

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 07/12/20		Prepared by: Neha	
PO/WO no. 72476		PO / WO Date. 26/11/20	
Supplier Name Sri Rama flyash Bricks		PO/WO amount 29,925/-	
Firm/Company NE		Project NE	
Sl. No.	Bill No.	Bill Date	Bill amount
1	584	30/11/20	29,925/-
2			/
3			/
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,925/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.		-	85830 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			29,925/-
Amount E – PO / WO value:			29,925/-
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		11/12/20	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kunthla		
Date	07/12/20	2/12	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SRI RAMA FLYASH BRICKS

Cell : 9246043189
7780156205

Sy. Nos. 215, Hema Nagar, Boduppal, Hyderabad,
Ranga Reddy Dist., TELANGANA - 500092

No.

36AKTPG8982A1ZR

Date : 30-11-2020

M/s. Nilgiri Estates,
M.B. Road, Secunderabad
GSTIN- 36AAHF2076BF2A

TIN No. Date :

Order No. 722476-175044 Date: 26-11-20

Sl. No.	PARTICULARS	Size	Quantity	Rate Per	Amount Rs.	Ps.
	K+B+6 solid blocks DC NO'S-1733/1734	200x200x400 200x150x400 200x100x400	1500	19	28500 - 00	
			S. TOTAL		28500 - 00	
			CGST	2.5%	712 - 50	
			SGST	2.5%	712 - 50	
			G.TOTAL		29925 - 00	

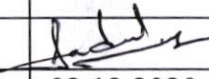
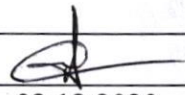
***Our risk and responsibility ceases when the goods are delivered or dispatched.**

For **SRI RAMA FLYASH BRICKS**

Receiver's Signature

Authorised Signatory

Cement Blocks – Weekly Delivery Report

Company/ firm:	NE	Requisition nos.:	175044	Total PO quantity:	1500
Project:	NE	PO No(s).	72476	Quantity delivered in earlier period:	
Block /Flat / Villa no.:	COMPOUND WALL	Total material delivered	Yes	Quantity delivered during week:	1500
Supplier:	Sri Rama Flyash Bricks	Close PO:	Yes	Balance quantity to be delivered:	0
Sign of security		Sign of Admin		Sign of Project manager	
Date	02.12.2020	Date	02.12.2020	Date	02.12.2020

Details of Hollow blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	30-11-2020	13:51	4x8x16	750	1733	22211	30-11-2020
2.	30-11-2020	13:52	4x8x16	750	1734	22212	30-11-2020
3.							
4.							
5.							
	Total:			1500			

Details of Hollow blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
3.							
4.							
5.							
	Total:						

Certified by:

Project Manager
Nilgiri Estates

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

DELIVERY CHALLAN

SRI RAMA FLYASH BRICKS

Mfrs in : All Type of Solid Bricks

Sy. Nos. 215, Hema Nagar, Boduppal, Hyderabad,
Ranga Reddy Dist., TELANGANA - 500092

Cell : 9246043189, 7780156205

36AKTPG8982A1ZR

PO-NO-72476-1750A9

1733

No.

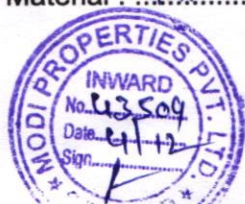
Date : 30/11/2020

M/s Nilgiri estates

Name : Nilgiri estates

Vehicle No. AP 29 TA 5122 Time

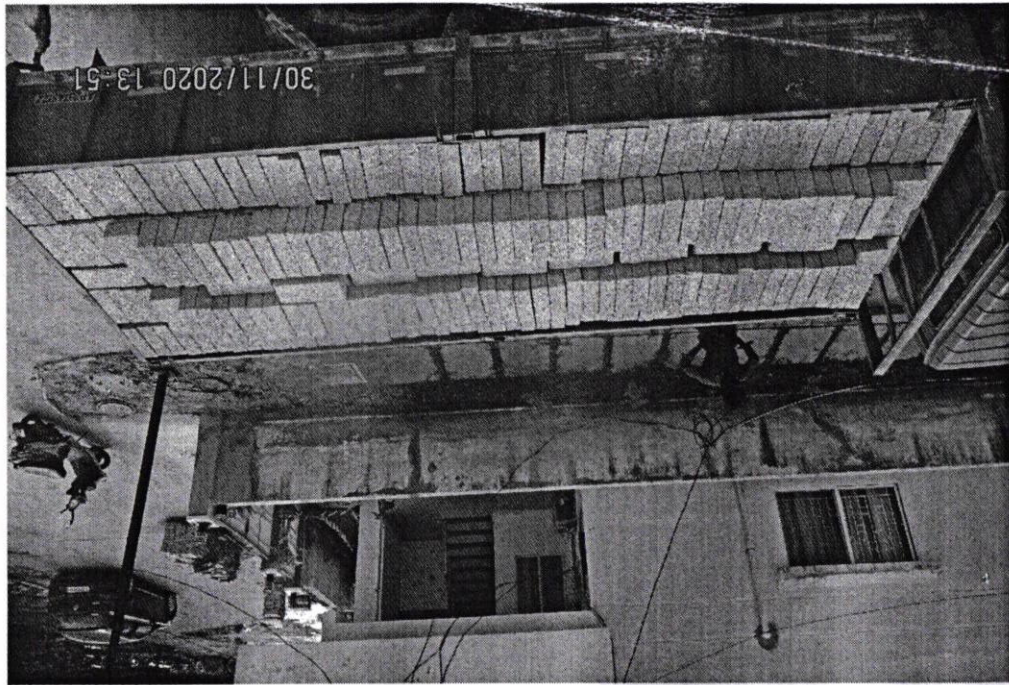
Material : 4 x 8 x 16 - solid bricks Qty. 750



Driver's Signature

Venkatesh

INWARD	
Inward No: 22211	Dt: 30-11-20
MRN No: 85830	Dt:
Received By:	Sign:
M. 0720202 Authorised Signature Nilgiri Estates	



DELIVERY CHALLAN

SRI RAMA FLYASH BRICKS

Mfrs in : All Type of Solid Bricks

Sy. Nos. 215, Hema Nagar, Boduppal, Hyderabad,
Ranga Reddy Dist., TELANGANA - 500092

Cell : 9246043189, 7780156205

36AKTPG8982A1ZR

PO - NO - 72476 - 175024

1734

No.

