PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 01/12/2020 | Prepared by: | T.D. Murthy |
| PO/WO no. | 72196 | PO / WO Date. | 17/11/2020 |
| Supplier Name | Santosh Tarpaulin | PO/WO amount | Rs. 2,931/- |
| Firm/Company | Silver Oak Villas LLP | Project | SOV - IX |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 120 | 24/11/2020 | Rs. 3,029/- |
| 2. | - | - | - |
| 3. | - | - | - |
| 4. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | Rs. 3,029/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 120 | 24/11/2020 | 85608 | ☑ Yes □ No |
| 2. | - | - | - | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |
| Amount B –Other Credits : | | | | - |
| Amount C –Other Debits : | | | | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | Rs. 3,029/- |
| Amount E – PO / WO value: | | | | Rs. 2,931/- |
| Amount F – Difference (A – E): | | | | Rs. 98/- |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes □ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due date | **05/12/2020** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | [signature] | | | | |
| Date | 1/12/20 | 1/12/20 | | | | | |

APPROVED
01 DEC 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# SANTHOSH TARPAULIN

# 1-6-126/2, Prashanth Nagar Colony, Beside Santosh Dhaba, Old Alwal, Secunderabad - 500 010,
Medchal Malkajgiri Dist, T.S. Tel : 9642662732

**GSTIN : 36ATWPA1307P1ZC** **TAX INVOICE**

| | | | |
|---|---|---|---|
| Invoice No. : 120 | P.O. No. : 72196/156 165 | Place of Supply : | |
| Invoice Date : 24/11/20 | P.O. Date : 17/11/20 | Transporter Name : | |
| State : T.S | State Code : 36 | L.R. No. : | Date : |

| Details of Receiver Billed to : | Details of Consignee \| Shipped to : |
|---|---|
| Name : Silver Oak Villas LLP | Name : |
| Address : MG Road Secunderabad | Address : |
| GSTIN : 36ADBFS3288A2Z7 | GSTIN : |
| State : T.S State Code : 36 | State : State Code : |

| Sl. No. | Description of Goods | HSN ACS | UOM | Qty. | Rate | Total Taxable Value |
|---|---|---|---|---|---|---|
| 1) | Plastic Sheet<br>size 3.65x4.3 mtr<br>Kgs | 3920 | Kgs | 27.9 | @92 | 2566.80 |
| | | | TOTAL | | | |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 7564 Date 27/11 Sign Neha

| | | |
|---|---|---|
| Total Amount Before Tax | : | 2566.80 |
| Add : CGST @ 9 % | : | 231 |
| Add : SGST @ 9 % | : | 231 |
| Add : IGST @ % | : | |
| Freight Packaging & Forwarding | : | |
| Tax Amount : GST | : | |
| Total Amount After Tax | : | 3028.80 |

Total Invoice Amount in words : three thousand and twenty eight and eighty paise only

INWARD WITH TIME: Inward No. 15130 Dt: 24/11/20 IRN No: 85608 Dt: 24/11/2020 Received By: Sign: SILVER OAK VILLAS LLP

**BANK DETAILS**

**Bank Name** : **AXIS BANK**
**Bank Account Number** : **919020039284737**
**Branch** : **Alwal**
**IFSC Code No.** : **UTIB0001378**

**TERMS & CONDITIONS :**

1. Goods once sold will not be taken back.
2. All disputes subject to Jurisdiction of Court in Hyderabad only.
3. If you not pay the payment within 15 days interest will be charged @ 18%

E & O.E.

Receiver's Signature

Certified that the particulars given above are true and correct.
For **SANTHOSH TARPAULIN**

Authorised Signatory

# SANTHOSH TARPAULIN

# 1-6-126/2, Prashanth Nagar Colony, Beside Santosh Dhaba, Old Alwal, Secunderabad - 500 010,
Medchal Malkajgiri Dist, T.S. Tel : 9642662732

**GSTIN : 36ATWPA1307P1ZC** **TAX INVOICE**

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| Invoice Date : 24/11/20 | P.O. Date : 17/11/20 | Transporter Name : |
| State : T.S | State Code : 36 | L.R. No. : Date : |

| Details of Receiver Billed to : | Details of Consignee \| Shipped to : |
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| Address : MG Road Secunderabad | Address : |
| GSTIN : 36ADBFS3288A2Z7 | GSTIN : |
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Total Invoice Amount in words : three thousand and twenty eight and eighty paise only

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| Add : SGST @ 9 % | : 231 |
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INWARD WITH TIME:
Inward No. 15130 Dt. 24/11/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

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E & O.E.

Receiver's Signature

Certified that the particuilars given above are true and correct.
For **SANTHOSH TARPAULIN**

Authorised Signatory

# Purchase Order

72196
06.11.20 4:56:38

 17-11-2020 2:30:15 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| Supplier Details | | | |
|---|---|---|---|
| Santosh Tarpaulin | **Doc No** | 72196 | 156165 |
| 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 | **Doc Date** | 17-11-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ATWPA1307P1ZC | **Quote Date** | 10-09-2013 | |
| 9642662732 | **SupplyType** | Supply | |

**Kind Attn : Santosh Kumar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6109 - Miscellaneous - Plastic sheet - Others - Kgs<br>*3.65 mtr x 4.5mtr in 1kg* | 27.00 | 92.00 | 0.00 | 18.00 | 2,931.12 |
| | | | | | **Total Order Value . . .** | **2,931.12** |

Rupees : Two Thousand Nine Hundred Thirty One and Paise Twelve Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of "LDPE" material, Black colour, 40 micron,3.65 mtr x 4.5mtr in 1kg(approx.56 to 60kgs per 10 000sft) |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Same Day |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for CC RoadsFOR CLUB HOUSE and toilet 4 purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | | Date: | | 16-11-2020 | | |
| Site & Phase : | Silver Oak Villas | | Time: | | 10.00 | | |
| Supplier | | | Req. No. | | 156165 | | |
| Material required before date: | | 18-11-2020 | ID No. | | 61573 | | |
| No | Description | | Size | Quantity | Units | Inward No | Date |
| 1 | **Black Sheet** | | | 25 | Kg | | |
| 2 | | | | | | | |
| 3 | 72.96 | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| Remarks: -For Clubhouse road and totlot-4 purpose | | | | | | | |
| Prepared By | G.Mona | | Approved by | | | | |
| Sign.& Date | 16-11-2020 | | Sign. & Date | | | | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE