

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	07/12/2020		Prepared by:	NEHA .C	
PO/WO no.	72235		PO / WO Date.	18/11/2020	
Supplier Name	Elegant Enterprises		PO/WO amount	29,865.5/-	
Firm/Company	J S SLP		Project	SHLP	
Sl. No.	Bill No.	DC. Date	Bill Date	Bill amount	
1	285	/	19/11/2020	25,743/-	
2					
3					
4					
Amount A – Bills total(Excluding Transport & Hamali Charges):					
Sl. No.	DC. No	DC. Date	MRN No.	DC matches MRN	
1.	/	/	85379	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:					
25743/-					
Amount E – PO / WO value:					
29865.5/-					
Amount F – Difference (A – E): GST-18%					
4122.5/-					
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)		
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)		
Close PO / WO			☐ Yes ☒ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No		
Payment – due date			11/12/2020		
Remarks:					

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	NEHA						
Date	07/12/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



Purchase Order

Page(s) 1 Of 1

18-11-2020 3:05:36 PM

Origin:

72235

16.11.20 11:21:50

From Company : **Summit Sales LLP**

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details		Doc No	72235	168135
Elegant Enterprises		Doc Date	18-11-2020	
5-4-187/7/3,Karbaia Maidan, M.G.Road, Secunderbad-500003.		Quote No	Nil	
GSTIN 36AJBPK0412E1ZY		Quote Date	18-11-2020	
6638358		SupplyType	Supply	
9985113450/9885073880				

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
13509 - Computers and Peripherals - Internet Cable - NA - mtrs cat 6 305 coils 4 nos	1,220.00	14.60	0.00	18.00	21,018.16
24647 - Electrical - other - Spring wire - NA - mtrs 10 boxes	300.00	11.66	0.00	18.00	4,127.64
34585 - Electrical - other - Insulation tape - NA - nos	500.00	8.00	0.00	18.00	4,720.00
Total Order Value . . .					29,865.80

Rupees : Twenty Nine Thousand Eight Hundred Sixty Five and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms On complete delivery of all materials only I

Tax GST included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra,9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for Stock maintain Purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks

Part bill received
@ 0285 - 19/11/20 - 25743/-
Bal amt - 4122.56/-
Hk
07/12/2020

For **Summit Sales LLP**

Authorised Signatory

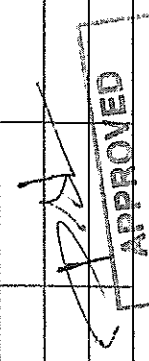
Accepted the above Terms And Conditions

For **Elegant Enterprises**

Requisition Form

Company Name:		SSLLP		Date:		17.11.2020	
Site & Phase :		SHLLP		Time:		11.30	
Supplier				Req. No.		168135	
Material required before date:				ID No.		61605	

No	Description	Size	Quantity	Units	Inward No	Date
1	PIPES	1.5MM	750	NOS		
2	DEEP BOX	4 WAY	300	NOS		
3	FAN BOX		100	NOS		
4	INSULATION TAPE		500	NOS		
5	METAL BOX	8M	120	NOS		
6	METAL BOX	6M	150	NOS		
7	AL SERVICE WIRE	3/20	450	MTRS		
8	AL SERVICE WIRE	7/20	2000	MTRS		
9	CAT 6 WIRE		1220	MTRS		
10	SPRING WIRE		10	BOXES		
11						
12						
13						



Remarks: For stock maintenance at sslp and site use	
Prepared By	SOWMYA
Sign.& Date	17.11.2020
Approved by 19 NOV 2020 P. PRABHAKAR Sr. MANAGER PURCHASE	

Note: On receipt of material at site write inward number and date in last 2 columns.

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 07/12/2020		Prepared by:		NEHA .C
PO/WO no. 72052		PO / WO Date.		11/11/2020
Supplier Name Shubham Enterprises		PO/WO amount		54,752/-
Firm/Company SSUP		Project		SHUP
Sl. No.		Bill No.	Bill Date	Bill amount
1	1804		19/11/20	3776/-
2				
3				
4				
Amount A – Bills total(Excluding Transport & Hamali Charges):				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.		1	85381	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				
Amount E – PO / WO value:				
Amount F – Difference (A – E): GST-18%				
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)		
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)		
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No		
Payment – due date		11/12/2020		
Remarks:				

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha Patel						
Date	07/12/20 7/12						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderabad, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No.: 1804 Date: 19-Nov-2020 P.O. No.: 72052 // 168114 Date: 19-Nov-2020

Reverse Charge (Y/N): No D.C. No.: Date:

State: Telangana State Code : 36 Vehicle No.: TS 13 UA E-Way Bill No.:

Bill to Party: SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

Ship to Party: SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs.	PS.	AMOUNT Rs.	PS.
1 6M METAL BOX	8538	100.00 NOS.	32.00		3,200.00	
CGST TAX 9 %					3,200.00	
SGST TAX 9%					288.00	
					288.00	



INWARD	
Inward No: 5276	Dt: 19/11/20
SRN No: 8538	Dt: 20/11/20
Received By:	Sign: <i>ey</i>
SUMMIT SALES LLP	

Certified by:
Stores Manager

60.00

Indian Rupees Three Thousand Seven Hundred Seventy Six Only

Despatched Through :

Destination :

3,776.00

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HAVELLS

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-

E.&O.E.

