PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	72352	PO / WO Date.	21/11/20.
Supplier Name	SSLLP.	PO/WO amount	1,576.
Firm/Company	Modi properties pvt Ltd	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1	14415	25/11/20.	1,576.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,576

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12245	25/11/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,576
Amount E – PO / WO value:				1,576
Amount F – Difference (A – E): GST-18%				-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**5.12.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	30/11/20.	4/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	14415
Modi Properties Pvt. Ltd.	Invoice Date.	25-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	72352
	PO Date.	21-11-2020
	Req ID	61733
GSTIN : 36AABCM4761E1ZM	Req Date	21-11-2020
	Loc Req No	16690

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7033 - Plumbing - CP - Pillar cock - NA - nos	8481	1	537.00	537.00	18	96.66
2	7042 - Plumbing - CP - Stop Cock - 1/2 In - nos	8481	1	493.00	493.00	18	88.74
3	7047 - Plumbing - CP - Waste coupling - 1/2 thread -	8481	1	206.00	206.00	18	37.08
4	7284 - Plumbing - PVC - Waste Pipe - other - nos	3917	1	25.00	25.00	18	4.50
5	7327 - Plumbing - PVC - Connection - 2 ft - nos	3917	1	75.00	75.00	18	13.50
6							
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IGST	CGST	SGST				
			Total Taxable Amount	1,336.00		240.48
	120.24	120.24	Total Invoice Amount	1,576.48		

Rupees : One Thousand Five Hundred Seventy Six and Paise Fourty Eight Only.

MODI PROPERTIES PVT. LTD. INWARD No. 71720 Date 01/12 Sign. Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 21-11-2020 12:06:17 Origina 72352

16.11.20 11:23:59

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72352	16690
	Doc Date	21-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7033 - Plumbing - CP - Pillar cock - NA - nos	1.00	537.00	0.00	18.00	633.66
2	7042 - Plumbing - CP - Stop Cock - 1/2 In - nos	1.00	493.00	0.00	18.00	581.74
3	7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	1.00	206.00	0.00	18.00	243.08
4	7284 - Plumbing - PVC - Waste Pipe - other - nos	1.00	25.00	0.00	18.00	29.50
5	7327 - Plumbing - PVC - Connection - 2 ft - nos	1.00	75.00	0.00	18.00	88.50
					Total Order Value . . .	**1,576.48**

Rupees : One Thousand Five Hundred Seventy Six and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included by us !
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for security area at ho purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	21-11-2020
Site & Phase :	HEAD OFFICE	Time:	10:30PM
Supplier		Req. No.	16690
Material required before date:	Urgent	ID No.	61733

No	Descriptioiln	Size	Quantity	Unibts	Inward No	Date
1	Pillar cock	STD	01	NOS		
2	Waste coupling	STD	01	NOS		
3	Puc connection	2'	01	NOS		
4	Angle stop cock	STD	01	NOS		
5	Waste pipe	STD	01	NOS		
6						
7						
8						
9						
10						

72352

Remarks :Towards security area at head office

Prepared By	Meenakshi.N	Approved by	APPROVED 21 NOV 2020 P. PRABHAKAR Sr. MANAGER PURCHASE
Date	21-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12245
Modi Properties Pvt. Ltd.	DC Date.	25-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	72352
	PO Date.	21-11-2020
	Req ID	61733
GSTIN : 36AABCM4761E1ZM	Req Date	21-11-2020
	Loc Req No	16690

	Description of Goods	HSN/SAC	Qty
1	7033 - Plumbing - CP - Pillar cock - NA - nos	8481	1
2	7042 - Plumbing - CP - Stop Cock - 1/2 In - nos	8481	1
3	7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	8481	1
4	7284 - Plumbing - PVC - Waste Pipe - other - nos	3917	1
5	7327 - Plumbing - PVC - Connection - 2 ft - nos	3917	1
6			
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12	INWARD		
13	Inward No: 513 Dt: 25/11/20		
14	MRN No: Dt:		
15	Received By: Sign:		
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17	MODI PROPERTIES		
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MODI PROPERTIES PVT. LTD. INWARD No. 43372 Date 27/11 Sign. Neha * SEC'BAD *

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	14415
Modi Properties Pvt. Ltd.	Invoice Date.	25-11-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	72352
	PO Date.	21-11-2020
	Req ID	61733
	Req Date	21-11-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16690

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST				
			Total Taxable Amount	1,336.00		240.48
	120.24	120.24	Total Invoice Amount	1,576.48		

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