**PURCHASE DIVISION**
**Advice for approval for credit to supplier**

| | | | |
|---|---|---|---|
| Date: | 30/11/20 | Prepared by: | NEHA.C |
| PO/WO no. | 71891 | PO / WO Date. | 5/11/20 |
| Supplier Name | Global Safety Solution | PO/WO amount | 21,958/- |
| Firm/Company | GV Discovery Centre Pvt. Ltd | Project | 119,191 Synergy square |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1326 | 6/11/20 | 21958/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 21958/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 85300 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | – |
| Amount C – Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 21958/- |
| Amount E – PO / WO value: | 21958/- |
| Amount F – Difference (A – E): GST-18% | – |

| | |
|---|---|
| Quantity received as per PO/WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 4/12/20 |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M.D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Keerthi | [signature] | | | | | |
| Date | 30/11/20 | 30/11 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

*(ORIGINAL FOR RECIPIENT)*

| | | |
|---|---|---|
| **GLOBAL SAFETY SOLUTIONS**<br>#5-5-48,Ranigunj,<br>Secunderabad-500003<br>GSTIN/UIN: 36AAOFG9573A1Z5<br>State Name : Telangana, Code : 36<br>E-Mail : gss.infoteam@gmail.com | Invoice No.<br>**1326** | Dated<br>**6-Nov-2020** |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref. | Other Reference(s) |
| Buyer<br>**G.V. Discovery Center Pvt Ltd**<br>5-4-187/3&4, IIrd Floor, Soham Mansion<br>MG Road, Secunderabad-500003, TS<br>GSTIN/UIN : 36AAHCG4940K1ZC<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**71891-13076** | Dated<br>**6-Nov-2020** |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination |
| | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **Safety Reflective Jacket Orange** *2"* | 62071990 | 5 % | **20.00 Nos** | 65.00 | Nos | | **1,300.00** |
| 2 | **Honda Safety Helmet Yellow** *For Labour* | 65061010 | 18 % | **30.00 Nos** | 45.00 | Nos | | **1,350.00** |
| | | | | | | | | 2,650.00 |
| | ***CGST@2.5%*** | | | | *2.50* | % | | **32.50** |
| | ***SGST@2.5%*** | | | | *2.50* | % | | **32.50** |
| | ***CGST@9%*** | | | | *9* | % | | **121.50** |
| | ***SGST@9%*** | | | | *9* | % | | **121.50** |
| | Total | | | **50.00 Nos** | | | | **₹ 2,958.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 71496 Date 25/11

71496

*E. & O.E*

Amount Chargeable (in words)

**INR Two Thousand Nine Hundred Fifty Eight Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 62071990 | 1,300.00 | 2.50% | 32.50 | 2.50% | 32.50 | 65.00 |
| 65061010 | 1,350.00 | 9% | 121.50 | 9% | 121.50 | 243.00 |
| **Total** | **2,650.00** | | **154.00** | | **154.00** | **308.00** |

Tax Amount (in words) : **INR Three Hundred Eight Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

Inward No. 215 Dt. 12/11/20
MRN No.
Received By:
G.V. Discovery ... Pvt. Ltd.

**for GLOBAL SAFETY SOLUTIONS**

Authorised Signatory

This is a Computer Generated Invoice

GSTIN : 36AAOFG9573A1Z5

**DELIVERY CHALLAN**

✆ : +91 6281248297
+91 9581228898
+91 9502555088

# GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
# 5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

GSS

To, G.V. Discovery Center Pvt. Ltd.

No. 1326 Date 6/11/2020

Against your order No. 71891-13076

PARTY GSTIN :

Date

| S. No. | PARTICULARS | QTY. | RATE | HSN CODE | TAX |
|---|---|---|---|---|---|
| 1) | Orange Reflective Jacket 2" | 20 Nos. | 65/- | | |
| 2) | Labour Helmet | 30 Nos. | 45/- | | |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43138
Date 24/11
Sign.

INWARD
Inward No. 215 Dt: 12/11/20
MRN No. 85300 Dt: 18/11/20
Received By: Sign:
G.V. Discovery Center Pvt. Ltd.

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

Signature of Customer.

For **GLOBAL SAFETY SOLUTIONS**

# Purchase Order

 05-11-2020 3:52:40 PM Orig

71891
30.10.20 4:44:41

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

| **Supplier Details** | | | |
|---|---|---|---|
| Global Safety Solutions | **Doc No** | 71891 | 13076 |
| 5-5-48, Ranigunj, secunderbad | **Doc Date** | 05-11-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AAOFG9573A1Z5 | **Quote Date** | 20-11-2019 | |
| 9502555088/9581228898 | **SupplyType** | Supply | |

**Kind Attn : Mr.Qasim Hussain/AQ Shakir**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6164 - Miscellaneous - Safety Jacket - NA - Nos<br>*Red 2"* | 20.00 | 65.00 | 0.00 | 5.00 | 1,365.00 |
| 2 | 9593 - Tools - Labour helmet male - NA - Nos | 30.00 | 45.00 | 0.00 | 18.00 | 1,593.00 |
| | | | | | **Total Order Value . . .** | **2,958.00** |

Rupees : Two Thousand Nine Hundred Fifty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | 119, 191 Synergy Square 1<br>.<br>Phone. . |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site welfare purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

06/11/2020

Name : 

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : 

Date : __/__/____

Requisition For

| | | | | |
|---|---|---|---|---|
| Company Name: | GVDC | | Date: | 23-10-2020 |
| Site & Phase : | SYNERGY 119,191 | | Time: | 17:21 |
| Supplier | | | Req. No. | 13076 |
| Material required before date: | | Urgent | ID No. | 61234 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Safety jackets (labour) | STD | 20 | No's | | |
| 2 | Safety Helmets (Male) | STD | 30 | No's | | |
| 3 | 71891 | | | | | |
| 4 | | | | | | |
| 5 | | | | APPROVED | | |
| 6 | | | | 05 NOV 2020 | | |
| 7 | | | | MINISH PARIKH | | |
| 8 | | | | MANAGER PROCUREMENT | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks:FOR CENTERING LABOUR PURPOSE.

| | | | |
|---|---|---|---|
| Prepared By | Nidhi | Approved by | |
| Sign.& Date | 23.10.20 | Sign. & Date | 23.10.20 |

Note: On receipt of material at site write inward number and date in last 2 columns.