PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3-12-20	Prepared by:	T Bhasker
PO/WO no.	72204	PO / WO Date.	17/11/20
Supplier Name	Praful Sitory	PO/WO amount	3221
Firm/Company	MPPL	Project	Supp Apt
Sl. No.	Bill No.	Bill Date	Bill amount
1	545	18/11/20	3221
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3221

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3221
Amount E – PO / WO value:				3221
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	11/12/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	3-12-20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Modi Properties Private Limited
5-4-187/3 & 4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Invoice No. **PS/20-21/ 545**	Dated **18-Nov-2020**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **72204**	Dated **17-Nov-2020**
Despatch Document No. **Invoice**	Delivery Note Date **18-Nov-2020**
Despatched through **Self**	Destination **Saphire Apartment**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Below Counter Wash Basin (Ivory)**	6910	18 %	**1 No:**	3,900.00	No:	30 %	**2,730.00**
	Output CGST							**245.70**
	Output SGST							**245.70**
	Less : ***ROUNDING OFF***							**(-)0.40**
	Total			**1 No:**				**₹ 3,221.00**

Amount Chargeable (in words)
Indian Rupees Three Thousand Two Hundred Twenty One Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
6910 99	2,730.00	9% 9%	245.70	9% 9%	245.70	491.40
Total	**2,730.00**		**245.70**		**245.70**	**491.40**

Tax Amount (in words) : **Indian Rupees Four Hundred Ninety One and Forty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

20/11

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 71620
Date 27-11
Sign.

Purchase Order

 17-11-2020 2:30:15 PM

Orig 72204
16.11.20 11:21:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	72204	16668
	Doc Date	17-11-2020	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	03-07-2017	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7381 - Plumbing - sanitary - Washbasin Mixer - Others - nos *Counter Top*	1.00	3,900.00	30.00	18.00	3,221.40
	Total Order Value . . .					**3,221.40**

Rupees : Three Thousand Two Hundred Twenty One and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'Hindware' brand,

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Sapphire Apartments
Flat No. 105, Chikoti Gardens, Begumpet, Hyderabad. Road next to Nalli Silks
Phone. Contact: Security -2776-0476

Penality For Delay Nil

Transportation Cost Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Plot no.205 purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	16-11-2020
Site & Phase :	Sapphire 205	Time:	12:30PM
Supplier		Req. No.	16668
Material required before date:	Urgent	ID No.	61555

No	Discription	Size	Quantity	Unibts	Inward No	Date
1	Counter top wash basin (Ivory)	STD	01	NOS		
2						
3	72204					
4						
5						
6						
7						
8						
9						
10						

Remarks :Towards Dining area purpose.

Prepared By	Meenakshi.N	Approved by	
Date	16-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
16 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE