PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/12/20	Prepared by:	Prabhakar.P
PO/WO no.	7189D	PO / WO Date.	5.11.20
Supplier Name	Global Safety Solutions	PO/WO amount	2596-00
Firm/Company	Summit Sch LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1336	17/11/20	2596-00
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				2596-00
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2596-00
Amount E – PO / WO value:				2596-00
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	7/12/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		(signature)					
Date		3/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS
#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
E-Mail : gss.infoteam@gmail.com

Invoice No. **1336**	Dated **17-Nov-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **71890-168101**	Dated **5-Nov-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer
Summit Sales LLP
M G Road, Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sun

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Freeman Basik Measuring Tape 5mtr**	90178010	18 %	**20.00 Nos**	110.00	Nos		**2,200.00**
	CGST@9%				9	%		**198.00**
	SGST@9%				9	%		**198.00**
	Total			**20.00 Nos**				**₹ 2,596.00**

27/11/20

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No. 71637
Date 27/11
Sign. [illegible]

Amount Chargeable (in words)
E. & O.E
INR Two Thousand Five Hundred Ninety Six Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
90178010	2,200.00	9%	198.00	9%	198.00	396.00
Total	**2,200.00**		**198.00**		**198.00**	**396.00**

Tax Amount (in words) : **INR Three Hundred Ninety Six Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

INWARD
Inward No: 15301 Dt: 23/11/20
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 06-11-2020 4:42:32 PM

71890
30.10.20 4:44:41

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad **GSTIN** 36AAOFG9573A1Z5 9502555088/9581228898	**Doc No**	71890	168101
	Doc Date	05-11-2020	
	Quote No	Nil	
	Quote Date	31-10-2020	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	20.00	110.00	0.00	18.00	2,596.00
					Total Order Value . . .	**2,596.00**

Rupees : Two Thousand Five Hundred Ninty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 07/11/2020

Accepted the above Terms And Conditions
For *Global Safety Solutions*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	3.11.2020
Site & Phase :	SHLLP	Time:	17.00
Supplier		Req. No.	168101
Material required before date:		ID No.	61268

No	Description	Size	Quantity	Units	Inward No	Date
1	SS SCREWS	32X8	20	PKTS		
2	SS SCREWS 71894	32X6	20	PKTS		
3	SS SCREWS	38X8	20	PKTS		
4	SS SCREWS	25X6	20	PKTS		
5	WOOD SCREWS	35X8	30	PKTS		
6	WOOD SCREWS	30X8	30	PKTS		
7	MEASURING TAPE 71890	5MT'RS	20	NOS		
8	BOMBAY NAILS 71892	2"	20	KGS		
9	BOMBAY NAILS	21/2"	20	KGS		
10	TILE GROUT 71893	SILK	50	NOS		
11	TILE GROUT	WHITE	50	NOS		
12	PLASTIC GAMPA		60	NOS		
13						

Remarks:FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	3.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED FOR ~~CONSTRUCTION~~
0 4 NOV 2020
SOHAM MODI
MANAGING DIRECTOR