PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/11/20.	Prepared by:	D.SOWMYA
PO/WO no.	72318	PO / WO Date.	20/11/20
Supplier Name	SSllp.	PO/WO amount	2,044.
Firm/Company	VOC llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	14402	25/11/20.	2,044
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,044

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12236.	25/11/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,044
Amount E – PO / WO value:				2,044
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**29.11.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	27/11/20.	27/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

ORIGINAL INVOICE

Customer Details		
Villa Orchids LLP	Invoice No.	14402
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	25-11-2020
	PO No.	72318
	PO Date.	20-11-2020
	Req ID	61693
GSTIN : 36AANFG4817C1ZH	Req Date	19-11-2020
	Loc Req No	63593

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	3	577.50	1,732.50	18	311.86
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,732.50	311.86
	155.93	155.93	Total Invoice Amount	2,044.35	

Rupees : Two Thousand Fourty Four and Paise Thirty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 71669
Date 28/11
Sign. [illegible]

Authorised signatory

Purchase Order

 20-11-2020 12:46:27

72318
16.11.20 11:23:59

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	72318	63593
	Doc Date	20-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7109 - Plumbing - other - Araldite - other - gms	3.00	577.50	0.00	18.00	2,044.35
					Total Order Value . . .	**2,044.35**

Rupees : Two Thousand Fourty Four and Paise Thirty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use perpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Supplier:

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	19-11-2020
Site & Phase:	VOC	Time:	13:11
Supplier:	SSLLP	Req. No.	63593
Material required before :	**21-11-2020**	ID No.	61693

No	Description	Size	Quantity	Units	Inward No	Date
1	Araldite	250 gms	5	Nos		

P.O. 72318

Remarks: for villa site kitchen platform fixing&SS Name plates fixing fixing purpose

APPROVED

20 NOV 2020

P. PRABHAKAR

Sr. MANAGER PURCHASE

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	19-11-2020	Sign& Date	19-11-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12236
Villa Orchids LLP	DC Date.	25-11-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	72318
	PO Date.	20-11-2020
	Req ID	61693
GSTIN : 36AANFG4817C1ZH	Req Date	19-11-2020
	Loc Req No	63593

	Description of Goods	HSN/SAC	Qty
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INWARD
Inward No: 15465 Dt: 25/11/20
MRN No: 85659 Dt: 25/11/20
Received By Sneha Sign: Sneha
VILLA ORCHIDS LLP

14:00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43243
Date. 26/11
Sign. Neha

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorized Signatory