PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	72111	PO / WO Date.	13/11/20
Supplier Name	SSllp.	PO/WO amount	2,718
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	14255	17/11/20.	2,718
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,718

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12097	17/11/20	85304	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,718
Amount E – PO / WO value:	2,718
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within accep~~table limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	PSR					
Date	18/11/20.	3/11/20					

Notes: 1. In case amount to be credited ~~to supplier~~ and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

 13-11-2020 15:14:17 Origi

72111
06.11.20 4:56:38

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	72111	~~63585~~
	Doc Date	13-11-2020	
	Quote No	Nil	
	Quote Date	13-11-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4790 - Electrical - other - Modular socket - 15 A - nos	16.00	89.00	0.00	18.00	1,680.32
2	4794 - Electrical - other - Modular switch - 16 A - nos	16.00	55.00	0.00	18.00	1,038.40
	Total Order Value . . .					**2,718.72**

Rupees : Two Thousand Seven Hundred Eighteen and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for V.no.257 purpose
Completion Date	Nil
Measurment	nil
Security	Nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

Name : ______________

Contact

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form - Switches etc.		
Company		
Req. no.		VOC LLP
Material required before		
Prepared by:		12 Noven
Flat / Block no:		A Suresh
Type A 1210 Sft 3BHK Order Value:		
Type B 1010 Sft 2BHK Order Value:		
S No.	Item Description	
1	40 Amps Isolator-4P	Nos
2	16 Amps MCB	Nos
3	6 Amps MCB	Nos
4	8 Module plates	Nos
5	6 Module plates	Nos
6	2 Module plates	Nos
10	16 Amps Socket	Nos
11	6 Amps Socket	Nos
12	T.V Socket	Nos
13	Telephone Socket	Nos
14	16 Amps Switches	Nos
15	6 Amps Switches	Nos
16	Bell push	Nos
17	Fan Regulator	Nos
18	Blank Plate single	Nos
19	25A change over switch - 2P	Nos
20	PVC Connectors - 6Amps	Nos
21	AC Round sheets 3"	Nos
	Total	Nos

72\\\

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	12097
Behind Janapriya, Kowkur, Hyderabad	DC Date.	17-11-2020
	PO No.	72111
	PO Date.	13-11-2020
	Req ID	61502
	Req Date	12-11-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63585

	Description of Goods	HSN/SAC	Qty
1	4790 - Electrical - other - Modular socket - 15 A - nos	8536	16
2	4794 - Electrical - other - Modular switch - 16 A - nos	8536	16
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INWARD
Inward No: 15456 Dt: 17/11/20
MRN No: 85304 Dt: 18/11/20
Received By Sign:
VILLA ORCHIDS LLP
17:08

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43039
Date 20/11/20
Sign. Neha

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	14255
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	17-11-2020
	PO No.	72111
	PO Date.	13-11-2020
	Req ID	61502
GSTIN : 36AANFG4817C1ZH	Req Date	12-11-2020
	Loc Req No	63585

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4790 - Electrical - other - Modular socket - 15 A - nos	8536	16	89.00	1,424.00	18	256.32
2	4794 - Electrical - other - Modular switch - 16 A - nos	8536	16	55.00	880.00	18	158.40
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15							

INWARD
Inward No: 15456 Dt: 17/11/20
MRN No: 85304 Dt: 18/11/20
Received By Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST			
	207.36	207.36	Total Taxable Amount	2,304.00	414.72
			Total Invoice Amount	2,718.72	

Rupees : Two Thousand Seven Hundred Eighteen and Paise Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction