Prepared by:	sowmya					
Date:	11.12.20					
Site:	MCMET					
Requisition No	Requisition Date	Material Descscription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?	
	List of requisitions where PO/WO not prepard 3 working days after requisition					
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	List of requisitions where PO/WO is prepard and items have not been deliverd at site beyond the lead time					
162035	19.10.20	Templates	Delivered by monday			ļ
162040	27.10.20	electric wall chaser	online purchase			
162047	16.11.20	Templates	Delivered by monday			[
162048	13.11.20	door frames	Delivered			
162049	23.11.20	LED Flood lights	Delivered			
162052	28.11.20	spring box	Delivered			
162053	28.11.20	mask	Delivered			
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