

Remarks from site on the 'Requisition by Site Report of purchase division

Company:	Modi Realty Miryalaguda LLP			Date:	5.12.2020		
Site:	AGH			Prepared by:	P. Anitha		
Report From / To	29.11.2020 to 5.12.2020			Approved by:	Zakir		
Report Date	5.12.2020						
List of requisitions numbers missing in the report:							
List of requisitions where PO/WO not prepared 3 working days after requisition:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO			
165099	24.08.2020	1	Swimmingpool filter	Wo to be issue			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier			
165122	12.09.2020	1,2	Black granite	80% received ; remaining will delevered by next week			
165125	15.09.2020	1 to 5	grills	20% received ; remaining will delevered by next week			
165177	23.10.2020	1	White cement	75% received ; remaining will delevered by next week			
165181	19.10.2020	1	Sintex tank	Will be delivered by next week			
165184	30.10.2020	1	sanitizer	Will be delivered by next week			
165187	30.10.2020	1 to 7	Al.windows	20% received ; remaining will delevered by today			
165190	9.11.2020	1,5	Al.windows	Will be delivered by today			
165194	9.11.2020	1	Solid bricks	Supplier arranging material			
165197	11.11.2020	1 to 37	cpvc	75% received ; remaining will delevered by next week			
165198	11.11.2020	1 to 37	pvc	Will be delivered by next week			
165200	11.11.2020	1 to 37	pvc	75% received ; remaining will delevered by next week			
165201	11.11.2020	1 to 15	ecodrain	25% received ; remaining will delevered by next week			
165203	13.11.2020	1	Cladding tiles	Will be delivered by next week			
165204	16.11.2020	1,2	Copper plate	50% received ; remaining will delevered by next week			
165205	23.11.2020	1,2,3	Altek luppam	Will be delivered by next week			
165206	23.11.2020	1,2,3	Altek luppam	Will be delivered by next week			
165207	24.11.2020	1 to 7	MCB	Will be delivered by today			
165208	26.11.2020	1,2	Internal beeding	Will be delivered by today			
165211	26.11.2020	1	Hacksaw blade	Will be delivered by today			
165213	25.11.2020	1 to 5	Door frames	50% received ; remaining will delevered by next week			
165214	28.11.2020	1 to 9	Electrical wires	Will be delivered by today			
165215	28.11.2020	1 to 3	Coconut brooms	Will be delivered by today			
165216	30.11.2020	1	LED bulb	Will be delivered by today			
165217	3.12.2020	1 to 5	Sanitary material	No stock at sslp			
No. of gate passes issued this week:			Nil	From No.	Nil	To No.	Nil
Delivery van last site visit on:			1.12.2020 (krishnm raju)				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?						Yes	
DC register SI.No. during the week			From No.	12328	To No.	12330	
Items not ordered but received:							
Other corrections & remarks:							
Details	Project Manager		Admin Officer/Manager		Admin Audit		
Sign							
Date							

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing