PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	3/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	69025	PO / WO Date.	22/7/20.
Supplier Name	SS Cp.	PO/WO amount	1,48,048.
Firm/Company	Sov Cp	Project	Sov Cp
Sl. No.	Bill No.	Bill Date	Bill amount
1	14512	1/12/20.	49,736
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			49,736.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	Sov 3078.	23/11/20	85557	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	49,736.
Amount E – PO / WO value:	1,48,048.
Amount F – Difference (A – E): GST-18%	98,313-00.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	**5.12.2020**
Remarks: Final Bill. Original PO with barcode is already sent to accounts. Proof is attached Can be processed.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	3/12/20	3/12/20.					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

MODI PROPERTIES PVT. LTD. INWARD No. Date. Sign.

<u>DELIVERY CHALLAN</u>

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver Oak villa's LLP	DC No. : 3078
	Date : 23/11/2020
Site:	Vehicle No. : AP23X4931
	P.O. / W.O. No. : 69025
	P.O. / W.O. Date : 22/7/20

Sl. No.	PARTICULARS	Quantity
1	M.S. Grills - 6x4 - 9 Nos	216.00 SFt
2	M.S grills - 3'x36" - 10 Nos	105.00 SFt
3	M.S. grills - 2x2 - 27 Nos	108.00 SFt
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GSTIN :

Received the above materials in good condition.

Received by : Chandrakant.

Stamp:

Date : 23/11/20

For SUMMIT SALES LLP

B. Munakh

Authorised Signatory

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	14512
sy no 291,cherlapally hyd	Invoice Date.	01-12-2020
	PO No.	69025
	PO Date.	22-07-2020
	Req ID	58654
GSTIN : 36ADBFS3288A2Z7	Req Date	22-07-2020
	Loc Req No	155879

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	216	97.65	21,092.40	18	3,796.64
	69.75" x 45.75" - 38 nos.						
2	8141 - Steel - other - M.S.Grills - Others - SFT	7214	105	97.65	10,253.25	18	1,845.58
	33.75" x 39.75" - 10 nos.						
3	8141 - Steel - other - M.S.Grills - Others - SFT	7214	108	97.65	10,546.20	18	1,898.32
	21.75" x 21.75" - 27 nos.						
4	6188 - Miscellaneous - Hamali charges - NA - Per Sft		429	0.60	257.40	18	46.32
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IGST	CGST	SGST				
			Total Taxable Amount	42,149.25		7,586.86
	3,793.43	3,793.43	Total Invoice Amount	49,736.11		

Rupees : Fourty Nine Thousand Seven Hundred Thirty Six and Paise Eleven Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 41860
Date 4/12
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Duplicate

 11-11-2020 13:25:28

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69026	155878
	Doc Date	22-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-03-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 38 nos*	912.00	294.00	0.00	18.00	316,391.04
2	2205 - Carpentry - windows - Al. Openable - other - sft *23.50" x 47.50" - 19 nos*	152.00	346.50	0.00	18.00	62,148.24
3	2187 - Carpentry - windows - Al. Fixed - other - sft *35.50" x 47.50" - 07 nos*	84.00	199.50	0.00	18.00	19,774.44
4	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 27 nos*	108.00	472.50	0.00	18.00	60,215.40
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft	1,256.00	0.60	0.00	18.00	889.25
					Total Order Value . . .	**459,418.37**

Rupees : Four Lakh(s) Fifty Nine Thousand Four Hundred Eighteen and Paise Thirty Seven Only.

Terms and Conditions :-

Specification / Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.

Payment Terms After delivery & production of bill

Tax All taxes included in above price.

Delivery Date Next day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penality For Delay Nil

Transportation Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 69 to 76.

Completion Date Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

① Part Bill received
Bill no: 12801, 13207, 13636, 13642
Bill date: 20/08, 16/09, 12/10, 13/10
Bill amt: 19,834/-, 88,194/-
2,49,686.11/-, 31,262.45/-
Bal amt receivable: 70,441.81/-

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________
Name : ______________
Date : __/__/____
Contact

Requisition Form - Openable Aluminium Windows

Company:	SOV LLP		Site&Phase	SOV
Req. no.	155878		Req. Date	16.07.20
Material required before	25.07.20		ID no.	
Prepared by:	G.chandra kanth		Approved by (sign):	
Flat / Block no:	**V no 69 to 76**			
Name of the Supplier :-				
Type D 1605 Sft 3BHK Order Value:	1	Villas		
Type B 1790 Sft 2BHK Order Value:	0	Villas		
Type C 1605 3BHK Order Value:	0	Villas		

