PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	70691	PO / WO Date.	24/9/20.
Supplier Name	Sslp.	PO/WO amount	12,600.
Firm/Company	Mc Modi Educational Trust	Project	Manikal modi memorial hospi
Sl. No.	Bill No.	Bill Date	Bill amount
1	14025	4/11/20.	8,820
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,820

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11910	4/11/20	70691	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,820.
Amount E – PO / WO value:	12,600.
Amount F – Difference (A – E): GST-18%	3,780.

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved – wit~~hin acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	7.11.2020
Remarks:	final bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	5/11/20.	30/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	14025
manilal modi memorial hospital	Invoice Date.	04-11-2020
	PO No.	70691
	PO Date.	24-09-2020
	Req ID	60163
	Req Date	24-09-2020
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162025

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4034 - Consumables - Gunny Bag - other - nos		700	12.00	8,400.00	5	420.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	8,400.00		420.00
	210.00	210.00	Total Invoice Amount	8,820.00		

Rupees : Eight Thousand Eight Hundred Twenty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 70894
Date 06/11
Sign. Neha

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-09-2020 5:26:51 PM

70691
21.09.20 12:56:23

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	70691	162025
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	24-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4034 - Consumables - Gunny Bag - other - nos	1,000.00	12.00	0.00	5.00	12,600.00
					Total Order Value . . .	**12,600.00**

Rupees : Twelve Thousand Six Hundred Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Manilal Modi Memorial Hospital

.

Phone. .

Penality For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

① Part Quantity Recieved
Balance to recievable
Bill No 13383 Dt/- 24/9/20
AMT /- 2,520/-
06/10/2020

②. 13601 - 9/11/20 - 12,60/-
③. 14025 - 4/11/20 - 8,820-

For *MC Modi Educational Trust*

Authorised Signatory

Name : 25/09/2020

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	24.09.2020
Site & Phase :	Manilal Modi Memorial Hospital	Time:	10:30AM
Supplier		Req. No.	162025
Material required before date: 26.09.2020		ID No.	60163

No	Description	Size	Quantity	Units	Inward No	Date
1	Gunny Bags	STD	1000	No's		
2	~~60163~~					
3						
4	70691					
5						
6						
7						
8						
9						
10						

Remarks: For site use.

Prepared By	Pushpalatha	Approved by	Madhu
Sign.& Date	24.09.2020	Sign. & Date	24.09.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
24 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11910
MC Modi Educational Trust	DC Date.	04-11-2020
manilal modi memorial hospital	PO No.	70691
	PO Date.	24-09-2020
	Req ID	60163
	Req Date	24-09-2020
GSTIN : 36AAATM5488Q2ZO	Loc Req No	162025

	Description of Goods	HSN/SAC	Qty
1	4034 - Consumables - Gunny Bag - other - nos		700
2			
3			
4			
5			
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7			
8			
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29			
30			

INWARD

Inward No: 10093 Dt: 6-11-20

MRN No: 70691 Dt: 13/11/20

Received By: Security Sign:

MC MODI EDUCATIONAL TRUST

MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD

No. 43259

Date 26/11

Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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manilal modi memorial hospital	Invoice Date.	04-11-2020
	PO No.	70691
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for Summit Sales LLP

Authorised signatory

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