PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	07-12-20	Prepared by:	Prabhakar.P
PO/WO no.	72685	PO / WO Date.	23-11-20
Supplier Name	G.P.Buildcon Materials	PO/WO amount	9,381-00
Firm/Company	Nilgiri Estates	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1	GP/20-21/397	04-12-20	9,381-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,381-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			86983	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,381-00
Amount E – PO / WO value:	9,381-00
Amount F – Difference (A – E): GST-18%	
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- □ No
Payment – due date	**14-12-20**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date		2/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

G.P. BUILDCON MATERIALS
G-1 , Sai Srinivasa Towers, 29 - Sripuri Colony
Kakaguda, Secunderabad - 15
GSTIN/UIN: 36AIZPG8119P1Z9
State Name : Telangana, Code : 36
Contact : 9866116375,9490056802
E-Mail : g.pbuildcon999@gmail.com

Invoice No.	Dated
GP/20-21/397	**4-Dec-2020**
Delivery Note	
Buyer's Order No.	Dated
72685	**3-Dec-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Direct-Sandesh	**Rampally**

Buyer
M/S.NILAGIRI ESTATES
5-4-187/3 & 4,2nd FLOOR,M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36AAHFNO766FIZA
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**GBH 200** *Slno:026010696*	84672100	**1 NOS**	4,800.00	NOS	**4,800.00**
2	**GBM 13 RE** *Slno;021055706*	84672100	**1 NOS**	3,150.00	NOS	**3,150.00**
						7,950.00
	CGST @ 9 %			*9*	%	**715.50**
	SGST @ 9 %			*9*	%	**715.50**
	Total		**2 NOS**			**₹ 9,381.00**

INWARD
Inward No: 22228 Dt: 4/12/20
MRN No: 85983 Dt: 4/12/2020
Received By: Ashik Sign:
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 71880
Date. 05.12
Sign. Neha

Amount Chargeable (in words) *E. & O.E*
INR Nine Thousand Three Hundred Eighty One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
84672100	7,950.00	9%	715.50	9%	715.50	1,431.00
Total	**7,950.00**		**715.50**		**715.50**	**1,431.00**

Tax Amount (in words) : **INR One Thousand Four Hundred Thirty One Only**

Company's Bank Details
Bank Name : ***ICICI BANK LTD***
A/c No. : **630805500095**
Branch & IFS Code : **VIKRAMPURI & ICIC0006308**

Company's PAN : **AIZPG8119P**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for G.P. BUILDCON MATERIALS
Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1 03-12-2020 3:00:27 PM Original

72685
25.11.20 1:28:07

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
G.P.Buildcon materials flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	**Doc No**	72685	175058
	Doc Date	03-12-2020	
	Quote No	NIL	
	Quote Date	03-12-2020	
	SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	5028 - Equipment - machinery - Hammering Machine - other - nos *GBH-200*	1.00	4,800.00	0.00	18.00	5,664.00
2	5028 - Equipment - machinery - Hammering Machine - other - nos *Reversible GBM-13*	1.00	3,150.00	0.00	18.00	3,717.00
				Total Order Value . . .		**9,381.00**

Rupees : Nine Thousand Three Hundred Eighty One Only.

Terms and Conditions :-

Specification / Brand	Item shall be of 'bosch Drilling machine with with drill bits
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Nilgiri Estates***
Authorised Signatory
03/12/2020

Name : _____

Accepted the above Terms And Conditions
For ***G.P.Buildcon materials***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	30.11.2020
Site & Phase :	NILGIRI ESTATE	Time:	4:40
Supplier		Req. No.	175058
Material required before date:		ID No.	61949

No	Description	Size	Quantity	Units	Inward No	Date
1	Bosch Hammer Drill Machine GBH-200	STD	1	No's	4,800/-	18/.
2	Bosch reversible Drill Machine GBM-13	STD	1	No's	3,150/-	18/.
3						
4						
5						
6						
7						
8						
9						
10						

30/11/2020

PO 72685

Remarks: - for Site use purpose..

Prepared By	Vijay	Approved by	
Sign.& Date	30.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
02 DEC 2020
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.