PURCHASE DIVISION, Advice for approval for credit to contractor

Date:	02/12/2	2020			Prepared by:	:	T.D. Murt	hy	
WO no.	70057	70057		7/	WO date.		05/09/2020	0	
Contractor Name	Mr. M.	Mr. M. Sudarshan			WO amount	- A	Rs. 31,064	./-	
Firm/Company	Vista I	Homes			Project name	e	Vista Hom	a Homes	
Nature of work	Al. Fix	ed window - Lov	wers		L				
Villa/flat/block no.	E & F	block							
Request for payment of	late 11/11/2	11/11/2020 Request for payment amount – B			Rs. 23	3,400/-			
GST on bills – C	Rs. 4,2	Rs. 4,212/- Total D = B + C			Rs. 27	7,612/-			
Work done from	1-			Work done	e to			-	
Sl. No	Bill No).		Bill date				Bill ar	nount
1.	126			24/11/2020	0			Rs. 27	7,612/-
2.	-			-				-	
3.	-	W-7		-	,			-	
4.	-				-				
Amount E - Bills total Rs. 27,612/-					7,612/-				
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and -									
20% transport charges	– or as per gu	uidelines							
Amount G - Other Credits :									
Amount H - Other De	bits:							·-	
Amount I - to be credi	ted to the con	tractor (E+F+G-)	H)					Rs. 27	7,612/-
Amount J – Difference	e A-B (should	be nil)						Rs. 7,	664/-
Amount K – Difference	ce D-E-F (sho	uld be nil)						-	
Quantity received as p	er WO			Yes 🗆	Excess receiv	ed Short r	eceived \square	Explai	ned below
Difference between A	& B acceptab	ole		Yes 🗆	No (explaine	d below)		gail.	
Excess / short materia	l received			Approv	ed - within ac	ceptable limi	ts 🗆 No (e	explaine	ed below),
Close WO				Yes 🗆 N	o – wait for b	alance mater	ial □ No (e	explaine	ed below)
Advance paid / PDC g	given (deduct	when paying)		□ Yes – R	s. /- ¬>	16			
Payment – due date 05/12/2020									
Remarks: Estimate an	nd measurem	ent sheet is atta	ched.	7					
1									
1			1	1		т.	T.		
F F	Purchase Officer	Purchase Manager		rement SOVED	M.D.	Accounts - receiver of bill	Account	ants	Accounts Manager
Sign:	Mary	to el	0.30	EC 2020		OI OIII			
Date	The state of the s	0 0	+		1		1		
	2017	012	MINIS	H PARIKI	NT		1		

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-



TAX INVOCIE

Cell: 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S. Email: sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Nam		Bill No.	100		Date ::?	4-11-20	
	VPSta Homes	D.C No			Date		
5-	4-187/344 IT Floor M. U. Road Sc-bad	D.C NO	•		Date	• • • • • • • • • • • • • • • • • • • •	
GST	No 36 AA GIFY 2068 P123	Order N	10.700	57	Date :		
SI No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Conting Loover's Tophen Whow						
	Loover's Tophen inlow		7	104-0	225/2	23400	00
	E& P Blok						
		<i>/</i> -					
				=			
	ERTU						
	INWARD 2 71487						
	SEC'BAD		er B				
	T. A C	SUB TO	TAL			23400	00
	es In Words: Twenty Seven	SGST	%	9		2106	00
1	hound Six hundred	CGST	%	9		2106	00
	Twelve M	IGST	%				
	J	GRAND	TOTAL			27612	00

TERMS & CONDITIONS:

- 1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
- 2. Cheque disgonour Rs. 500/- Extra
- 2. Our responsbility ceases no seener goods are handed over to the carring agency.
- 4. Subject to secunderabad Jurisdiction Only.

For M. SUDARSHAN

19: 17931

Construction division. Advice for giving credit to contractors/suppliers.

