PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/11/20	Prepared by:	NEHA.CH
PO/WO no.	71875	PO / WO Date.	5/11/20
Supplier Name	Lapakshi Tarpaulin Industries	PO/WO amount	6584.40/-
Firm/Company	MC Modi Educational Trust	Project	Manilal modi memorial Hospital
Sl. No.	Bill No.	Bill Date	Bill amount
1	1932	11/11/20	6585/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,585/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85463	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6584.40/-
Amount E – PO / WO value:	6585/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO/WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. -/- ☑ No
Payment – due date	4/12/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	30/11/20	2/01/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Invoice No. : 1932
Date : 11/11/2020

LEPAKSHI TARPAULIN INDUSTRIES

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

State Code : 36

GSTIN : 36ADOPN7656C1Z7

Details of Receiver (Billed to)	Details of Consignee (Shipped to)
Name : MC MODI EDUCATIONAL TRUST	Name :
Address : M.G. ROAD SEC BAD-3	Address : Site :- Manilal Modi Memorial Hospital
Ph. Cell :	Ph. Cell :
GSTIN/UIN : 36 AAATM5488Q2Z0	GSTIN/UIN :
P.O. No. & Dt. 71875 dt 05/11/2020	Vehicle No. :

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	IGST Rate	IGST Amount
1)	3920	LDPE POLYTHIN SHEET 3.65 x 4.5mt	62 Kg.	90/.	5580	5580	9%	502.2	9%	502.2		
					TOTAL	5580	(+)	502.2	(+)	502.2	2	6584.40

Roundoff (+) .60

(Rupees : in words Rs 6585 only/- ......only

E-way Bill No. TOTAL INVOICE RS. 6585

INWARD
Inward No: 10097 Dt: 13/11/20
MRN No: 85463 Dt: 21/11/20
Received By: Security Sign:
MC MODI EDUCATIONAL TRUST

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 7541 Date 27/11 Sign. Neha

TERMS & CONDITIONS :
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of Invoice.
4. Inspection should be carried out at our factory premises only.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

OUR BANK DETAILS :
Bank Name : PUNJAB NATIONAL BANK
Bank Account Number : 3631002100019635
Branch : M.G. Road, Sec'bad
IFSC : PUNB0363100

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

Purchase Order

71875
30.10.20 4:44:40

 05-11-2020 3:52:40 PM

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Lepakshi Tarpaulin Industries	**Doc No**	71875	162044
# 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3.	**Doc Date**	05-11-2020	
	Quote No	Nil	
GSTIN 36ADOPN7656C1Z7 2770 6071	**Quote Date**	10-09-2013	
66486071 9642662732	**SupplyType**	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6109 - Miscellaneous - Plastic sheet - Others - Kgs *3.65 mtr x 4.5mtr in 1kg*	62.00	90.00	0.00	18.00	6,584.40
					Total Order Value . . .	**6,584.40**

Rupees : Six Thousand Five Hundred Eighty Four and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "LDPE" material, Black colour, 40 micron,3.65 mtr x 4.5mtr in 1kg(approx.56 to 60kgs per 10 000sft)
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Manilal Modi Memorial Hospital . Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for ground floor flooring purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***MC Modi Educational Trust***

Authorised Signatory

Name : 06/11/2020

Accepted the above Terms And Conditions

For ***Lepakshi Tarpaulin Industries***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCMET	Date:	03.11.2020
Site & Phase :	Manilal Modi Memorial Hospital	Time:	03:30
Supplier		Req. No.	162044
Material required before date:	05.11.2020	ID No.	61282

No	Description	Size	Quantity	Units	Inward No	Date
	Black sheet		62	kgs		
2	71875					
3						
4						
5						
6						
7						
8						
12						

Remarks: Towards Ground floor flooring purpose

APPROVED
-4 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	M.Pushpalatha	Approved by	T.Madhu
Sign.& Date	03.11.2020	Sign. & Date	03.11.2020

Note: On receipt of material at site write inward number and date in last 2 columns.