PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	71717	PO / WO Date.	30/10/2020
Supplier Name	Graflaks India PVT LTD	PO/WO amount	Rs. 28,910/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	95	07/11/2020	Rs. 29,500/-
2.	-	-	-
3.	-	-	-
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 29,500/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	95	07/11/2020	85085	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 29,500/-
Amount E – PO / WO value:				Rs. 28,910/-
Amount F – Difference (A – E):				Rs. 590/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**05/12/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 01 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	1/12/20	1/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GRAFLAKS (INDIA) PVT.LTD Plot No.1211, Road No.60, Jubilee Hills, Hyderabad. GSTIN/UIN: 36AABCG4647F1ZP State Name : Telangana, Code : 36 E-Mail : graflaksindia@gmail.com	Invoice No. **95**	Dated **7-Nov-2020**
	Delivery Note **04/07-11-2020**	Mode/Terms of Payment **1 Days**
	Supplier's Ref. **95**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, IInd Floor M.G.Road, SECUNDERABAD -500003. GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **71717 / 168083**	Dated **30-Oct-2020**
	Despatch Document No. **04**	Delivery Note Date **7-Nov-2020**
	Despatched through **Vehicle**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Wallz Spray Plaster** *(Luppam - 30kg Pkg)*	3214	**100.00 Bags**	250.00	Bags	**25,000.00**
	SGST Output					**2,250.00**
	CGST Output					**2,250.00**
	Total		**100.00 Bags**			**₹ 29,500.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 11473
Date 28/11/20
Sign Neha

Amount Chargeable (in words) *E. & O.E*

INR Twenty Nine Thousand Five Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	25,000.00	9%	2,250.00	9%	2,250.00	4,500.00
Total	**25,000.00**		**2,250.00**		**2,250.00**	**4,500.00**

Tax Amount (in words) : **INR Four Thousand Five Hundred Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200015382842**
Branch & IFS Code : **Road No.1 & 45, Jubilee Hills Branch & HDFC0000317**

Company's PAN : **AABCG4647F**

Declaration
* Goods Once sold will not be taken back.
* We are not Responsible for Damage or Pilferage in Transit. * Payment to be made within agreed credit period otherwise interest payable @24% per annum.

for GRAFLAKS (INDIA) PVT.LTD

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

C

DTDC Express Limited
Regd.Office: No-3,Victoria Road
Bengaluru - 560047

dtdc lite

Pouch Num:

ORIGIN:

DEST:

Non Negotiable Consignment Note / Subject to Bengaluru Jurisdiction. Please refer to all the terms & conditions printed overleaf of this consignment note before tendering a consignment to DTDC

Date: / / Sender's Code: Pick-up Ref. No:

1 Sender's (Consignor) Name: Ph:
Company Name:
Address:
City: State: PIN Code:
Sender's GSTIN*: *Where Applicable

Gafarbs
23/11/22

Nature of consignment Dox Non-Dox Total Num Pcs:

L cm X B	cm X H	cm X	Pcs	Actual Wt.: kg
L cm X B	cm X H	cm X	Pcs	Volumetric Wt.: kg
L cm X B	cm X H	cm X	Pcs	Chargeable Wt.: kg

Coverage: Owner Carrier
Condition no: 16 overleaf for detailed risk surcharge chart applicable.

6 Paper Work Enclosures

Mode : Surface Air cargo Express

We declare that this consignment does not contain personal mail, cash, jewellery, contraband, drugs, any prohibited items and commodities which cause safety hazards while transporting. Declared value of goods is true and accurate.

Signature

Time: AM/PM.

This consignment note is not a tax invoice. A tax invoice will be made by DTDC or it's channel partner as the case may be, upon request.

10 Charges	Amount (₹)
a) Tariff (incl. Of FSC + Taxes)	
b) Value Added Service Charges	
c) Risk Surcharge	
d) Total amount (a+b+c)	

Above charges are inclusive of GST & other taxes if applicable

Mode of Payment: Cash Card Wallet

12 Booking Branch / Franchisee Code

Courier Signature

2 Recipient's (Consignee) Name: Ph:
Company Name:
Address:
City: State: PIN Code:
Recipient's GSTIN*: *Where Applicable

Suman Sales
clv
Geeta Soars

4 Description of Content	Value of Goods
The Total Value of consignment for carriage / E-Way bill	₹

7 Type of consignment (Please ✓) Commercial Non Commercial

8 Value Added Services - Not Available

CN Expiry Dt.:

Consignment Number:

H21393629

DTDC COURIERS
AP/HYD/B.HILLS
JUBILEE HILLS-2

13 Receiver's Name:
Relationship:
Ph. No.:
Company Stamp & Signature: DD MM YY TIME AM/PM

Fold Here

GRAFLAKS (INDIA) PVT. LTD. Plot No. 1211, Road No. 60, Jubilee Hills, Hyderabad-500 033. Tel. : 23600774 / 65523553 **TIN : 36126960102** **CST No. NZB/08/0/1768/05-06** **Valid from : 01-12-2005**	**DELIVERY CHALLAN** NO. 0[illegible] (04) DATE : 07-11-20
To M/S. SUMMIT HOUSING LLB Behind Kingston PG College CHERLAPALLY, HYDERABAD	
Cell no. 9618244433	UR Order No. 717171 68083 Date : 30-10-20

S. No.	Description of Goods	Pckg.	Qty.	Remarks
	SPRAY PLASTER (30kg each)	100	Bag	
	(HSN CODE 1-6554 PAINT LAPPAM)			

MODI PROPERTIES PVT LTD HYDERABAD
INWARD
No. 42655
Date.
Sign.

INWARD
Inward No: 15219 Dt: 7/11/2020
MRN No: 85085 Dt: 10/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Received the above material in good condition.

Receiver's Sign. & Stamp

For **GRAFLAKS (INDIA) PVT. LTD.**

Works : Bollaram, Medak Dist.

Purchase Order

 30-10-2020 17:24:30 Ori

71717
30.10.20 4:42:52

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Graflex India Pvt. Ltd.,	**Doc No**	71717	168083
Plot No 1211, Road No.68, Jubliee Hills Hyderabad.	**Doc Date**	30-10-2020	
	Quote No	Nil	
GSTIN 36AABCG4647F1ZP 23541451.	**Quote Date**	30-10-2020	
040 23600774 / 23541451 9246363621/9849003568	**SupplyType**	Supply	

Kind Attn : Samit Gangwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6623 - Paints - Lappam - 30 Kgs - Bag *Wallz*	100.00	245.00	0.00	18.00	28,910.00
					Total Order Value . . .	**28,910.00**

Rupees : Twenty Eight Thousand Nine Hundred Ten Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wallz' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Included
Warranty	Nil
Advance Paid	Rs./- by RTGS
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for revision of stock in SSLLP stores purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______

Contact ...

Accepted the above Terms And Conditions

For ***Graflex India Pvt. Ltd.,***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	27.10.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	168083
Material required before date:		ID No.	61047

No	Description	Size	Quantity	Units	Inward No	Date
1	ALTEK LAPPM	30KG	100	BAGS		
2	WALL CARE PUTTY	20KG	20	BAGS		
3						
4		P.O. 71717				
5		P.O. 71718				
6						
7						
8						
9						
10						

Remarks: FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	27.10.2020	Sign. & Date	29 OCT 2020

Note: On receipt of material at site write inward number and date in last 2 columns.