S No.	Item Description	Units	Qty required forType A 1620 Sft 3BHK flat	Qty required forType B 1790 Sft 2BHK flat	Qty required Type C 1605 3BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	(3 Track) Sliding Window 6' x 4'	No's	38		-	38	-	38		
2	Openable Windows (Ven) 2' x 2'	No's	27	-	-	27		27		
3	(2 Track) Sliding Window 4' x 4'	No's	-	-	-	-	-	-		
4	Openable Windows (Ven) 2' x 4'	No's	19	-	-	19	-	19		
5	Fixed Windows 3' x 4'	No's	7	-	-	7	-	7		
6	(3 Track) Sliding Window 3'X3'6"	No's	10	-	-	10	-	10		
	Total		-					101		
	Note:- W.Order to M.Sudharshan									

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Silver Oak villa's LLP (Cherlapally)

Site:

DC No. : 3078
Date : 23/11/2020
Vehicle No. : AP23X4931
P.O. / W.O. No. : 69025
P.O. / W.O. Date : 22/7/20

Sl. No.	PARTICULARS	Quantity
1	M.S. Grills - 6x4 - 9 Nos	216.00 sft
2	M.S grills - 3'x36" - 10 Nos	105.00 sft
3	M.S. grills - 2'x2' - 27 Nos	108.00 sft
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INWARD WITH TIME:
Inward No: 15127 Dt: 23/11/20
MRN No: 85557 Dt: 23/11/20
Received By: Sign:
SILVER OAK VILLAS LLP

GSTIN :

Received the above materials in good condition.

Received by : chandrakanth

Date : 23/11/20

Stamp:

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 43280
Date 27/11
Sign. Neha

For SUMMIT SALES LLP

B. Menakh

Authorised Signatory

Purchase Order

  24-Jul-20 10:51:28 AM

69025
24.07.20 11:20:52

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69025	155879
	Doc Date	22-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-04-2018	
040-66335551 9618244433	**SupplyType**	Supply And Installation	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8141 - Steel - other - M.S.Grills - Others - SFT *69.75" x 45.75" - 38 nos.*	912.00	97.65	0.00	18.00	105,087.02
2	8141 - Steel - other - M.S.Grills - Others - SFT *21.75" x 45.75" - 19 nos.*	152.00	97.65	0.00	18.00	17,514.50
3	8141 - Steel - other - M.S.Grills - Others - SFT *33.75" x 39.75" - 10 nos.*	105.00	97.65	0.00	18.00	12,098.84
4	8141 - Steel - other - M.S.Grills - Others - SFT *21.75" x 21.75" - 27 nos.*	108.00	97.65	0.00	18.00	12,444.52
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft	1,277.00	0.60	0.00	18.00	904.12
					Total Order Value . . .	**148,049.00**

Rupees : One Lakh(s) Fourty Eight Thousand Fourty Eight and Paise Only.

Terms and Conditions :-

Specification / Brand	All MS flat pattis should be 3/4 - 6mm & 10 mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide circular no. 831(b), dtd.10/06/2016 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 69 to 76 villas purpose.
Completion Date	Work shall be completed within 2days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	This po should be make at sovilp by our fabricator.

Partly ncu : 12681 Dt: 11/8/2
Amt : 98313/-
25/8/20
Bal : 49736/-

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form Grills													
Company													
Req No:-		Silver Oak Villas LLP			Site & Phase		SOV						
Material required before		155879			Req. Date	16/07/2020							
Prepared by:		25.07.20			Approved by:								
Villa no:		G.chandrakanth			ID no.								
Type-A1 1100 Sft 2BHK Order Value:		8	Villas										
Type A2 1100 Sft 2BHK Order Value:		0	Flats										
Type B 1010 Sft 2BHK Order Value:		0	Flats										
S No.	Item Description	Units	Qty required forA1 1100 Sft 2BHK flat	Qty required forA1 1100 Sft 2BHK flat	Type B 1010 2BHK flats requirement	A1 1100 Sft 2BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No	Date	
1	Powder coated Grills 6' x 4'	nos	38	-	-	-	38	-	38	912.0			
2	Powder coated Grills 4' x 4'	nos	-	-	-	-	-	-	-	-			
3	Powder coated Grills 3'x3'6"	nos	10	-	-	-	10	-	10	105.0			
4	Powder coated Grills 2 'x 4'	nos	19	-	-	-	19	-	19	228.0			
5	Powder coated Grills 2 'x 2'	nos	27	-	-	-	27	-	27	108.0			
	Total						94	-	94	1,245.0			

APPROVED BY
24 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 22-07-2020 4:00:42 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	69025	155879
Doc Date	22-07-2020	
Quote No	Nil	
Quote Date	12-04-2018	
SupplyType	Supply And Installation	

Kind Attn : Hamendra,Prabhakar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8141 - Steel - other - M.S.Grills - Others - SFT *69.75" x 45.75" - 38 nos.*	912.00	97.65	0.00	18.00	105,087.02
2	8141 - Steel - other - M.S.Grills - Others - SFT *21.75" x 45.75" - 19 nos.*	152.00	97.65	0.00	18.00	17,514.50
3	8141 - Steel - other - M.S.Grills - Others - SFT *33.75" x 39.75" - 10 nos.*	105.00	97.65	0.00	18.00	12,098.84
4	8141 - Steel - other - M.S.Grills - Others - SFT *21.75" x 21.75" - 27 nos.*	108.00	97.65	0.00	18.00	12,444.52
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft	1,277.00	0.60	0.00	18.00	904.12
					Total Order Value . . .	**148,049.00**

Rupees : One Lakh(s) Fourty Eight Thousand Fourty Eight and Paise Only.

