PURCHASE DIVISION
Advice for approval for credit to supplier

	5/11/20.	Prepared by:	D.SOWMYA
.WO no.	71799.	PO / WO Date.	3/11/20
upplier Name	Ssllp.	PO/WO amount	938
rm/Company	Mc Modi Educational Trust	Project	Manilal modi memo h
. No.	Bill No.	Bill Date	Bill amount
	14041	4/11/20.	938
			/
nount A – Bills total(Excluding Transport & Hamali Charges):			938

No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11923	4/11/20	85203.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

ıount B –Other Credits : Transportation charges	–
ıount C –Other Debits :	–
ıount D (D=A+B-C) – Amount to be credited to the supplier:	938
ıount E – PO / WO value:	938
ıount F – Difference (A – E): GST-18%	–

antity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
lifference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
ess / short material received	~~☐ Approved – within acceptable limits ☐ No~~ (explained below)
se PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
vance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
ment – due date	7.11.2020

narks:

pproved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
:	Sowmya	PSL					
:	5/11/20	4/12					

: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach
onal sheets if quantity of bills or DCs is more than the ...

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

pplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

MC Modi Educational Trust

nanilal modi memorial hospital

GSTIN : 36AAATM5488Q2ZO

Invoice No.	14041
Invoice Date.	04-11-2020
PO No.	71799
PO Date.	03-11-2020
Req ID	61213
Req Date	02-11-2020
Loc Req No	162041

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7583 - Stationery - other - Scale - NA - nos		4	10.00	40.00	18	7.20
	30 cm						
2	7560 - Stationery - other - Pen - NA - nos	9608	20	3.50	70.00	12	8.40
	Blue						
3	7593 - Stationery - other - Stapler - other - nos	9608	2	37.00	74.00	18	13.32
	Big						
4	7593 - Stationery - other - Stapler - other - nos	9608	2	195.00	390.00	18	70.20
	Small						
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	3	15.00	45.00	18	8.10
	Big						
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	4	6.00	24.00	18	4.32
	Small						
7	7565 - Stationery - other - Pencil Carbon Paper - NA -	4809	1	156.00	156.00	18	28.08
8							
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12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	799.00	139.62
	69.81	69.81	Total Invoice Amount	938.62	

Rupees : Nine Hundred Thirty Eight and Paise Sixty Two Only.

for Summit Sales LLP

Purchase Order

 02-12-2020 14:51:02

Original / Office Copy / Purchase Div.Copy

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	71799	162041
	Doc Date	03-11-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	03-11-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7583 - Stationery - other - Scale - NA - nos *30 cm*	4.00	10.00	0.00	18.00	47.20
2	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	3.50	0.00	12.00	78.40
3	7593 - Stationery - other - Stapler - other - nos *Big*	2.00	37.00	0.00	18.00	87.32
4	7593 - Stationery - other - Stapler - other - nos *Small*	2.00	195.00	0.00	18.00	460.20
5	7594 - Stationery - other - Stapler pin - other - boxes *Big*	3.00	15.00	0.00	18.00	53.10
6	7594 - Stationery - other - Stapler pin - other - boxes *Small*	4.00	6.00	0.00	18.00	28.32
7	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	1.00	156.00	0.00	18.00	184.08
					Total Order Value . . .	**938.62**

Rupees : Nine Hundred Thirty Eight and Paise Sixty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Manilal Modi Memorial Hospital

Phone. .

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurement NA

Purchase Order

02-12-2020 14:51:02

Original / Office Copy / Purchase Div.Copy

Remarks

Requisition Form

mpany Name:	MCMET	Date:	02.11.2020
e & Phase :	Manilal Modi Memorial Hospital	Time:	03:30
pplier		Req. No.	162041
iterial required before date:	04.11.2020	ID No.	

)	Description	Size	Quantity	Units	Inward No	Dat
	Carbon Papers		06	No's		
	Scales	30cm	04	No's		
	Blue pens		20	No's		
	Stapler	Small	02	No's		
	Stapler	Big	02	No's		
	Stapler Pins	Small	04	Boxes		
	Stapler Pins	Big	03	Boxes		

marks: for site office use

pared By	M.Pushpalatha	Approved by	T.Madhu
n.& Date	02.11.2020	Sign. & Date	02.11.2020

ote: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ıpplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

MC Modi Educational Trust

manilal modi memorial hospital

GSTIN : 36AAATM5488Q2ZO

DC No.	11923
DC Date.	04-11-2020
PO No.	71799
PO Date.	03-11-2020
Req ID	61213
Req Date	02-11-2020
Loc Req No	162041

	Description of Goods	HSN/SAC	Qty
1	7583 - Stationery - other - Scale - NA - nos		4
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7593 - Stationery - other - Stapler - other - nos	9608	2
4	7593 - Stationery - other - Stapler - other - nos	9608	2
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	3
6	7594 - Stationery - other - Stapler pin - other - boxes	7415	4
7	7565 - Stationery - other - Pencil Carbon Paper - NA - boxes	4809	1
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INWARD

Inward No: 10095 Dt: 6/11/2020

MRN No: 85203 Dt: 12/11/2020

Received By: Security Sign:

MC MODI EDUCATIONAL TRUST

MODI PROPERTIES ... SEC'BAD

INWARD

No. 4325

Date 26/11

Sign.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

TRANSIT COPY

pplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
MC Modi Educational Trust	Invoice No.	14041
manilal modi memorial hospital	Invoice Date.	04-11-2020
	PO No.	71799
	PO Date.	03-11-2020
	Req ID	61213
GSTIN : 36AAATM5488Q2ZO	Req Date	02-11-2020
	Loc Req No	162041

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7583 - Stationery - other - Scale - NA - nos 30 cm		4	10.00	40.00	18	7.20
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	20	3.50	70.00	12	8.40
3	7593 - Stationery - other - Stapler - other - nos Big	9608	2	37.00	74.00	18	13.32
4	7593 - Stationery - other - Stapler - other - nos Small	9608	2	195.00	390.00	18	70.20
5	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	3	15.00	45.00	18	8.10
6	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	4	6.00	24.00	18	4.32
7	7565 - Stationery - other - Pencil Carbon Paper - NA -	4809	1	156.00	156.00	18	28.08
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	69.81	69.81	Total Taxable Amount	799.00	139.62
			Total Invoice Amount	938.62	

Rupees : Nine Hundred Thirty Eight and Paise Sixty Two Only.

for Summit Sales LLP