	PO.DATE
4.11.20	9193	406	550	71168	9.10.20
		Total Nos →	550		

72

Purchase Order

 10-10-2020 13:51:46

71168
08.10.20 5:21:49

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Sai Vishal Enterprises	**Doc No**	71168	63555
D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd	**Doc Date**	09-10-2020	
	Quote No	Nil	
GSTIN 0	**Quote Date**	09-10-2020	
9391029193	**SupplyType**	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	550.00	29.00	0.00	0.00	15,950.00
				Total Order Value . . .		**15,950.00**

Rupees : Fifteen Thousand Nine Hundred Fifty Only.

Terms and Conditions :-

Specification /	Items shall be of approx.2-16 kgs, strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more .Above order site work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For *Sai Vishal Enterprises*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	09-10-2020
Site & Phase:	VOC	Time:	12.10
Supplier:	Sai Vishal Enterprises	Req. No.	63555
Material required before :	**12-10-2020**	ID No.	60619

No	Description	Size	Quantity	Units	Inward No	Date
1	Solid Bricks	6" x 8" x 16"	550	Nos		
2						
3						
4						
5						
6						
7						

P.O. 71168

Remarks: For Villa no 37 North side compound wall making purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	09-10-2020	Sign. & Date	

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 406 Date : 4-11-20

M/s. Villa orchids Llp Kokapet

P.O. No. 71168 Date : 9.10.20

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	Solid Bricks	6x8x16	550 No
	V.NO: TS08UE 2197		
	Time: 3.00 PM		
	From: Kheda		
		Total	550 Nos

INWARD No. 42991 Date 17/11 Sign Neha MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD
Inward No: 15438 Dt: 04/11/20
MRN No: 85226 Dt: 13/11/20
Received By: Sign:
VILLA ORCHIDS LLP

Received the above material in good condition

Receiver's Signature

For SRI SAI VISHAL ENTERPRISES