PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 01/12/2020 | Prepared by: | T.D. Murthy |
| PO/WO no. | 72119 | PO / WO Date. | 13/11/2020 |
| Supplier Name | Ganesh Tube Traders | PO/WO amount | Rs. 5,841/- |
| Firm/Company | Silver Oak Villas LLP | Project | SOV - IX |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 403 | 24/11/2020 | Rs. 5,841/- |
| 2. | - | - | - |
| 3. | - | - | - |
| 4. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | Rs. 5,841/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 403 | 24/11/2020 | 85628 | ☑ Yes □ No |
| 2. | - | - | - | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | Rs. 5,841/- |
| Amount E – PO / WO value: | Rs. 5,841/- |
| Amount F – Difference (A – E): | - |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes □ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due date | **05/12/2020** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | APPROVED 01 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | [signature] | 1/12/20 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**GSTIN: 36ADBPJ8881C1ZJ**

Authorised Distributor:

Clair

Too Strong to Resist...

# GANESH TUBE TRADERS

(TRIPLICATE FOR SUPPLIER)

Invoice No. **403**

Ref. No. **72119**

Dated **24-Nov-2020**

## TAX INVOICE

Party : **SILVER OAK VILLAS LLP**
5-4-187/3 & 4, IIND FLOOR
M.G. ROAD, SECUNDERABAD
GSTIN/UIN : 36ADBFS3288A2Z7
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **PVC SUCTION HOSE 3"** | 3917 | 18 % | **30 NO** | 165.00 | NO | | **4,950.00** |
| | ***CGST*** | | | | | | | **445.50** |
| | ***SGST*** | | | | | | | **445.50** |
| | Total | | | **30 NO** | | | | **₹ 5,841.00** |

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 1156
Date 27/11
Sign. Neha

INWARD WITH TIME:
Inward No. 15134 Dt. 24/11/20
MRN No: 85628 Dt. 25/11/2020
Received By: Sign:
SILVER OAK VILLAS LLP

Amount Chargeable (in words)

E. & O.E

**INR Five Thousand Eight Hundred Forty One Only**

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | |
| 3917 | 4,950.00 | 9% | 445.50 | 9% | 445.50 | 891.00 |
| **Total** | **4,950.00** | | **445.50** | | **445.50** | **891.00** |

Tax Amount (in words) : **INR Eight Hundred Ninety One Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for GANESH TUBE TRADERS(2018-2019)**

GANESH TUBE TRADERS SECUNDERABAD

Authorised Signatory

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

# Purchase Order

 13-11-2020 2:05:10 PM

72119
06.11.20 4:56:38

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Ganesh Tube Traders<br>5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3. | **Doc No** | 72119 | 156147 |
| | **Doc Date** | 13-11-2020 | |
| | **Quote No** | nIL | |
| **GSTIN** 36ADBPJ8881C1ZJ 66568587/ 66384751 | **Quote Date** | 07-11-2020 | |
| 9246330441. 9949248666 | **SupplyType** | Supply | |

**Kind Attn : Sandeep Jain**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs<br>3" | 30.00 | 165.00 | 0.00 | 18.00 | 5,841.00 |
| | | | **Total Order Value . . .** | | | **5,841.00** |

Rupees : Five Thousand Eight Hundred Fourty One Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After delivery of Material |
| **Tax** | Inclusive of all taxes. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Part II!<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, breakage is in suppliers account, Above order forDewatering purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 11-11-2020 |
| Site & Phase : | Silver Oak Villas | Time: | 11.00 |
| Supplier | | Req. No. | 156147 |
| Material required before date: | 13-11-2020 | ID No. | 61514 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Green Hose Pipe | 3” | 06 | Meters | | |
| 2 | | | | | | |
| 3 | 72119 | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For Site use purpose

| | | | |
|---|---|---|---|
| Prepared By | G. Mona | Approved by | APPROVED 02 NOV 2020 P. PRABHAKAR Sr. MANAGER PURCHASE |
| Sign.& Date | 11-11-2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

Note: On receipt of material at site write inward number and date in last 2 columns.