PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: 08/12/20 | | Prepared by: | NEHA .C |
| PO/WO no. | 72189 | PO / WO Date. | 17/11/20 |
| Supplier Name | SSIIP | PO/WO amount | 321000 |
| Firm/Company | Vista Homes | Project | Vista Homes |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 14515 | 01/12/20 | 16,000/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 16,000/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 3071 | 17/11/20 | 85277 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 16,000/- |
| Amount E – PO / WO value: | 32,000/- |
| Amount F – Difference (A – E): GST-18% | 16,000/- |

| | |
|---|---|
| Quantity received as per PO /WO | ~~□ Yes~~ □ Excess received ☒ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | ~~□ Yes~~ ☒ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | |
| Remarks: Final Bill | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 8/12 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Vista Homes | Invoice No. | 14515 |
| Kapra, Opp to MRR School, Ecil | Invoice Date. | 01-12-2020 |
| | PO No. | 72189 |
| | PO Date. | 17-11-2020 |
| SY.no.193 | Req ID | 61553 |
| | Req Date | 16-11-2020 |
| GSTIN : 36AAGFV2068P1ZJ | Loc Req No | 99946 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3002 - Cement - PPC - 50kgs - bags | 2523 | 50 | 250.00 | 12,500.00 | 28 | 3,500.00 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 12,500.00 | | 3,500.00 |
| | 1,750.00 | 1,750.00 | Total Invoice Amount | 16,000.00 | | |

Rupees : Sixteen Thousand Only.

MODI PROPERTIES PVT. LTD. INWARD No. 71864 Date 4/12 Sign

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

18/11

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

| | |
|---|---|
| M/s vista Homes (Kushaiguda) | DC No. : 3071 |
| | Date : 17/11/20 |
| Site: | Vehicle No. : AP27 05631 |
| | P.O. / W.O. No. : 72189 |
| | P.O. / W.O. Date : 17/11/20 |

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Cement ppc 50 kgs | 50 Bags |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |
| | | 50 = Bags |

**GSTIN :**

Received the above materials in good condition.

Received by : Bhagvan

Stamp: భగవంతు

Date : 17/11/20

For SUMMIT SALES LLP

Authorised Signatory

# Purchase Order

  17-11-2020 10:27:40 AM  Orig  72189
06.11.20 4:56:38

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 72189 | 99946 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 17-11-2020 | |
| | **Quote No** | NIL | |
| 040-66335551 | **Quote Date** | 17-11-2020 | |
| 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST% | Amount |
|---|---|---|---|---|---|---|
| 1 | 3002 - Cement - PPC - 50kgs - bags | 100.00 | 250.00 | 0.00 | 28.00 | 32,000.00 |
| | | | | | **Total Order Value . . .** | **32,000.00** |

Rupees : Thirty Two Thousand Only.

**Terms and Conditions :-**

@ Part Bill Received
" 4515 - 01/12/20 - 16,000/-
Bill Receivable - 16,000/-
Keerthi 01/12/20

| | |
|---|---|
| **Specification / Brand** | All items shall be of PENNA brand/company |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Included in the above price |
| **Delivery Date** | within 2 days |
| **Delivery Location** | Vista Homes<br>Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school<br>Phone. Contact: 8790166611 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in the above prices |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra 12 Rs per bag..Above order for Site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Collect Material from SOVLLP |

For *Vista Homes*
Authorised Signatory
17/11/2020

Name : ______  Name : ______

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Date : __/__/____

## Requisition Form

| | | | | | |
|---|---|---|---|---|---|
| Company Name: | Vista Homes | | Date: | | 16.11.2020 |
| Site & Phase : | Vista Homes | | Time: | | 15:05 |
| Supplier: | | | Req. No. | | 99946 |
| Material required before date: | | 18.11.20 | ID No. | | 61553 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **PPC Cement** | | 100 | Bags | 250/r | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | Po | | | | | |
| 5 | 72189. | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

| | | | |
|---|---|---|---|
| Remarks: For Site purpose. | | | |
| Prepared By | Snehapriya | Approved by | Madhu |
| Sign.& Date | 16.11.2020 | Sign. & Date | |

APPROVED
16 NOV 2020
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

## Requisition Form

| | | | | | |
|---|---|---|---|---|---|
| Company Name: | Vista Homes | | Date: | | |
| Site & Phase : | Vista Homes | | Time: | | |
| Supplier | - | | Req. No. | | |
| Material required before date: | | | ID No. | | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |

| | | | |
|---|---|---|---|
| Remarks: For | | | |
| Prepared By | Madhu | Approved by | Madhu |
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s vista Homes (Kushaiguda)

Site:

DC No. : 3071
Date : 17/11/20
Vehicle No. : AP27 0S 6131
P.O. / W.O. No. : 72189
P.O. / W.O. Date : 17/11/20

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Cement ppc 50 kgs | 50 Bags |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

INWARD
Inward No: 25358 Dt: 17/11/20
MRN No: 8577 Dt:
Received By:
Sign: Nikhil
Vista Homes

GSTIN : 50 Bags

Received the above materials in good condition.

Received by : Bhagwan

Stamp: బసవంలేవ

Date : 17/11/20

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 43069
Date 20/11/20
Sign NO29

For SUMMIT SALES LLP

Authorised Signatory