PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04/12/20	Prepared by:	D.SOWMYA
PO/WO no.	72135	PO / WO Date.	13/11/20
Supplier Name	Kaveri Timber Depot	PO/WO amount	34,692/-
Firm/Company	SSIIP	Project	SHCP
Sl. No.	Bill No.	Bill Date	Bill amount
1	823	21/11/20	34,692/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 34,692/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85496	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	–
Amount E – PO / WO value:	34,692/-
Amount F – Difference (A – E): GST-18%	34,692/-
	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**5.12.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Karthi	[signature]					
Date	04/12/20	4/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / CREDIT MEMO

TS 08 UE 4962

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. **823**

Date : 21-11-2020.

M/s. SUMMIT SALES LLP

GST NO: 36ACQFS2044C1Z7.

P.O: 72135 | 168124

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	INDP WOOD					
	7' - 1½ x ¾ = 27/11/20	300 NOS				
			2,100 RFS	@ 14/-	29,400	00

INWARD
Inward No: 15295 Dt: 21/11/20
GRN No: 85496 Dt: 23/11/20
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 7633
Date 27/11
Sign.

Certified by:
R. V. Dev
Stores Manager

E. & O.E.

TOTAL	29,400	00
CGST 9 %	2,646	00
SGST 9 %	2,646	00
IGST %		
TOTAL AMOUNT GST	34,692	00

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08 UE 4962

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

Jagdish

For **Kaveri Timber Depot**

 13-11-2020 15:51:12

Purchase Order

72135
06.11.20 4:56:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Kaveri Timber Depot Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076. **GSTIN** 36AAFFK7078K1ZT 9441723939	**Doc No**	72135	168124
	Doc Date	13-11-2020	
	Quote No	Nil	
	Quote Date	20-11-2019	
	SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'0 x 1.5" x 3/4" - 300 nos*	2,100.00	14.00	0.00	18.00	34,692.00
Rupees : Thirty Four Thousand Six Hundred Ninty Two Only.					**Total Order Value . . .**	**34,692.00**

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 16/11/2020

Accepted the above Terms And Conditions
For ***Kaveri Timber Depot***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	10.11.2020
Site & Phase :	SHLLP	Time:	17.00
Supplier		Req. No.	168124
Material required before date:		ID No.	61446

No	Description	Size	Quantity	Units	Inward No	Date
1	Internal beading	7'x1.5"x3/4"	300	nos		
2						
3						
4						
5	72135					
6						
7						
8						
9						
10		APPROVED 16 NOV 2020 MINISH PARIKH MANAGER PROCUREMENT				
11						
12						
13						

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	10.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.