Sl. N regis	No. – site bills	1	445	AND RECORDS ON PRINCIPLE PARTY.	Date Regis	- site bil	lls	111	11/20
	pany Name:	V	Hat	tomes				V	Pstattome
Nam	e of Contractor				the	ellar	7		
Natu	re of work			al		Wo	K	ı	
Wor	k done	From I	Date			To	Date		,
Sl. No.	Villa/Flat/block no	O. Qt	y.	Rate		Units	Amou	int	Contractors bill no
1.	Toward	3	104	28	51-	Sft	23	1400/	_
2.	tand f	2				0		1 '	
3.	BWYC								
4.	entiane	2							
5.	Coweigle	4							
6. 7.	thrugh	ST.							
8.	done	_							
9.		_		-			-		
10.		+							
11.	T	otal:					23,	400/	
Bill 1	required	YES	□ NO.		GST	bill requi		YES 8	NO.
100000000000000000000000000000000000000	surement &	Requ				urement d		Enclos	
~~~	nate sheet:	□ Not r	equired			ate sheet:		□ Not en	closed
PO/V	WO no.				PO/W	O date:			
Rem	arks :								
	201								
						•		. /	
Appr	oved by Project Ma	ınager	Appro	oved by	y Desi	gn Team	App	roved by	M.D.
Date	11/11/2	20	Date:	191	11/	2020	Date		DE
Sign	(M		Sign:	Na	la	17mi	Sign	E A PION	JUVA

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

MEASU	REMENT SHEET								
Compar	ny Name:	Vista Homes				Approved	T Madhu		
Project:		Vista Homes				Sign:			
Contrac	tor Name	M Sudharshan							
Work De	escription:	Aluminium Frame with Louvers	Block -E &	F Corrid	or Betwee	en Flat No -	1 & 2		
Prepare	d By	T Madhu				Req no			99798
Date:		11.11.2020				WO			70057
			A	В	С	D	E	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	Aluminium Frame w	I ith Louvers Block -E & F Corrido	r Between	Flat No - 1	& 2				
<u> </u>	Corridor	Aluminium Frame with Louvers	6.50	8.00	1.00	2.00	104.00	Sft	104.00
11	Comaci								

*

<b>ESTIMAT</b>	TE SHEET						
Compan	y Name:	Vista Homes			Approved by	T Madhu	
Project:		Vista Homes			Sign:		
Contract	or Name	M Sudharshan					
Work De	scription:	Aluminium Frame with Louver	s Block -E &	F Corrid	or Between Fl	at No - 1 & 2	
Prepared	і Ву	T Madhu				Req no	99798
Date:		11.11.2020				WO	70057
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
	Aluminium Fra	ame with Louvers Block -E & F Co	rridor Betwe	en Flat No	-1&2		
1	Corridor	Aluminium Frame with Louvers	104.00	Sft	225.00	23,400.00	
		Grand Total :-					23,400.00
		In words:-twenty three thousa	nd four hund	red rupee	s only.		23,400.00

#### **Purchase Order**

Page(s) 1 Of 1

05-09-2020 10:25:15

From Company: Vista Homes

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AAGFV2068P1ZJ



Supplier Details				
Mr. M. Sudarshan	Doc No	70057	99798	
I.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	Doc Date	05-09-2020		
	Quote No	Quote No Nil		
GSTIN 36BBIPM8347N1ZW	<b>Quote Date</b>	04-04-2019		
9849102251	SupplyType	Supply An	d Installation	

Kind Attn: Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2187 - Carpentry - windows - Al. Fixed - other - sft Frame with lowers - 9'0 x 6'6" - 02 nos	117.00	225.00	0.00	18.00	31,063.50
		Total O	der Value	e	31,063.50

#### Terms and Conditions :-

Specification / Brand Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a) . with Toughen Glass.

**Payment Terms** 

After Delivery of all materials and completion of work.

Tax

All taxes included in above price.

**Delivery Date** 

Within 2days

**Delivery Location** 

Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

**Penality For Delay** 

Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.

**Transportation Cost** 

Included in the above price.

Warranty

1 year on workmanship.

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for E & F block corridors purpose.

**Completion Date** 

Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay. Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Measurment Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Name :

Remarks

For	Vista Homes	
Auth	orised Signatory	
	1	1
Nar	ne : 0	509/20

Accepted the above Terms And Conditions For Mr. M. Sudarshan

Date : __/__/

### **MEMO**

DATE & FROM:	TO & REMARKS.
3/9/20	TO,
T.D. Much	M.D. Sr.
1	
ē	Near find altached old
3	P.O. of Al. lowers with glan.
1-41	
49/20	Forplan Turse in rate o
GONArd	h
0	
4/9/20	Rali not increased, ily
T. D. NOW	Rali not increased, ily Lance price only - 225 +181. GSI.
