PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/11/2020	Prepared by:	NEHA.C
PO/WO no.	71977/72007	PO / WO Date.	09/11/20
Supplier Name	Sri Balaji Enterprises	PO/WO amount	8618.48/-
Firm/Company	MPPL	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	114	17/11/20	8614/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				8614/-
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	114	17/11/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				531
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				9145
Amount E – PO / WO value:				8618
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	05/11/2020

Remarks: Standard Sizes of doors are calculated. difference Can be considered. two Po one Bill Can be considered

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	Dpl					
Date	30/11/20	30/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No. **114**	Dated **17-11-2020**
PO / DOC No. **71977 / 72007**	D.C. No. **114**
Vehicle No. **TS11UC-0860**	Destination **HEAD OFFICE**

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	FLUSH DOOR (STD 78X26)	30MM	78X	2	1127.00	2254.00
2	4418	FLUSH DOOR (STD 78X26)	30MM	78X20	2	1127.00	2254.00
3	8302	DOOR CLOSER DORSET			3	930.60	2791.80
						Cartage	450.00
					7		7749.80

INWARD
Inward No: 473 Dt: 17/11/20
MRN No: Dt:
Received By: Saranjit Sign:
MODI PROPERTIES

MODI PROPERTIES INWARD No. 71390 Date 20/11 Sign. Neha SEC'BAD

re Tax : Rs 7749.80 Tax Rs.: 1394.96 Post Tax Rs.: 9144.76 R/o Rs.: 0.24 **Final Rs.: 9145.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	7749.8	9%	697.482	9%	697.482			1394.964
								0
								0
Total	**7749.8**	**0.09**	**697.482**	**0.09**	**697.482**	**0**	**0**	**1394.96**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on pre entation interest at 24% per annum
5. Subject to Hyderaba jurisdiction.

For **SRI BALAJI ENTERPRISES**
SRI BALAJI ENTERPRISES SBE HYD
Authorised Signatory

Our Bank: Kotak ma ndra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN

SRI BALAJI ENTERPRISES
#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

D. C. No. **114**	Dated 17-11-2020
PO / DOC No. **71977 / 72007**	
Vehicle No. **TS11UC-0860**	Cont. No. HEAD OFFICE

Billing Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

Shipping Address :
MODI PROPERTIES PVT LTD
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	4418	FLUSH DOOR (STD 78X26)	30MM	78X7	2 NO	
2	4418	FLUSH DOOR (STD 78X26)	30MM	78X20	2 NO	
3	8302	DOOR CLOSER DORSET			3 NO	
					7	

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. INWARD No. 43019 Date 20/11/20 Sign. Neha SEC'BAD

For SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Purchase Order

 09-Nov-20 12:56:04 PM

71977
30.10.20 4:46:12

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises	**Doc No**	71977	16643
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	09-11-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	24-10-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *78"x7"+78"x20"*	56.40	80.00	0.00	18.00	5,324.16
	Total Order Value . . .					**5,324.16**

Rupees : Five Thousand Three Hundred Twenty Four and Paise Sixteen Only.

Terms and Conditions :-

Specification / Brand	Flush door Standerd sixe will be 78"x26"x 4 nos Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order 2 nd floor toilets purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPL	Date:	06-11-2020
Site & Phase :	HEAD OFFICE	Time:	11:00 AM
Supplier		Req. No.	16643
Material required before date:	Urgent	ID No.	61322

No	Description	Size	Quantity	Units	Inward No	Date
1	DOUBLE LEAVING FLUSH DOOR	78" x 7" + 78" x 20"	2	NOS		
	(DOUBLE DOOR)					
2						
3						
4						
5						
6						
7						
8						
9						

7197

Remarks : FOR 2nd toilet doors

Prepared By	T.Abhinay	Approved by	
Sign.& Date	06- 11-2020	Sign. & Date	

APPROVED 09 NOV 2020 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

71592

Purchase Order

 10-11-2020 10:23:46 AM Ori 72007

06.11.20 4:55:08

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises	**Doc No**	72007	16654
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	30-07-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	30-07-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2088 - Carpentry - hardware - Door Closer - NA - nos	3.00	1,410.00	34.00	18.00	3,294.32
	Total Order Value . . .					**3,294.32**

Rupees : Three Thousand Two Hundred Ninty Four and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 2ND floor bathroom purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPL	Date:	07-11-2020
Site & Phase :	HEAD OFFICE	Time:	6:00PM
Supplier		Req. No.	16654
Material required before date:	Urgent	ID No.	61388

No	Description	Size	Quantity	Units	Inward No	Date
1	Door closers	STD	3	NOS		
2	72007					
3						
4						
5			APPROVED			
6			09 NOV 2020			
7						
8			MINISH PARIKH MANAGER PROCUREMENT			
9						
10						

Remarks : HO 2nd floor bathrooms			
Prepared By	T.Abhinay	Approved by	
Sign.& Date	07- 11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.