PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/11/20	Prepared by:	D.SOWMYA
PO/WO no.	72175	PO / WO Date.	16/11/20.
Supplier Name	SSllp.	PO/WO amount	3,194.
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14410.	25/11/20.	3,194
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,194

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	MPL 3310.	14/11/20	85397	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,194
Amount E – PO / WO value:				3,194
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ □ No
Payment – due date	**5.12.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	30/11/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	14410
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	25-11-2020
	PO No.	72175
	PO Date.	16-11-2020
	Req ID	61541
	Req Date	13-11-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150418

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9092 - Tiles - Bathroom floor - Maharaja Off white -		7	386.75	2,707.25	18	487.30
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,707.25	487.30
	243.65	243.65	Total Invoice Amount	3,194.55	

Rupees : Three Thousand One Hundred Ninty Four and Paise Fifty Five Only.

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★ INWARD No. 71725 Date 01/12 Sign. Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

24/11

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Constructions LLP

Site: Vikarabad [Chevella]

DC No. : 3310
Date : 17/11/2020
Vehicle No. : TS10UA0143
P.O. / W.O. No. : 72175
P.O. / W.O. Date : 16/11/2020.

Sl. No.	PARTICULARS	Quantity
1	Maharaja Off White	
2		07 boxes
3		
4		
5		
6		
7		
8		
9		
10		
11		
12	Issued @ 88750	
13		
14		
15		
16		
17		
18		
19		
20		

GSTIN : 07 boxes

Received the above materials in good condition.

Received by : Salman

Stamp: Salman

Date : 17/11/2020.

For SUMMIT SALES LLP

B.Nandini 17/11/2020

Authorised Signatory

Purchase Order

 16-Nov-20 3:50:23 PM

72175
06.11.20 4:56:38

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	72175	150418
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9092 - Tiles - Bathroom floor - Maharaja Off white - 12 in X 12 in X 12 in - Boxes	7.00	386.75	0.00	18.00	3,194.56
					Total Order Value . . .	**3,194.56**

Rupees : Three Thousand One Hundred Ninty Four and Paise Fifty Five Only.

Terms and Conditions :-

Specification / Brand	All items shall be Nitco brand Rate per Sft is Rs. 40.04/ 39.27
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order is for Villa 32, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	~~Req no 99385 tiles qty is also included in this PO.~~

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form - Bathroom Tiles -for Master toilets and common toilets

Company		Serene Constructions llp		Site & Phase		Serene Farms						
Req. no.			150418	Req. Date		13-11-2020						
Material required before			13-11-2020	ID no.		61541						
Prepared by:		Syed Golam Sarwar		Approved by (sign):								
Villa no:		32										
Tiles required for:		1	Common toilets & Master toillets		A	B	C=A/B	D	E=CxD	F	G=E-F		
S No.	Name of tile	Brand / Company	Size	Units	Qty required for one bathroom in SFT	No of sft of tiles per box	Avg Qty required for one bathroom in SFT	No. of bathrooms for which tiles are required	Qty required in boxes	Qty Available at site in boxes	Balance Qty to be ordered in SFT	Inward No	Date
1	LITHIOS BEIGE		12" X 12"	SFT	148.0		148.0				148.0		
2	MAHARAJA OFF WHITE		12" X 12"	SFT	90.0		90.0				90.0		
3	ESPO LIGHT		12" X 18"	SFT	170.0		170.0				170.0		
	ESPO DARK		12" X 18"	SFT	130.0		130.0				130.0		
	Total										538.0		

12-12-15

APPROVED
12 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Constructions LLP

Site: Vikarabad [Chevella]

DC No. : 3310
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43077
Date 21/11/20
Sign. NCL

INWARD
Inward No: 3529 Dt: 17/11/20
MRN No: 85327 Dt: 18/11/20
Received By: sandeep Sign:
Serene Construction (Hyd) LLP

GSTIN : 07 boxes

Received the above materials in good condition.

Received by : Salman

Date : 17/11/2020.

Stamp: Salman

For SUMMIT SALES LLP

B. Nandini 17/11/2020

Authorised Signatory