PURCHASE DIVISION Advice for approval for credit to supplier

Date:		01/12/2020		Prepared	by:		T.D. Murthy	.D. Murthy	
PO/WO no.		72299		PO / WO	O / WO Date.		19/11/2020		
Supplier Name		Sri Sai Rohith Marketing Co.		PO/WO amount			Rs. 4,425/-		
Firm/Company		Nilgiri Estates		Project	Project		Nilgiri Estates		
Sl. No.		Bill No.		Bill Date	Bill Date		Bill amount		
1.		428		24/11/2020			Rs. 4,425/-		
2.		-		-			-		
3.		-		-			-		
4.					+				
Amount A	– Bills to	tal(Excluding Trans	port & Hamali Cl	narges):			Rs. 4,425/-		
Sl. No.	DC No		DC. Date		MRN No.		DC matches MRN		
1.	428		24/11/2020		85786		Yes 🗆 No		
2.	-		-	-			□ Yes □ No		
3.							□ Yes □ No		
4.							□ Yes □ No		
Amount B	-Other C	redits:	4	-					
Amount C	-Other D	ebits:					•		
Amount D	(D=A+B-	·C) – Amount to be	credited to the su	pplier:			Rs. 4,425/- 🗸		
Amount E	– PO / W	O value:					Rs. 4,425/-		
Amount F	– Differer	nce (A – E):					-		
Quantity re	eceived as	per PO /WO		Yes Excess received Short received Other (explained below)					
Is difference	ce between	n PO / Bill acceptab	le?	✓ Yes □ No (explained below)					
Excess / short material received				Approved – within acceptable limits No (explained below)					
Close PO / W?O				ZYes □ No – wait for balance material □ No (explained below)					
Advance paid / PDC given (deduct when paying)				□ Yes – Rs. /- No					
Payment – due date				05/12/2020					
Remarks:									
Approve			chase Procur	ement	M D	Accounts receiver o	a service and a	Accounts Manager	
Sign:		MAD	2 0 3 DE	EC 2020					
Date		211/12 3	12 MINISH	PARIKH					

Notes: 1. In case amount to be credited to supplied and Rio Guis total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DETAILS OF RECEIVER (BILLED TO)

Once goods sold will not be taken back
 Interest @24% p.a. will be charged if payment within 15 days from the date of the Bill.
 Subject to Secunderabad juridiction only.

Receiver Stamp & Signature.

4. Our Responsibility ceases sooner the goods leave our premis

INVOICE NO:

INVOICE DATE:24

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

TAX INVOICE

Orginal for Recepient Duplicate for Supplier/Transporter Triplecate for Supplier

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

TRANSPORTATION NAME:
VEHICLE NO: 18 10 018 56 49 L/R NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY: **DETAILS OF CONSIGNEE (SHIPPED TO)**

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc., New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

HIS And	Nidgiri Folon; M	Estates G. Road &	5-4-187/384, See-bard-500003:	P.O. wo:					
STATE	CODE	GSTIN NO:	36AAHFNO-766F12A	STATE CO	DE GST	IN NO:	72199		
S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.	
(1)	- 1		Window Laten -	SONS		75/-	3750	^	
			, ja			True J			
V						- 1			
					/	PERTIES			
						INWARD 4	M		
	**		NWARD DIPLUTO		0	Date 91112 C	i)	-	
	1	nward No:	1 200		1	SEC'3AO			
	1	MRN No: 3 Received B	Sign 1				747		
	1	Received	ng Farates			_			
		N	ilgiri Estates	The said	TOTAL BEFO	RE TAX	3750	0	
		1.34			ADD:CGST	9+	337	20	
					ADD:SGST	91	337	50	
	· BAN	K DETAIL S. UDI	FO BANK HARRICURA BRANCH		ADD:IGST			╀	
	BAN		FC BANK, HABSIGUDA BRANCH DHIT MARKETING.CO		TAX	AMOUNT GST		-	
	A/C	NO. 5020000747	78658 IFSC CODE: HDFC0000368			GRAND TOTAL	4425	+	
Rupe	es in Wor	ds						,	

Purchase Order

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19-11-2020 14:21:46

From Company: Nilgiri Estates

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

GSTNo.: 36AAHFN0766F1ZA

Supplier Details			
Sri Sai Rohith Marketing Company	Doc No	72299	175028
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	Doc Date	19-11-2020	
Tryderabad 500 070.	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	Quote Date	19-11-2020 Supply	
9866512288	SupplyType		

Kind Attn: Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2090 - Carpentry - hardware - Door Locks - NA - nos Al. sliding lock	50.00	75.00	0.00	18.00	4,425.00
		Total O	rder Value	e	4,425.00

Terms and Conditions :-

Specification / Brand All items shall be of good quality.

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

Delivery Date

Next day.

Delivery Location

Nilgiri Estate

Sy.No.143/133/134/135/136, Rampally Village.

Phone. 9030931172, 8297349480

Penality For Delay

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

Completion Date

We reserve the right to reject items not conforming to quality and specifications. Above order for Phase I Villas purpose.

Measurment

Nil Nil

Security Remarks

Nil

For Nilgiri Estates Authorised Signatory

Name :

Accepted the above Terms And Conditions For Sri Sai Rohith Marketing Company

19/11/100	Name :
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olulana

Date : __/_/__

Requisition Form

Company Name:		NILGIRI ESTATES		Date:			28.10.2020		
ite & Phase :		NILGIRI ESTATE		Time:			02:40		
Supplier				Req. N	No.		175028		
Material required before date:				ID No			61557		
No	Descr	ription		Size	Quantity	Units	Inward No	Date	
- 1	A1.windows sliding loc				50	uos			
2									
3									
4			ag						
5		-4	2299						
6		/							
7									
8									
9			87						
9					1.0	.\			
Kem	arks: - For in phase-I many	villa locks	are broken.			APPRO	NED		
Prep	ared By	Vijay		Appro	ved by	APPR			
Sign	.& Date	28.10.202	20	Approved by Sign. & Date e in last 2 columns.					
Note	on receipt of material at si	ite write inv	ward number and date	in last 2 o	columns.	P. PR	ABHAKAR AGER PURCHASE		
Com	pany Name:			Date:		Sr. MAN			
Site	& Phase :			Time:					
Supp	lier			Req. No.					
Mate	erial required before date:	Urgent		ID No.					
No	Descr	ription		Size		Units	Inward No	Date	
1									
2									
6. 4									
V									
5									
6									
7									
8									
9									
10									
Rema	rks:								
Prepa	Prepared By				red by	1			
Sign.& Date			Sign. & Date						
				- S					

Note: On receipt of material at site write inward number and date in last 2 columns.