

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 3-12-20		Prepared by: T Bhasker	
PO/WO no. 72288		PO / WO Date. 19/11/20	
Supplier Name M. S. S.		PO/WO amount 700	
Firm/Company M P P L		Project M P P	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2483	26/11/20	700
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			700
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			85214 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			700
Amount E – PO / WO value:			700
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		11/12/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	3-12-20	4/12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)



Invoice No. 2483	Dated 26-Nov-2020
Delivery Note CREDIT	Mode/Terms of Payment CREDIT
Supplier's Ref.	Other Reference(s)
Buyer's Order No. 72288	Dated 19-Nov-2020
Despatch Document No.	Delivery Note Date 26-Nov-2020
Despatched through	Destination
Terms of Delivery	

Consignee
MODI PROPERTIES PVT LTD.
5-4-187/3&4 1Ind Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Buyer (if other than consignee)
MODI PROPERTIES PVT LTD.
 5-4-187/3&4 1Ind Floor, M.G Road, Secunderabad
 500003 A P India
 GSTIN/UIN : 36AABCM4761E1ZM
 State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	4" LAPPAM PATTI	8211	20 Nos	12.71	Nos		254.20
2	6"LAPPAM PATTI	8211	20 Nos	16.95	Nos		339.00
							593.20
CGST							53.39
SGST							53.39
Round Off							0.02
			Total	40 Nos			₹ 700.00

INWARD

Inward No: 14775	Dt: 26/11/20
MIRN No: 85714	Lt:
Received By	Sgn: n/r.com
Modi Properties Pvt. Ltd. Sy.No.82/:	

INR Seven Hundred Only

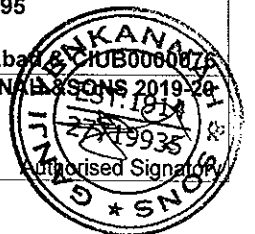
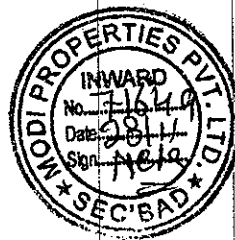
HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8211	593.20	9%	53.39	9%	53.39	106.78
Total	593.20		53.39		53.39	106.78

Tax Amount (in words) : **INR One Hundred Six and Seventy Eight paise Only**

Branch & IFS Code : **M G Road Secunderabad**

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a Computer Generated Invoice



Purchase Order

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16.11.20 11:21:51

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj, Secunderabad-500003 A.P.India. GSTIN 36AABFG9288K1ZT 040-40146505 27710339,27719935,277807357	Doc No	72288	177126
	Doc Date	19-11-2020	
	Quote No	Nil	
	Quote Date	19-11-2020	
	SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6560 - Paints - Lappam Patti - 4 In - nos	20.00	12.71	0.00	18.00	299.96
2 6561 - Paints - Lappam Patti - 6 In - nos	20.00	16.95	0.00	18.00	400.02
Total Order Value . . .					699.98
Rupees : Six Hundred Ninty Nine and Paise Ninty Eight Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	by next day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Ganji Venkannah & sons (Asian Paints)**

Date : _/_/_