PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	71756	PO / WO Date.	31/10/2020
Supplier Name	Sri Raja Rajeshwara Traders	PO/WO amount	Rs. 4,956/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0421	10/11/2020	Rs. 4,956/-
2.	-	-	-
3.	-	-	-
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 4,956/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	0421	10/11/2020	85444	☑ Yes □ No
2.	-	-	-	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 4,956/-
Amount E – PO / WO value:				Rs. 4,956/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**05/12/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 01 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	1/12/20	1/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela,Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. Summit SALES LLP. M.G. Road Secbad

Invoice No. : 0421 Date : 10/11/2020
D.C. No. : Date :
P.O. No. : 71756 Date 31/10/2020

Site : Summit Housing LLP
LL/RR Truck No. :

Customer's GST No. : 36ACQFS2044C1Z7
Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	20	NO MS Powda with ~~Handle~~	7217	18%	90/-	1800/-
2	300	NO MS HACKSAW Blade	7217	18%	8/-	2400/-
						4200/-
		CGST		9%		378/-
		SGST		9%		378/-
						4956/-
	E. & O.E.	4956/zero				

Rupees | TOTAL 4956/-

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71573 Date 27.11 Sign. 71573

INWARD
Inward No: 15282 Dt: 20/11/20
GRN No: 8544 Dt: 20/11/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

Purchase Order

71756
30.10.20 4:42:54

 05-11-2020 3:52:40 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Raja Rajeshwara Traders	**Doc No**	71756	168091
Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc Date**	31-10-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	31-10-2020	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9537 - Tools - Hacksaw blade - double - nos	300.00	8.00	0.00	18.00	2,832.00
2	9570 - Tools - Spade with handle - NA - nos	20.00	90.00	0.00	18.00	2,124.00
					Total Order Value . . .	**4,956.00**

Rupees : Four Thousand Nine Hundred Fifty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 06/11/2020

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	28.10.2020
Site & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	168091
Material required before date:		ID No.	61097

No	Description	Size	Quantity	Units	Inward No	Date
1	ARMOUR BOARD 71759		20	NOS		
2	BLUE SHEET 71755	12X18	10	NOS		
3	BLUE SHEET	24X18	10	NOS		
4	SPADE WITH HANDLE		20	NOS		
5	HACKSAW BLADE 71756	DOUBLE	300	NOS		
6	CUBE TESTING MOULDS 71758		24	NOS		
7						
8						
9						
10						
11						
12						
13						
14						

Remarks:FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED BY 30 OCT 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	28.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.