PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	07/12/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Subash Chandra Maurya	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Painting work		
Villa/flat/block no.	256		
Request for payment date	29/10/2020	Request for payment amount – B	Rs. 28,665/-
GST on bills – C	Rs. 5,158/-	Total D = B + C	Rs. 33,823/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	001	03/12/2020	Rs. 33,823/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 33,823/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 33,823/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	□ Yes □ Excess received □ Short received ☑ Explained below		
Difference between A & B acceptable	~~□ Yes □ No~~ (explained below)		
Excess / short material received	~~□ Approved -~~ within acceptable limits □ No (explained below),		
Close WO	□ Yes □ No – wait for balance material ☑ No (explained below)		
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs.** /- ☑ No		
Payment – due date	**12/12/2020**		

Remarks: **No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]					
Date	7/12/20	7/12					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36AXWPC2373B1ZJ

TAX INVOICE

Mobile : 970153...
9919738874

SUBASH CHANDRA MAURYA

Specialists in : **ALL KINDS OF PAINTING WORKS**

1-1-30/5, P No. 5 Part, GR Reddy Nagar, Near Sakat Kapra, Hyderabad - 500 062, Telangana.

BILLED TO : VILLA ORCHIDS LLP
5-4-187/3 & 4, IInd Floor,
M.G. Road, SECUNDERABAD-500 003.
GSTIN:36AANFG4817C1ZH

INVOICE No. : 001

Date : 03/12/2020

ORDER No.:

Date :

GSTIN :

STATE : TELANGANA CODE : 36

Sl. No.	WORK DESCRIPTION	HSN CODE	QUANTITY SQ. FT.	RATE PER SFT.	TAXABLE VALUE Rs.	Ps.
	V. NO 256 S - III work done		1820	15.75	28,665/-	

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 71908
Date: 07/12
Sign:

Invoice Value (in words) : Rupees thirty three thousand Eight Twenty three Only

SUB TOTAL	28,665
SGST @ 9 %	2579
CGST @ 9 %	2579
TOTAL VALUE	33,823/-

E. & O. E.
Subject to Hyderabad Jurisdiction only.

Approved the Work as per Order.

Receiver's Signature with Stamp

For SUBASH CHANDRA MAURYA

Subash

Ep: *7261

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	11212	Date - site bills Register	29/10/2020
Company Name:	VOC-UP	Site:	VOC
Name of Contractor	SUBASH CHANDRA		
Nature of work	PAINTER		
Work done	From Date		To Date

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	256	1820	15.75	Sft	28,665	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				28,665/-	

Bill required	☐ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	—	PO/WO date:	—

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 29/10/2020	Date: 30/10/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
30 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
29 OCT 2020
A. SURESH
PROJECT MANAGER

Measurement Sheet										
Company Name:		Villa orchids LLP								
Project:		Villa Orchids								
Description :		Painintg work done villas details								
Prepared By:		A Suresh								
Date :		27-10-2020								
Name of the Contractor :		Subash Chandra								
A			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	Villa no 256	Stage III	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0	

APPROVED BY
2? OCT 2020
A. SURESH
PROJECT MANAGER

Estimate Sheet							
Company Name:	Villa orchids LLP				workdone from date : 01-10-2020		
Project:	Villa orchids				work done todate 27-10-2020		
work description:	Painintg work done villas details						
Prepared By	A Suresh				Approved by:		
Contractor Name	Subash Chandra				Sign:		
Date:	29-10-2020						
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	Villa no 256	1820.0	Sft	15.75	28,665.00		
						28,665.00	
	Note : 1) @ RS : 45 Sft stage I & II work 40% of total amount is 42x 40% = RS : 18.0						
	2) @rs : 45 sft Stage III work 35&%of total amount is 42 x 35% = Rs : 15.75						
	3) @Rs : stage IV Work 25% total amount is 45 x 25% = Rs : 11 25						

APPROVED BY

2 5 OCT 2020

A. SURESH
PROJECT MANAGER