Terms and Conditions :-

Specification / Brand	All MS flat pattis should be 3/4 - 6mm & 10 mm thickness sq.rod. Fabrication, grinding & powder coating should be of good quality. Above rates approved by M.D. vide circular no. 831(b), dtd.10/06/2016 and accepted by contractor.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 69 to 76 villas purpose.
Completion Date	Work shall be completed within 2days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	This po should be make at sovilp by our fabricator.

Draft PO for Approval

APPROVED BY
24 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________ Name : ____________ Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	10695
Sy No. 291, Cherlapally, Hyderabad	DC Date.	11-08-2020
	PO No.	69025
	PO Date.	22-07-2020
	Req ID	58654
GSTIN : 36ADBFS3288A2Z7	Req Date	22-07-2020
	Loc Req No	155879

	Description of Goods	HSN/SAC	Qty
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	696
2	8141 - Steel - other - M.S.Grills - Others - SFT	7214	152
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		848
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INWARD WITH TIME:
Inward No: 14614 Dt: 17/8/20
MRN No: 82098 Dt: 17/8/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD 40513 21/8

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12681
Sy No. 291, Cherlapally, Hyderabad	Invoice Date.	11-08-2020
	PO No.	69025
	PO Date.	22-07-2020
	Req ID	58654
GSTIN : 36ADBFS3288A2Z7	Req Date	22-07-2020
	Loc Req No	155879

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT 69.75" x 45.75" - ~~38~~ nos. 29	7214	696	97.65	67,964.40	18	12,233.60
2	8141 - Steel - other - M.S.Grills - Others - SFT 21.75" x 45.75" - 19 nos.	7214	152	97.65	14,842.80	18	2,671.70
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		848	0.60	508.80	18	91.58
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INWARD WITH TIME:
Inward No. 14614 Dt. 13/8/20
MRN No:
Received By:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	83,316.00	14,996.88
	7,498.44	7,498.44	Total Invoice Amount	98,312.87	

Rupees : Ninty Eight Thousand Three Hundred Twelve and Paise Eighty Seven Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

E - WAY BILL SYSTEM

NATION TAX MARKET

e-Way Bill

E-Way Bill No:	**1512 3975 1145**
E-Way Bill Date:	**11/08/2020 11:11 AM**
Generated By:	**36ACQ FS204 4C1Z7 - SUMMIT SALES LLP**
Valid From:	**11/08/2020 11:11 AM [10Kms]**
Valid Until:	**12/08/2020**

Part - A

GSTIN of Supplier	**36ACQFS2044C1Z7,SUMMIT SALES LLP**
Place of Dispatch	**CHERLAPALLY,TELANGANA-501301**
GSTIN of Recipient	**36ADB FS328 8A2Z7 ,SILVER OAK VILLAS LLP**
Place of Delivery	**CHERLAPALLY,TELANGANA-500051**
Document No.	**12681**
Document Date	**11/08/2020**
Transaction Type:	**Regular**
Value of Goods	**₹ 98312.88**
HSN Code	**7214 - MS GRILLS(+2)**
Reason for Transportation	**Outward - Supply**
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS10UB5649 & 12681 & 11/08/2020	CHERLAPALLY	11/08/2020 11:11 AM	36ACQFS2044C1Z7	-	-

151239751145

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12681
Sy No. 291, Cherlapally, Hyderabad	Invoice Date.	11-08-2020
	PO No.	69025
	PO Date.	22-07-2020
	Req ID	58654
	Req Date	22-07-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155879

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	696	97.65	67,964.40	18	12,233.60
	69.75" x 45.75" - 38 nos. 29						
2	8141 - Steel - other - M.S.Grills - Others - SFT	7214	152	97.65	14,842.80	18	2,671.70
	21.75" x 45.75" - 19 nos.						
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft		848	0.60	508.80	18	91.58
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 6636 Date 11/8/20

IGST	CGST	SGST	Total Taxable Amount	83,316.00		14,996.88
	7,498.44	7,498.44	Total Invoice Amount	98,312.87		

Rupees : Ninty Eight Thousand Three Hundred Twelve and Paise Eighty Seven Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/8/20.	Prepared by:	SOWMYA
PO/WO no.	69025	PO / WO Date.	22/7/20
Supplier Name	sslp.	PO/WO amount	1,48,049
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12681	11/8/20.	98,313
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			98,313

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10695	11/8/20	82098	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	98,313
Amount E – PO / WO value:	1,48,049.
Amount F – Difference (A – E):	49736

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**21.8.2020**

Remarks:

part billed

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	11/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value e 10,000/- 7. MD to approve all bills above 1,00,000/-