	225 +181. (951.
	1
18	

Page(s) 1 Of 1

03-09-2020 11:36:03



From Company: Vista Homes

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AAGFV2068P1ZJ

Supplier Details				
Mr. M. Sudarshan	Doc No	57764	98754	
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	Doc Date	04-04-2019		
	Quote No	Nil		
GSTIN 36BBIPM8347N1ZW	<b>Quote Date</b>	04-04-2019		
9849102251	SupplyType	Supply An	d Installation	

Kind Attn: Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2187 - Carpentry - windows - Al. Fixed - other - sft Frame with lowers - 8'0 x 6'6" - 02 nos	104.00	225.00	0.00	18.00	27,612.00
		Total Or	der Value	e	27,612.00

Terms and Conditions :-

Specification / Brand Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a) . with Toughen Glass.

**Payment Terms** 

After Delivery of all materials and completion of work.

Tax

All taxes included in above price.

**Delivery Date** 

Within 2days

**Delivery Location** 

Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

**Penality For Delay** 

Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.

**Transportation Cost** 

Included in the above price.

Warranty

1 year on workmanship.

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for D & G block corridors purpose.

**Completion Date** 

Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay. Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Measurment Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

For Vista Homes		
Authorised Signatory	1	
TO THE	the al	2020
Name :	.0201	2020

Accepted the above Terms And Conditions

For Mr. M. Sudarshan

Date : __/__/__

Requisition Form 31.08.2020 Company Name: Vista Homes Date: Sitè & Phase: Vista Homes Time: 11:10 99798 Req. No. Supplier: Material required before date: 02.08.2020 ID No. 59 464 Inward No Date No Description Size Quantity Units Aluminium Lowers with Toughened Glass 6'6"x9'0" 02 No's . 2 3 4 5 6 9 10 Remarks: For E and F-Blocks purpose. Prepared By T.Madhu Approved by 31.08.2020 Sign. & Date Sign.& Date Note: On receipt of material at site write inward number and date in last 2 columns. Requisition Form

Date:

Time:

Vista Homes

Vista Homes

Company Name:

Site & Phase:

26.08.2020

05:10

#### Estimate/Draft PO

Page(s) 1 Of 1

02-09-2020 11:09:18

Original / Office Copy / Purchase Div.Copy

From Company: Vista Homes

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AAGFV2068P1ZJ

Draft PO for Approval

Supplier Details				
Mr. M. Sudarshan	Doc No	70057	99798	
o. 1348, Pioneer Bazar, Bolarum, Secunderabad.	Doc Date	02-09-2020		
	Quote No	Nil		
GSTIN 36BBIPM8347N1ZW	Quote Date	04-04-2019		
9849102251	SupplyType	Supply And Installation		

Kind Attn: Mr. M. Sudarshan

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2187 - Carpentry - windows - Al. Fixed - other - sft Frame with lowers - 9'0 x 6'6" - 02 nos	117.00	225.00	0.00	18.00	31,063.50
		Total O	Order Value	31,063.50	

Terms and Conditions :-

Specification / Brand Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). with Toughen Glass

**Payment Terms** 

After Delivery of all materials and completion of work.

Tax

All taxes included in above price.

**Delivery Date** 

Within 2days

**Delivery Location** 

Vista Homes

Delivery Location

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penality For Delay

Bills must be submitted to H.O. within 30days of completion of work: 10% plty on value of order will be deducted for delay in submission of bills.

Transportation Cost

Included in the above price.

Warranty

1 year on workmanship.

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for E & F block corridors purpose.

**Completion Date** 

Work to be completed in 4days. Penalty of 5% of order value per week shall be levied for delay. Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Measurment

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Security Remarks

T. D. Mucing

For Vista Homes

Authorised Signatory

Druft PO for Approval

Accepted the above Terms And Conditions

For Mr. M. Sudarshan

ame : ______ Name : _____

Date : __/__/___