

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/12/20		Prepared by:	D.SOWMYA
PO/WO no.	72401		PO / WO Date.	24/11/20
Supplier Name	SS HP		PO/WO amount	6944.31/-
Firm/Company	Serene Construction LLP		Project	Serene
Sl. No.	Bill No.		Bill Date	Bill amount
1	14486		28/11/20	6,944.30/-
2				/
3				
4				
Amount A – Bills total(Excluding Transport & Hamali Charges):				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12302	28/11/20		☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				
Amount E – PO / WO value:				
Amount F – Difference (A – E): GST-18%				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below) →		
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)		
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. 1/- ☒ No		
Payment – due date		5.12.2020		
Remarks:				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/WOs upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Karthikeyan P. S.						
Date	01/12/20 2/12						

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-11-2020

Customer Details				Invoice No.	14486					
Serene Constructions LLP				Invoice Date.	28-11-2020					
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203				PO No.	72401					
				PO Date.	24-11-2020					
				Req ID	61777					
				Req Date	23-11-2020					
GSTIN : 36ACVFS7909P1ZV				Loc Req No	150428					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt			
1	6548 - Paints - Janata Paste - NA - kgs		2	55.00	110.00	18	19.80			
2	7109 - Plumbing - other - Araldite - other - gms	3506	10	577.50	5,775.00	18	1,039.50			
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IGST				CGST		SGST		Total Taxable Amount	5,885.00	1,059.30
				529.65		529.65		Total Invoice Amount	6,944.30	
Rupees : Six Thousand Nine Hundred Fourty Four and Paise Thirty Only.										

INWARD

No. 71359

Date 3/12/20

Secy. NELL

MODI PROPERTIES PVT. LTD.

SEC-BAD



for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorized Signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

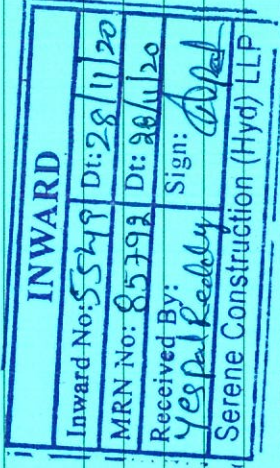
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	529.65	529.65	Total Invoice Amount		6,944.30		

INWARD

Inward No: 5549

Di: 28/11/20

MRN No:

Received By:

yesprabala

Sign:

dpd

Serene Construction (Pvt) LLP

Rupees : Six Thousand Nine Hundred Fourty Four and Paise Thirty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

