

PURCHASE DIVISION
Advice for approval for credit to supplier

ite:	06/12/20	Prepared by:	NEHA .C
PO/WO no.	71789	PO / WO Date.	02/11/20
Supplier Name	Sri Balaji Enterprises	PO/WO amount	206136.56
Firm/Company	Summit sales 11P	Project	SHLLP
No.	Bill No.	Bill Date	Bill amount
	123	30/11/20	21,127/-
			/
			21,127/-

Amount A - Bills total(Excluding Transport & Hamali Charges):

No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	123	30/11/20	85838	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

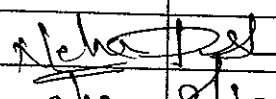
Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below)
Use PO / W?O	☒ Yes ☐ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. /- ☒ No
Payment - due date	11/12/2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
							
Date:	08/12	8/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see next page'.

Tax Invoice



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

Invoice No.

123

Dated

30-11-2020

PO / DOC No.

71789

D.C. No.

123

Vehicle No.

TS12UA-4994

Destination

Billing Address :

Summit Sales LLP
4-187/3&4, IInd Floor
3 Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

Handwritten signature and date 27/12/20

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8301	ss mortise lock HL 170 Ass			8 ✓	2238.00	17904.00
INWARD Inward No: 15338 Dt: 30/11/20 MRN No: 85838 Dt: 01/12/20 Received By: Sign: <i>[Signature]</i> SUMMIT SALES LLP Certified by: Stores Manager Cartage							
					8		17904.00

Tax : Rs 17904.00

Tax Rs.: 3222.72

Post Tax Rs.: 21126.72

R/o Rs.: 0.28

Final Rs.: 21127.00

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
8301	17904	9%	1611.36	9%	1611.36			3222.72
								0
Total	17904	0.09	1611.36	0.09	1611.36	0	0	3222.72

TERMS & CONDITIONS :

Above mentioned goods remain our property until full payment is received.

Goods once sold can not be taken back or exchanged.

Our responsibility ceases once the goods leave our premises.



DELIVERY CHALLAN



GSTN : 36AEIPJ0494H1ZF

TS12UA-4994

30-11-2

Cont. No.

^N : 36ACQFS2044C1Z7

GSTN : 36ACQFS2044C1Z7

IO.	HSN	Description	Thickness	Size	Qty	Remark
	8301	SS.MORTISE LOCK HL 170 ASS			8 NOS	
					8	

Subject to Hyderabad Jurisdiction.

For SRI BALAJI ENTERPRISES



Bank: Kotak mahendru Bank A/c No. 4010001470

Purchase Order

Page(s) 1 Of 2

05-Nov-20 2:17:47 PM



71789

30.10.20 4:42:54

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	71789	168087
Doc Date	02-11-2020	
Quote No	Nil	
Quote Date	02-11-2020	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	20.00	2,186.00	0.00	18.00	51,589.60
2 2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos	10.00	1,777.00	0.00	18.00	20,968.60
3 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"	10.00	2,533.00	0.00	18.00	29,889.40
4 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,730.00	40.00	18.00	21,126.72
5 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	860.00	40.00	18.00	29,226.24
6 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	200.00	335.00	40.00	18.00	47,436.00
7 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value . . .					206,136.56
Rupees : Two Lakh(s) Six Thousand One Hundred Thirty Six and Paise Fifty Six Only.					

Terms and Conditions :-

Specification / Brand	2 Pannel door with masonite skin two sides hard wood filling inside, mango wood frame, rate per sft Rs. 120+ 18% GST, Hardware is Dorset brand
Payment Terms	50% Advance balance after delivery
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty on doors, mortise lock 5 year, cylindrical lock 1 year warranty.
Advance Paid	Rs.1,03,068-00, by cheque....., dated.....
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose

⇒ Part Bill received of Rs. 1,87,68

B.no: 109 and Bal. Bill of

9/11/20

Rs. 18,506/- to be received.

af
11/11/20

Purchase Order

Page(s) 1 Of 2

02-Nov-20 5:26:17 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

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Rupees : Two Lakh(s) Six Thousand One Hundred Thirty Six and Paise Fifty Six Only.					
Total Order Value . . .					206,136.56

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Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year replacement warranty on doors, mortise lock 5 year, cylindrical lock 1 year warranty.
Advance Paid	Rs.1,03,068-00, by cheque....., dated.....
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance
Completion Date	Nil

APPROVED
03 NOV 2020
SOHAM P
MANAGING DIR

APPROVED
- 2 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Requisition Form

Company Name:	SSLLP	Date:	28.10.2020
& Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	168087
Material required before date:		ID No.	61084

Description	Size	Quantity	Units	Inward No	Date
PANEL DOORS	32"X82"	✓ 20	NOS		
PANEL DOORS	26"X82"	✓ 10	NOS		
PANEL DOORS	38"X80"	✓ 10	NOS		
MORTISE LOCK		✓ 8	NOS		
CYLINDRICAL LOCK		✓ 48	NOS		
SS HINGES		✓ 200	NOS		
DOOR STOPPER		✓ 50	NOS		

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Signature & Date	28.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

