PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	07/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	70829	PO / WO Date.	29/09/2020
Supplier Name	Rajadhani Tiles Company	PO/WO amount	Rs. 17,640/-
Firm/Company	Silver Oak Villas LLP	Project	SOV - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	00105	01/12/2020	Rs. 19,530/-
2.	-	-	-
3.	-	-	-
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 19,530/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	093	28/11/2020	85789	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 19,530/-
Amount E – PO / WO value:	Rs. 17,640/-
Amount F – Difference (A – E):	Rs. 1,890 /-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 8,820/- ☐ No
Payment – due date	**12/12/2020**

Remarks: **Please check advance and release the balance payment. Loading and unloading charges added in above.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	7/12/20	7/12/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs.

TAX INVOICE
CASH / CREDIT

© : 9848525411
: 8885561492

RAJADHANI TILES COMPANY
MARBLES & GRANITE
PO NO:- 70829

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

GSTIN : 36AAPPU3108E1ZM

Invoice No. No 00105 — Date : 01/12/2020

Billed to : Name : Silver oak villas Address : Cherlapally Hyderabad State : Telangana Code :	Party GSTIN : 36ADBFS3288A2Z7. Mode of Supply (Transportation) Place of Supply : Despatch Particulars : Vehicle No. AP31T5649 State Code : **TELANGANA - 36**

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Tandoor stone 3x2 = 6 200 Pices		1200	14	SFt	16,800
2)	unloading		1200	1.50	SFt	1800

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 7914
Date: 07/12
Sign: Neha

Electronic Reference Number :	Total Taxable Value	18,600
Rupees in words Nineteen Thousand five Hundred and Thirty rupees only	CGST @ 2.5 %	465
	SGST @ 2.5 %	465
1. Interest @ 18% will be strictly charged extra of bills are not paid within .... days. 2. We are not responsible for transit damages. 3. No rejection is entertained beyond 15 days from the date of receipt of material your end. 4. All disputes are subject to Hyderabad Jurisdiction.	IGST @ — %	—
	(Subject to Reverse Charges)	—
	GRAND TOTAL	19,530/-

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

Purchase Order

  29-09-2020 13:05:47

70829
28.09.20 5:24:35

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Rajadhani Tiles Company
#Plot no. 78, Beside Sri Ram Kanta Weight Bridge, Nagaram, Keesara(M), R.R. Dist.

GSTIN 36AAPPU3108E1ZM

9848525411

Doc No	70829	156032
Doc Date	29-09-2020	
Quote No	Nil	
Quote Date	18-01-2019	
SupplyType	Supply	

Kind Attn : Mr. U.S. Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8525 - Stone - other - Tandoor Stone - other - sft *3' x 2' x 35 to 40mm thick - Rough - nos*	1,200.00	14.00	0.00	5.00	17,640.00
			Total Order Value . . .			**17,640.00**

Rupees : Seventeen Thousand Six Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	All items machine cut, 35mm thickness.
Payment Terms	50% as advance & balance 50% after delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Rs. 8,820/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage in your account. Above order for Footpath pavers laying work purpose. ldng & uldng included.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For ***Rajadhani Tiles Company***