

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/12/2020	Prepared by:	T.D. Murthy
PO/WO no.	72100	PO / WO Date.	12/11/2020
Supplier Name	Summit Sales LLP	PO/WO amount	Rs. 6,265/-
Firm/Company	Vista Homes	Project	Vista Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1.	14438	26/11/2020	Rs. 2,253/-
2.	-	-	-
3.	-	-	-
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,253/-
Sl. No.	DC No	DC. Date	MRN No.
1.	12254	26/11/2020	85693
2.			
3.			
4.			
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			Rs. 2,253/-
Amount E – PO / WO value:			Rs. 6,265/-
Amount F – Difference (A – E):			Rs. -4,012/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____/- ☒ No	
Payment – due date		12/12/2020	
Remarks: <u>Final bill received.</u>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 26-11-2020

Customer Details				Invoice No.		14438		
Vista Homes				Invoice Date.		26-11-2020		
Kapra, Opp to MRR School, Ecil				PO No.		72100		
SY.no.193				PO Date.		12-11-2020		
GSTIN : 36AAGFV2068P1ZJ				Req ID		61480		
				Req Date		11-11-2020		
				Loc Req No		99941		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	4041 - Consumables - Mopping stick - NA - nos	9603	8	125.00	1,000.00	18	180.00	
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	85.00	340.00	18	61.20	
3	4003 - Consumables - Bombay Broom - Big - nos	9603	12	56.00	672.00	0	0.00	
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13								
14								
15								
IGST				CGST		SGST		Total Taxable Amount
				120.60		120.60		Total Invoice Amount
								2,012.00
								241.20
								2,253.20

Rupees : Two Thousand Two Hundred Fifty Three and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

12-11-2020 10:49:43

c



72100

06.11.20 4:55:09

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4, IInd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No		72100 99941
	Doc Date		12-11-2020
	Quote No		Nil
	Quote Date		12-11-2020
	SupplyType		Supply

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4065 - Consumables - Vim bar - NA - nos	4.00	42.00	0.00	18.00	198.24
2 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
3 4000 - Consumables - Acid - NA - ltrs	24.00	20.00	0.00	18.00	566.40
4 4046 - Consumables - Phynyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
5 4001 - Consumables - Air Freshner - NA - nos Room freshner	6.00	82.00	0.00	18.00	580.56
6 4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	25.00	0.00	18.00	118.00
7 4041 - Consumables - Mopping stick - NA - nos	8.00	125.00	0.00	18.00	1,180.00
8 4001 - Consumables - Air Freshner - NA - nos odonil	8.00	55.00	0.00	18.00	519.20
9 4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	85.00	0.00	18.00	401.20
10 4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
11 4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
Total Order Value . . .					6,265.20

Rupees : Six Thousand Two Hundred Sixty Five and Paise Twenty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Vista Homes

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penalty For Delay NilFor **Vista Homes**

Authorised Signatory

Name :

Name : _____

Date : ___/___/___

Accepted the above Terms And Conditions

For **Summit Sales LLP**

2) Part Bill received of Rs. 4012/-
B. no. 14807, and Bal. Bill of
20/11/20
Rs. 2153/- to be receivable.
uf
21/11/20

3) final Bill received . B. no. 14488.
uf
21/11/20

Requisition Form

Company Name:		Vista Homes		Date:		11.11.2020	
Site & Phase :		Vista Homes		Time:		14:34	
Supplier:				Req. No.		99941	
Material required before date:		17.11.20		ID No.		G1480	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Lizol		10	No's			
2	Phynile		06	No's			
3	Mopping Sticks		08	No's			
4	Vim bars		04	No's			
5	Room fresheners		06	No's			
6	Odonil		08	No's			
7	Wipers		06	No's			
8	Acid		24	No's			
9	Harpic		04	No's			
10	Bombay Brooms	Big	12	No's			
11	Surf		04	No's			
Remarks: For site use purpose.							
Prepared By		CH. Snehapriya		Approved by			
Sign.& Date		11.11.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

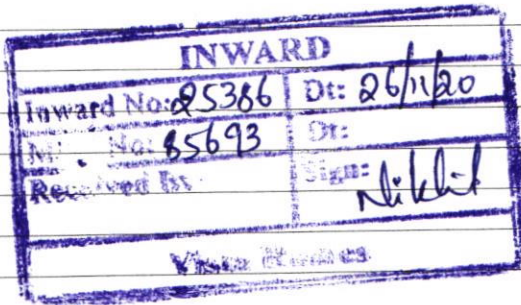
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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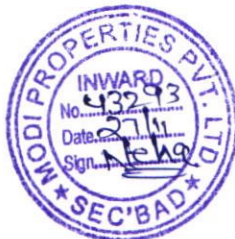
Customer Details		DC No.	12254
Vista Homes		DC Date.	26-11-2020
Kapra, Opp to MRR School, Ecil		PO No.	72100
SY.no.193		PO Date.	12-11-2020
GSTIN : 36AAGFV2068P1ZJ		Req ID	61480
		Req Date	11-11-2020
		Loc Req No	99941
	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	8
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4003 - Consumables - Bombay Broom - Big - nos	9603	12
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TRANSIT COPY

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IGST	CGST	SGST	Total Taxable Amount	2,012.00		241.20	
	120.60	120.60	Total Invoice Amount	2,253.20			

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