PURCHASE DIVISION
Advice for approval for credit to supplier

(C)

ate:	7/12/20.	Prepared by:	D.SOWMYA
O/WO no.	71973.	PO / WO Date.	9/11/20
upplier Name	Akshaya Traders.	PO/WO amount	5,484.
irm/Company	Isllp	Project	Shllp.
l. No.	Bill No.	Bill Date	Bill amount
	.900.	25/11/20.	5,484
			/
mount A – Bills total(Excluding Transport & Hamali Charges):			5,484.

l. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			.85762	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

mount B –Other Credits : Transportation charges	–
mount C –Other Debits :	–
mount D (D=A+B-C) – Amount to be credited to the supplier:	5,484
mount E – PO / WO value:	5,484
mount F – Difference (A – E): GST-18%	–

uantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
s difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
xcess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
lose PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
dvance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
ayment – due date	19.12.2020
emarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
ign:	Sowmya	[signature]					
ate	7/12/20.	8/12					

otes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach
ditional sheets if quantity of bills or DCs is more than the ...

TAX INVOICE

Cell : 995961114
938100454

AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.
GSTIN : 36BFYPA0121A1Z3

voice No. 900 Date. 25/11/20.20..

me... Summit Sales LLP ... 2/12/20 ... GSTIN. 36ACOFS2044C1Z7

dress.............................. P.O No... 71973

....State.................................State Code................

PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
Gova Rope	8310	20	150	3000		360		3360
Spade With Handle	1720	20	90	1800			324	2124

PROPERTIES PVT. LTD. SEC'D INWARD No. 71787 Date 03/12 Sign

Certified by:
Stores Manager

INWARD
Inward No: 15317 Dt: 25/11/20
MRN No: 85762 Dt: 28/11/20
Received By:
Sign:
SUMMIT SALES LLP

Mode of Payment:
Cash/Cheque/Cheque No.

Total Amount	4800
Add CGST 9%	342
Add SGST 9%	342
Total GST	684
Total Amount	5484

Rupees In Words..

Receiver's

For Akshaya Trad

Purchase Order

 10-11-2020 10:23:46 AM

Origir 71973
30.10.20 4:46:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3
9381004542 9959611144

Doc No	71973	168105
Doc Date	09-11-2020	
Quote No	Nil	
Quote Date	09-11-2020	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6025 - Miscellaneous - Gova rope - NA - bundles	20.00	150.00	0.00	12.00	3,360.00
2	9570 - Tools - Spade with handle - NA - nos	20.00	90.00	0.00	18.00	2,124.00
					Total Order Value . . .	**5,484.00**

Rupees : Five Thousand Four Hundred Eighty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Stock maintain purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Requisition Form

mpany Name:	SSLLP	Date:	5.11.2020
e & Phase :	SHLLP	Time:	12.00
pplier		Req. No.	168105
terial required before date:		ID No.	~~61298~~ 61299

Description		Size	Quantity	Units	Inward No	Date
GOVA ROPE	71973		20	BDL		
SPADE WITH HANDLE			20	NOS		
SAFETY BELT			10	NOS		
HACK SAW BLADE	71974	DOUBLE	500	NOS		
RICRON	71975		400	NOS		
TORCH LIGHT	71976	BIG	10	NOS		
LABOUR HELMETS	71972	MALE	100	NOS		
LABOUR HELMETS		FEMALE	50	NOS		
WHITE HELMETS			20	NOS		

emarks: FOR STOCK MAINTENANCE AND SITE USE

pared By	SOWMYA	Approved by	
n.& Date	5.11.2020	Sign. & Date	

ote: On receipt of material at site write inward number and date in last 2 columns.

-6 NOV 2020