PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/12/2020		Prepared by:	T.D. Murthy
PO/WO no.	72100		PO / WO Date.	12/11/2020
Supplier Name	Summit Sales LLP		PO/WO amount	Rs. 6,265/-
Firm/Company	Vista Homes		Project	Vista Homes
Sl. No.	Bill No.		Bill Date	Bill amount
1.	14438		26/11/2020	Rs. 2,253/-
2.	-		-	-
3.	-		-	-
4.				
Amount A – Bills total(Excluding Transport & Hamali Charges):				Rs. 2,253/-
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	12254	26/11/2020	85693	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :_				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,253/-
Amount E – PO / WO value:				Rs. 6,265/-
Amount F – Difference (A – E):				Rs. -4,012/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**12/12/2020**

Remarks**: Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	8/12/20	8/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	14438
Kapra, Opp to MRR School, Ecil	Invoice Date.	26-11-2020
	PO No.	72100
	PO Date.	12-11-2020
SY.no.193	Req ID	61480
GSTIN : 36AAGFV2068P1ZJ	Req Date	11-11-2020
	Loc Req No	99941

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	8	125.00	1,000.00	18	180.00
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	85.00	340.00	18	61.20
3	4003 - Consumables - Bombay Broom - Big - nos	9603	12	56.00	672.00	0	0.00
4							
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IGST	CGST	SGST	Total Taxable Amount	2,012.00		241.20
	120.60	120.60	Total Invoice Amount		2,253.20	

Rupees : Two Thousand Two Hundred Fifty Three and Paise Twenty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 71843 Date 4/12 Sign

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 12-11-2020 10:49:43

72100
06.11.20 4:55:09

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	72100	99941
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-11-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-11-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	4.00	42.00	0.00	18.00	198.24
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
3	4000 - Consumables - Acid - NA - ltrs	24.00	20.00	0.00	18.00	566.40
4	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	25.00	0.00	18.00	118.00
7	4041 - Consumables - Mopping stick - NA - nos	8.00	125.00	0.00	18.00	1,180.00
8	4001 - Consumables - Air Freshner - NA - nos *odonil*	8.00	55.00	0.00	18.00	519.20
9	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	85.00	0.00	18.00	401.20
10	4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
11	4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
				Total Order Value . . .		**6,265.20**

Rupees : Six Thousand Two Hundred Sixty Five and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penality For Delay Nil

=) Part Bill received of Rs. 4012/- B. no: 14807, and Bal. Bill of 20/11/20 Rs. 2,253/- to be receivable.
1/12/20.

=) Final Bill received. B. no: 14438.
8/12/20

For *Vista Homes*
Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/__

Requisition Form

Company Name:	Vista Homes	Date:	11.11.2020
Site & Phase :	Vista Homes	Time:	14:34
Supplier:		Req. No.	99941
Material required before date:	17.11.20	ID No.	G1480

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol		10	No's		
2	Phynile		06	No's		
3	Mopping Sticks		08	No's		
4	Vim bars		04	No's		
5	Room fresheners		06	No's		
6	Odonil		08	No's		
7	Wipers		06	No's		
8	Acid		24	No's		
9	Harpic		04	No's		
10	Bombay Brooms	Big	12	No's		
11	Surf		04	No's		

P.O. 72100

Remarks: For site use purpose.

Prepared By	CH. Snehapriya	Approved by	T. Madhu
Sign.& Date	11.11.2020	Sign. & Date	

APPROVED
13 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	12254
Vista Homes	DC Date.	26-11-2020
Kapra, Opp to MRR School, Ecil	PO No.	72100
	PO Date.	12-11-2020
SY.no.193	Req ID	61480
GSTIN : 36AAGFV2068P1ZJ	Req Date	11-11-2020
	Loc Req No	99941

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	8
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4003 - Consumables - Bombay Broom - Big - nos	9603	12
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25	INWARD		
26	Inward No: 25386 Dt: 26/11/20		
27	No: 85693 Dt:		
28	Received by: Sign: Nikhil		
29			
30	Vista Homes		

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43293
Date 27/11
Sign. Neha

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	14438
Kapra, Opp to MRR School, Ecil	Invoice Date.	26-11-2020
	PO No.	72100
	PO Date.	12-11-2020
SY.no.193	Req ID	61480
	Req Date	11-11-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99941

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15							

INWARD
Inward No: 25386 Dt: 26/11/20
GRN No: 85893 Dt:
Received By: Sign: Nikhil
Vista Homes

IGST	CGST	SGST	Total Taxable Amount	2,012.00	241.20
	120.60	120.60	Total Invoice Amount	2,253.20	

Rupees : Two Thousand Two Hundred Fifty Three and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction