PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/12/20.	Prepared by:	D.SOWMYA
PO/WO no.	71925	PO / WO Date.	6/11/20.
Supplier Name	Radiant systems	PO/WO amount	509
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	108	25/11/20.	510
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			510.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			85692	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	510
Amount E – PO / WO value:	509
Amount F – Difference (A – E): GST-18%	-1-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acce~~ptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**5.12.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	5/12/20.	7/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075

Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda,
Hyderabad - 500 029. T.S. E-mail : rsgrkst@gmail.com

M/s. Silver Oak Villas LLP.
Secunderabad. T.S. Customer GST No 36ADBFS3288A2Z7

Sl.No. 108
Date : 25/11/2020

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs.	Ps.
01.	Steel Matt Etching Name Plates of Size 12"x3".	1 No. 36- Sq. Inches	Rs. 12/ Sq. Inch.	Rs. 432/	00
	P.O. No: 71925.				

INWARD WITH TIME:
Inward No. 15145 Dt: 26/11/20
MRN No: 85692 Dt: 26/11/20
Received By: Sign:
SILVER OAK VILLAS LLP

Bank Name : Bank of Maharashtra
A/c. Name : Radiant Systems
C-A/c : 20007000152
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 71631 Date 27/11 Sign. Neha

CGST %	Rs. 39/-
SGST %	Rs. 39/-
IGST %	
Advance	
Balance	
GRAND TOTAL	Rs. 510/-

Rupees in words Five Hundred & Ten only.

GSTIN : 36AIKPG0292L1Z2

For M/s. Radiant Systems

G. Ravi Kiran

Signature

Customer's Signature

Purchase Order

Or 71925
30.10.20 4:46:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Radiant Systems H.No. 3-5-967, Narayanguda, Hyderabad.	**Doc No**	71925	156128
	Doc Date	06-11-2020	
	Quote No	Nil	
GSTIN 36AIKPG0292L1Z2	**Quote Date**	06-11-2020	
6457-5075.. 9246101075	**SupplyType**	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6074 - Miscellaneous - SS Name Plates - other - Sq.inches *3" x 12" SRI SAI NILAYAM*	36.00	12.00	0.00	18.00	509.76
					Total Order Value . . .	**509.76**

Rupees : Five Hundred Nine and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.no.67 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 07/11/2020

Accepted the above Terms And Conditions
For *Radiant Systems*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	05-11-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	156128
Material required before date:	07-11-2020	ID No.	61307

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Name Plate: SRI SAI NILAYAM	3"x12"	01	Nos		
2						
3						
4	7,925					
5						
6						
7						
8						
9						
10						

Remarks: -For Villa no: 67 name plate purpose

Prepared By	G.Mona	Approved by	APPROVED -5 NOV 2020 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	05-11-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	05-11-2020
Site & Phase :	Silver Oak Villas	Time:	11.00

Note: On receipt of material at site write inward number and date in last 2 columns.