PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	01/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	69196	PO / WO Date.	28/07/2020
Supplier Name	Ganji Venkannah & Sons	PO/WO amount	Rs. 1,485/-
Firm/Company	Modi Properties PVT LTD	Project	Green Towers
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1088	17/08/2020	Rs. 1,485/-
2.	-	-	-
3.	-	-	-
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,485/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	-	-	☐ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 1,485/-
Amount E – PO / WO value:				Rs. 1,485/-
Amount F – Difference (A – E):				-

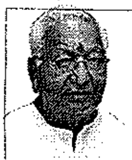
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	**05/12/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	APPROVED 01 DEC 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	1/12/20	1/12/					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)



GANJI VENKANNAH &SONS 2019-20
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
GSTIN/UIN: 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

Invoice No. **1088**	Dated **17-Aug-2020**
Delivery Note **CREDIT**	Mode/Terms of Payment **CREDIT**
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **69196/16351**	Dated **28-Jul-2020**
Despatch Document No.	Delivery Note Date **17-Aug-2020**
Despatched through	Destination
Terms of Delivery	

Consignee
MODI PROPERTIES PVT LTD.
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Buyer (if other than consignee)
MODI PROPERTIES PVT LTD.
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**REDOXIDE AMPRO 4 LTR**	3208	**1 Nos**	547.00	Nos		**547.00**
2	**PAINT THINNER 5LTR**	3805	**2 Nos**	317.80	Nos		**635.60**
3	**4" LAPPAM PATTI**	8211	**6 Nos**	12.71	Nos		**76.26**
							1,258.86
	CGST						**113.29**
	SGST						**113.29**
	Less : *Round Off*						**(-)0.44**
	Total		**9 Nos**				**₹ 1,485.00**

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71190 Date 22/8 Sign.

Amount Chargeable (in words) *E. & O.E*
INR One Thousand Four Hundred Eighty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3208	547.00	9%	49.23	9%	49.23	98.46
3805	635.60	9%	57.20	9%	57.20	114.40
8211	76.26	9%	6.86	9%	6.86	13.72
Total	**1,258.86**		**113.29**		**113.29**	**226.58**

Tax Amount (in words) : **INR Two Hundred Twenty Six and Fifty Eight paise Only**

Company's Bank Details
Bank Name : **City Union Bank 38495**
A/c No. : **076109000038495**
Branch & IFS Code : **M G Road Secunderabad & CIUB0000076**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH &SONS 2019-20

GANJI VENKANNAH & SONS * EST: 1903 * 27719935

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 28-07-2020 14:29:25

69196
31.07.20 12:08:30

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India. **GSTIN** 36AABFG9288K1ZT 040-40146505 27710339,27719935,277807357	**Doc No**	69196	16351
	Doc Date	28-07-2020	
	Quote No	Nil	
	Quote Date	28-07-2020	
	SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6566 - Paints - Metal primer(red oxide) - 4ltrs - buckets	1.00	547.00	0.00	18.00	645.46
2	6596 - Paints - Turpentine Oil - NA - ltrs 5ltrs	2.00	317.79	0.00	18.00	749.98
3	6560 - Paints - Lappam Patti - 4 In - nos	6.00	12.71	0.00	18.00	89.99
	Total Order Value . . .					**1,485.43**

Rupees : One Thousand Four Hundred Eighty Five and Paise Fourty Three Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Asian" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	by next day
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	NIl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for door frames painting purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	22-07-2020
Site & Phase :	GREEN TOWERS	Time:	12.21 PM
Supplier		Req. No.	16351
Material required before date:	Urgent	ID No.	58698

No	Description	Size	Quantity	Units	Inward No	Date
1	BLACK ENAMEL PAINT (ASIAN) 69141	5LITRES	02	TINS		
2	LUPPAM PATTY	4"	06	NOS		
3	METAL PRIMER 547 Rs. +18%	5LITRES	01	TIN		
4	TINNER 6596 - 317	5 LITRES	01	TIN/BOTTLE		
5						
7						
	PO					
9	69196.					
10						

APPROVED
22 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : FOR SCAFFOLDING PIPE PRIMER COAT AND ENAMEL BLACK AT SONATA PURPOSE.

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	22-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.