

Request for loan:

Employee Name:	Ch. Krishna	Outstanding loan	Rs.11,365/-
Designation:	Driver	Monthly Repayment	Rs.1000/-
Division:	Admin		
Company:	Soham Modi HUF		

Loan amount		Monthly deduction:	
Requested:	Rs.15,000 /-	Requested:	Rs. 500 /-
Recommended:	Rs.10,000 /-	Recommended:	Rs. 500 /-
Approved	10,000/-	Approved	500/-
Purpose of Loan: <u>Renewal</u> of licence for heavy license vehicle.			
approx. cost - 11,000/- - May be approve.			
Remarks:			

	Accounts	Admin	Managing Director
Approved By	N. Raj Kumar	Tar Kesar	
Signature	Raj Kumar	Tar Kesar	
Date	08-06-17.	08-06-2017	



07-06-2019

To

The HR & Admin Manager,
MODE properties Pvt. Ltd.
Secunderabad.

Sub: Loan for Licence.

Sir

I am Ch. Krishna. S/o. Late Narsaiah.
Working in your Organisation Driver.
So my Licence Renewal date time this
month so I want Loan for 15,000/- Rupees
so kindly Sanction me Loan

by

Ch. Krishna.
(Driver)