PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/12/20		Prepared by:		Neha
PO/WO no.	71893		PO / WO Date.		5/11/20
Supplier Name	Praful Sanitary		PO/WO amount		4,071/-
Firm/Company	SSIIP		Project		SHLLP
Sl. No.	Bill No.		Bill Date		Bill amount
1	569		23/11/20		4,071/-
2					
3					
4					
Amount A – Bills total(Excluding Transport & Hamali Charges):					4,071/-
Sl. No.	DC .No	DC. Date		MRN No.	DC matches MRN
1.				85753	☑ Yes □ No
2.					□ Yes □ No
3.					□ Yes □ No
Amount B –Other Credits : Transportation charges					–
Amount C –Other Debits :					–
Amount D (D=A+B-C) – Amount to be credited to the supplier:					4,071/-
Amount E – PO / WO value:					4,071/-
Amount F – Difference (A – E): GST-18%					–
Quantity received as per PO /WO		☑ Yes □ Excess received □ Short received □ Other (explained below)			
Is difference between PO / Bill acceptable?		~~□ Yes □ No (explained below~~)			
Excess / short material received		~~□ Approved – within acceptable limits □ No (explain~~ed below)			
Close PO / W?O		☑ Yes □ No – wait for balance material □ No (explained below)			
Advance paid / PDC given (deduct when paying)		□ Yes – Rs._____/- ☑ No			
Payment – due date		11/12/20			

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keerthi	[signature]					
Date	07/12/20	7/12					

otes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach dditional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see achment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude nsport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

2/12/20

Invoice No. **PS/20-21/ 569**	Dated **23-Nov-2020**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **71983** 71893	Dated **6-Nov-2020**
Despatch Document No. **Invoice**	Delivery Note Date **23-Nov-2020**
Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Tile Grout (Ivory)**	3214	18 %	**50 Kg**	40.71	Kg	15.254 %	**1,725.00**
2	**Tile Grout (White)**	3214	18 %	**50 Kg**	40.71	Kg	15.254 %	**1,725.00**
								3,450.00
	Output CGST							**310.50**
	Output SGST							**310.50**
	Total			**100 Kg**				**₹ 4,071.00**

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71789 Date 03/12 Sign.

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Four Thousand Seventy One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	3,450.00	9%	310.50	9%	310.50	621.00
99		9%		9%		
Total	**3,450.00**		**310.50**		**310.50**	**621.00**

Tax Amount (in words) : **Indian Rupees Six Hundred Twenty One Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 15311	Dt: 25/11/20
MRN No: 85753	Dt: 26/11/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

Page(s) 1 Of 1 06-11-2020 4:42:32 PM Ori

71893
30.10.20 4:44:41

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details				
Praful Sanitary		**Doc No**	71893	168101
3-6-138/5, Himayat Nagar, Hyderabad.		**Doc Date**	05-11-2020	
		Quote No	Nil	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	05-11-2020	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	50.00	34.50	0.00	18.00	2,035.50
2	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	50.00	34.50	0.00	18.00	2,035.50
	Total Order Value . . .					**4,071.00**
	Rupees : Four Thousand Seventy One Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of 'Laticrete' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order is for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 07/11/2020

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	3.11.2020
Site & Phase :	SHLLP	Time:	17.00
Supplier		Req. No.	168101
Material required before date:		ID No.	G1268

No	Description	Size	Quantity	Units	Inward No	Date
1	SS SCREWS	32X8	20	PKTS		
2	SS SCREWS 71894	32X6	20	PKTS		
3	SS SCREWS	38X8	20	PKTS		
4	SS SCREWS	25X6	20	PKTS		
5	WOOD SCREWS	35X8	30	PKTS		
6	WOOD SCREWS	30X8	30	PKTS		
7	MEASURING TAPE 71890	5MT'RS	20	NOS		
8	BOMBAY NAILS 71892	2"	20	KGS		
9	BOMBAY NAILS	21/2"	20	KGS		
10	TILE GROUT 71893	SILK	50	NOS		
11	TILE GROUT	WHITE	50	NOS		
12	PLASTIC GAMPA		60	NOS		
13						

Remarks:FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	3.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED FOR ~~CONSTRUCTION~~
0 4 NOV 2020
SOHAM MODI
MANAGING DIRECTOR