

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 01/12/20		Prepared by:		D.SOWMYA
PO/WO no. 72255		PO / WO Date.		18/11/20
Supplier Name SSUP		PO/WO amount		8574.72
Firm/Company Modi Farm House (Hyd)		Project		MLHLP
Sl. No. Bill No.		Bill Date		Bill amount
1	14438	28/11/20		8,574.72/-
2				
3				
4				
Amount A – Bills total(Excluding Transport & Hamali Charges):				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12304	28/11/20	8579	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				
Amount C – Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				
Amount E – PO / WO value:				
Amount F – Difference (A – E): GST-18%				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below) ->		
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)		
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. 1/- ☒ No		
Payment – due date		5.12.2020		
Remarks:				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD
Accounts Manager	Accountant	Accounts – receiver of bill	Accounts Manager	
Sign:	K. S. S. S.			
Date	01/12/20			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-11-2020

Customer Details				Invoice No.	14488		
Modi Farm House (Hyderabad) LLP Sy No. 44, Yenkepally Village, Chevella Mandal				Invoice Date.	28-11-2020		
				PO No.	72255		
				PO Date.	18-11-2020		
				Req ID	61655		
GSTIN : 36				Req Date	18-11-2020		
				Loc Req No	150423		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4746 - Electrical - other - LED Lights - NA - nos	9405	6	1276.00	7,656.00	12	918.72
	30w flood light						
2							
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IGST		CGST	SGST	Total Taxable Amount		7,656.00	918.72
		459.36	459.36	Total Invoice Amount		8,574.72	
Rupees : Eight Thousand Five Hundred Seventy Four and Paise Seventy Two Only.							

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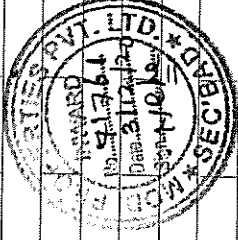
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorized signatory

Requisition Form

Company Name:		modi farm house(hyd) lip		Date:		18.11.20	
Site & Phase :		Serene Farms		Time:		15:07	
Supplier				Req. No.		150423	
Material required before date:				ID No.		61655	
No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	led flood light/philips/BVP161	warm	30w	6	Nos		
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Remarks: The above Material is used for external lighting near club house							
Prepared By		sarwar		Approved by			
Sign. & Date		18.11.20		Sign. & Date			

APPROVED
19 NOV 2020
MINISH FARUKH
MANAGER PROCUREMENT

72255

Summit Sales LLP

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Email: purchase@modiproperties.com

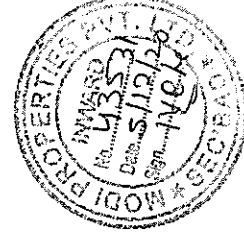
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INWARD	
Inward No: 5548	Dr: 28/11/20
MRN No: 85791	Dr: 28/11/20
Received By: Yespat Reddy	Sign: <i>Yespat Reddy</i>



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