For SHUBHAM ENTERPRISES

Purchase Order

v.Copy



From Company : **Summit Sales LLP**
 5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
 G S T No. : 36ACQFS2044C1Z7

72052
 06.11.20 4:55:09

Supplier Details

Shubham Enterprises	Doc No	72052	168114
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	Doc Date	11-11-2020	
GSTIN 36AMRPG2711M1ZT	Quote No	NIL	
040-66318150/23468151	Quote Date	11-11-2020	
9849153774	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4782 - Electrical - wires - A1 service Wire - 7/20 - mts 20 COILS	2,000.00	15.00	0.00	18.00	35,400.00
2 4781 - Electrical - wires - A1 Service Wire - 3/20 - mts 10 COILS	900.00	11.00	0.00	18.00	11,682.00
3 4801 - Electrical - conducting - PVC round cover - 6 In - Nos	100.00	8.00	0.00	18.00	944.00
4 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
5 4616 - Electrical - other - Metal box - 6way - nos	100.00	32.00	0.00	18.00	3,776.00
Total Order Value . . .					54,752.00

Rupees : Fifty Four Thousand Seven Hundred Fifty Two Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Same Day
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad
Penalty For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

Part bill received

Bill no: 1734

Bill date: 11/11/2020

Bill amt: 50,976/-

Bal amt receivable: 3776/-

Requisition Form

Company Name:		SSLLP	Date:	7.11.2020
Site & Phase :		SHLLP	Time:	12.00
Supplier			Req. No.	168114
Material required before date:			ID No.	G135G

No	Description	Size	Quantity	Units	Inward No	Date
1	PIPES	1.5MM	500	NOS		
2	DEEP BOX	4WAY	300	NOS		
3	INSULATION TAPE		500	NOS		
4	FAN BOX		200	NOS		
5	METAL BOX	6M	100	NOS		
6	THERMACOL SHEET		100	NOS		
7	PVC ROUND COVER	6"	100	NOS		
8	PVC ROUND COVER	3"	500	NOS		
9	PIPES	1.2MM	200	NOS		
10	BENDS	1.5MM	1000	NOS		
11	JUNCTION BOX		600	NOS		
12	SPRING WIRE		10	BOXES		
13	AL SERVICE WIRE	7/20	2000	MTRS		
14	AL SERVICE WIRE	3/20	900	MTRS		

Remarks: FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	
Sign. & Date	7.11.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
08 NOV 2020
SOWMYA
MANAGING DIRECTOR

Purchase Order

71019

05.10.20 3:23:14

From Company : **Summit Sales LLP**

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Bajajji Marketing Associates	Doc No	71019	168019
Shop no.3,Street-343, jawaharnagar,Ashoknagar,Hyderabad-500020	Doc Date	06-10-2020	
	Quote No	NIL	
	Quote Date	06-10-2020	
9246524365	SupplyType	Supply	

Kind Attn : Mr. Ghanshyam

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1.3002 - Cement - PPC - 50kgs - bags	520.00	246.10	0.00	28.00	163,804.16
2.3001 - Cement - 53 grade - 50kgs - bags OPC	520.00	261.70	0.00	28.00	174,187.52
Total Order Value ...					337,991.68
Rupees : Three Lakh(s) Thirty Seven Thousand Nine Hundred Ninty One and Paise Sixty Eight Only.					

Terms and Conditions :-

Specification / Brand All items shall be of Parashakthi brand/company

Payment Terms 100% as advance

Tax All taxes included in above price.

Delivery Date Immediate

Delivery Location Summit Housing LLP

Cherlapally,Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra,9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Free Delivery.

Warranty Nil

Advance Paid 3,37,992/- Dt 06-10-2020

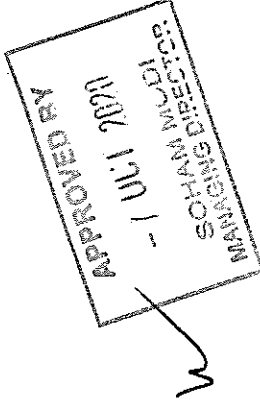
Other Terms Hammali charges for loading & unloading extra @ Rs.5/- per bag,above order for SSLP site use purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks FOR DELIVERY AT MPL-Contact Mr Subba Reddy-7674808777

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions
For **Sri Bajajji Marketing Associates**Name : 06/10/2020

Name : _____

Date : 06/10/2020

Requisition Form

Company Name:		SSLLP		Date:		5.10.2020	
Site & Phase :		SHLLP		Time:		11.00	
Supplier				Req. No.		168019	
Material required before date:				ID No.		60424	
No.	Description	Size	Quantity	Units	Inward No	Date	
1	PPC CEMENT		520	BAGS			
2	OPC CEMENT		520	BAGS			
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
Remarks: Delivery at MPL							
Prepared By		SOWMYA		Approved by			
Sign. & Date		5.10.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