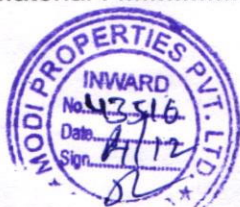
Date : 30/11/2020

M/s Nilgiri estates

Name : Nilgiri estates

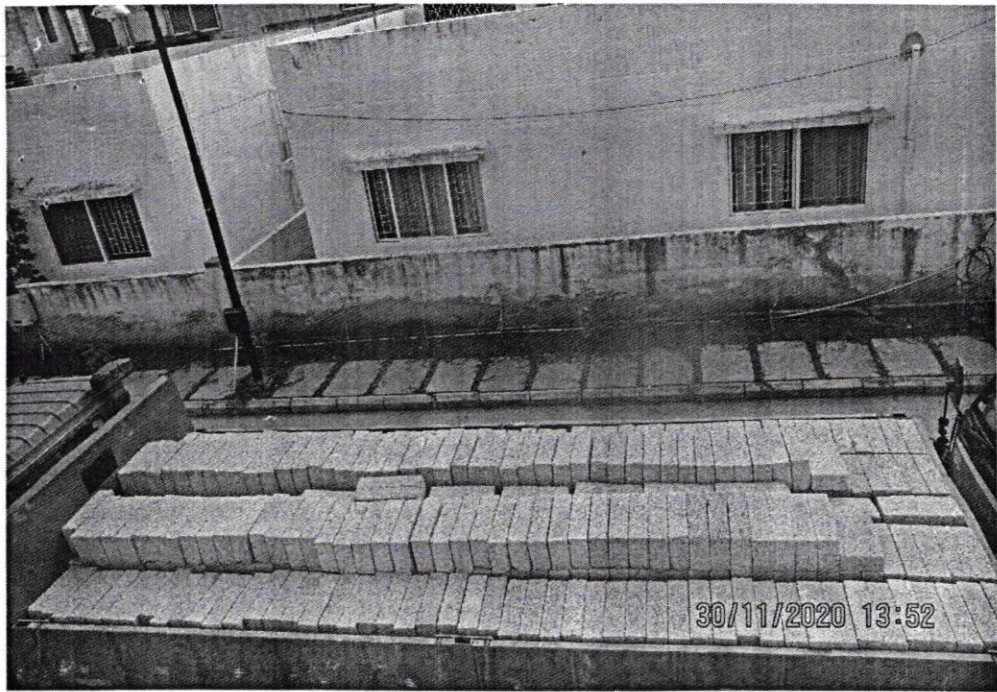
Vehicle No. AP 23 Y 5562 Time

Material : 8x16 - Solid Bricks Qty. 750



Driver's Signature





Purchase Order

Page(s) 1 Of 1

26-11-2020 15:53:21

Ori



72476

16.11.20 11:25:36

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Sri Rama Flyash Bricks

Sy no-215, Hema Nagar, Boduppal, Hyderabad, Ranga Redy(Dist),
Telangana-500092**GSTIN** 36AKTPG8982A1ZR

9246043189

9246043189

Doc No

72476

175044

Doc Date

26-11-2020

Quote No

Nil

Quote Date

26-11-2020

SupplyType

Supply

Kind Attn : G.Prasad

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	1,500.00	19.00	0.00	5.00	29,925.00
Total Order Value . . .					29,925.00
Rupees : Twenty Nine Thousand Nine Hundred Twenty Five Only.					

Terms and Conditions :-**Specification /** Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!**Payment Terms** Within 30 days of delivery of all materials & production of bill.**Tax** All taxes included in above price.**Delivery Date** As per request of Project Manager**Delivery Location** Nilgiri Estate

Sy.No.143/133/134/135/136, Rampally Village.

Phone. 9030931172, 8297349480

Penalty For Delay Bills must be submitted to H.O. within 30days of supply of material. 10% pty on value of order will be deducted for delay in submission of bills.**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Breakage in your account. Above order Site use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Nilgiri Estates**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Rama Flyash Bricks**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Requisition Form - Cement Blocks

Company

NILGIRI ESTATES

Site & Phase

NILGIRI ESTATE

Req. no

175044

Req. Date

20.11.2020

Material required before

22.11.2020

ID no.

61725

Prepared by:

Vijay Raj

Approved by (sign):

Flat / Block no:

For Compound wall near transformer and in front of Villa No - 168 purpose

S No.	Flat / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Compound wall	Nos	1.0	-	1,500.0	-	1,500.0
2	Type C - 2BHK - 1,110 sft	Nos	-	-	-	-	-
3	Type C - 1BHK - 540 sft	Nos	-	-	-	-	-
4	Type D - 2BHK - 840 sft	Nos	-	-	-	-	-
	Total					-	1,500

S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered	Inward.no	Date
1	6" Cement blocks (16"x8"x6")	Nos	-	-	-		
2	4" Cement blocks (16"x8"x4")	Nos	1,500.0	-	1,500.0		
	Total						

Note: 10% of blocks must be half size

APPROVED

26 NOV 2020

MINISH PARIKH
MANAGER PROCUREMENT