PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3-12-20	Prepared by:	T Bhasker
PO/WO no.	72288	PO / WO Date.	19/11/20
Supplier Name	[illegible]	PO/WO amount	700
Firm/Company	MPPL	Project	MFP
Sl. No.	Bill No.	Bill Date	Bill amount
1	2483	26/4/20	700
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			700

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85714	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	700
Amount E – PO / WO value:	700
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	11/12/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	3-12-20	4/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH &SONS 2019-20
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
GSTIN/UIN: 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

Invoice No.	Dated
2483	**26-Nov-2020**
Delivery Note **CREDIT**	Mode/Terms of Payment **CREDIT**
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **72288**	Dated **19-Nov-2020**
Despatch Document No.	Delivery Note Date **26-Nov-2020**
Despatched through	Destination
Terms of Delivery	

Consignee
MODI PROPERTIES PVT LTD.
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Buyer (if other than consignee)
MODI PROPERTIES PVT LTD.
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**4" LAPPAM PATTI**	8211	**20 Nos**	12.71	Nos		**254.20**
2	**6"LAPPAM PATTI**	8211	**20 Nos**	16.95	Nos		**339.00**
							593.20
	CGST						**53.39**
	SGST						**53.39**
	Round Off						**0.02**
	Total		**40 Nos**				**₹ 700.00**

INWARD
Inward No 4775 Dt 26/11/20
MRN No: 85714 Dt.
Received By Sign
Modi Properties Pvt. Ltd
Sy.No.82/:

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No 71649 Date 28/11 Sign

Amount Chargeable (in words)
INR Seven Hundred Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8211	593.20	9%	53.39	9%	53.39	106.78
Total	**593.20**		**53.39**		**53.39**	**106.78**

Tax Amount (in words) : **INR One Hundred Six and Seventy Eight paise Only**

Company's Bank Details
Bank Name : **City Union Bank 38495**
A/c No. : **076109000038495**
Branch & IFS Code : **M G Road Secunderabad & CIUB0000076**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH &SONS 2019-20

GANJI VENKANNAH & SONS EST. 1814

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 19-11-2020 14:17:18 Ori

72288
16.11.20 11:21:51

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Ganji Venkannah & sons (Asian Paints) #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc No**	72288	177126
	Doc Date	19-11-2020	
	Quote No	Nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	19-11-2020	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6560 - Paints - Lappam Patti - 4 In - nos	20.00	12.71	0.00	18.00	299.96
2	6561 - Paints - Lappam Patti - 6 In - nos	20.00	16.95	0.00	18.00	400.02
					Total Order Value . . .	**699.98**

Rupees : Six Hundred Ninty Nine and Paise Ninty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	by next day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Ganji Venkannah & sons (Asian Paints)***

Name : ____________

Date : __/__/____